



**League of Women Voters of California**  
**June 2 – 4, 2017**

Sheraton Grand Hotel  
1230 J Street, Sacramento, 95814



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# Mission Statement

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The League of Women Voters, a nonpartisan political organization, encourages informed and active participation in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy.

## Vision, Beliefs, and Intentions

The goal of the League of Women Voters is to empower citizens to shape better communities worldwide.

The League of Women Voters of California is a nonpartisan political membership organization, which:

- acts after study and member agreement to achieve solutions in the public interest on key community issues at all government levels.
- builds citizen participation in the democratic process.
- engages communities in promoting positive solutions to public policy issues through education and advocacy.

The League of Women Voters Education Fund is a nonpartisan public policy educational organization, which:

- builds citizen participation in the democratic process.
- studies key community issues at all government levels in an unbiased manner.
- enables people to seek positive solutions to public policy issues through education and conflict management.

We believe in:

- respect for individuals.
- the value of diversity.
- the empowerment of the grassroots, both within the League and in communities.
- the power of collective decision making for the common good.

We will:

- act with trust, integrity, and professionalism.
- operate in an open and effective manner to meet the needs of those we serve, both members and the public.
- take the initiative in seeking diversity in membership.
- acknowledge our heritage as we seek our path to the future.

# Proposed Order of Business



## Thursday, June 1, 2017

10:00am – 4:00pm	Lobby Day Location: meet in Tofanelli Room ( <i>Advance reservation required</i> )
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1:00pm – 5:00pm      LWVC/EF Board Meeting

5:00pm – 7:00pm      Convention Registration Open

6:00pm – 6:30pm      Reception, Magnolia Ballroom

6:30pm – 8:00pm	Voter Service Reception and Dinner, “Innovating for Democracy” Location: Magnolia Ballroom Speaker: Alex Padilla, California Secretary of State ( <i>Advance reservation required</i> )
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## Friday, June 2, 2017

8:30am – 6:00pm      Convention Registration Open

8:30am – 6:00pm      Marketplace Open

8:45am – 9:30am      Parliamentary and Delegate Briefing, Bondi Room

10:00am                Plenary Session

Call to Order

Welcome: League of Women Voters of Sacramento County

Welcome to Sacramento: Darrell Steinberg, Mayor of Sacramento

# Proposed Order of Business

**SPEAKER: Celinda Lake, Lake Research Partners**

Messaging for Impact — What Resonates with Voters

Parliamentary Briefing: Trudy Schafer, Convention Parliamentarian

Report of the Credentials Committee

Adoption of the Rules of Convention (pp. 116-124)

Adoption of the Order of Business (pp. 2-8)

Appointment of Committees:

Budget Adjustment Committee, Committee to Read Convention Minutes, Resolutions Committee, Elections Committee

LWVC President's opening remarks: Helen Hutchison

Report of the LWVC Nominating Committee (pp. 66-76): Kathy Souza, Nomination Committee Chair

Nominations from the floor: Helen Hutchison

Announcements: Caroline deLlamas, Secretary

12:00pm Recess

**12:00pm – 2:00pm Break**

12:15pm – 1:45pm President's Luncheon

Current and upcoming presidents are invited to bring their bag lunch and join LWVC President Helen Hutchison to talk about:

- How the LWVC can support you in your role as local League president
- Where and how to get your questions answered
- How to create opportunities for sharing with other local League presidents

... and anything else you'd like to talk about.

Location: Tofanelli Room

# Proposed Order of Business

2:00pm

Plenary Session

Call to Order

Report of the Credentials Committee

**SPEAKER: Chris Hoene, Executive Director, California Budget and Policy Center**

Presentation of the Proposed Bylaws Revision (pp 84-96): Jennifer Waggoner, Bylaws Committee Chair  
Motion to Adopt Proposed Bylaws Revision

Presentation of Proposed Program for 2017-2019 (pp 32-40): Joanne Leavitt, 2<sup>nd</sup> Vice President  
Motions to Adopt Proposed Program  
Reaffirm Positions (p. 32-37)  
Adopt Recommended Issues for Emphasis (p. 37-40)

Motions to Consider Not-Recommended Program Items (p. 42-44)  
(proposals must be in workbook)

Announcements: Caroline de Llamas, Secretary

3:30pm

Recess

4:00pm – 5:30pm

Workshops (pp. 14-15)

6:15pm – 8:30pm

LWV Sacramento County Hosted Dinner, “Paddlewheel & Pulitzer”  
Location: Delta King, Meet in Ballroom Foyer  
Speaker: Jack Ohman, Sacramento Bee Political Cartoonist  
(*Advance reservation required*)

9:00pm – 10:00pm

Caucuses and Q&A sessions (pp. 17-18)

# Proposed Order of Business

## Saturday, June 3, 2017

7:30am – 8:30am	Caucuses and Q&A sessions (p. 19)
8:00am – 6:00pm	Convention Registration Open
8:00am – 6:00pm	Marketplace Open
8:00am – 8:30am	Parliamentarian available for consultation, Bondi Room
9:00am	Plenary
	Call to Order
	Report of the Credentials Committee
	Financial Report (pp. 25-28): Jacquie Canfield, LWVC Treasurer
	Presentation of Proposed Budget (pp. 77-83): Jacquie Canfield, LWVC Treasurer
	Motions to Consider Not-Recommended Program Items (p. 42-44) (proposals must be in workbook)
	Vote to Grant Consideration of Not-Recommended Program Items, if any
	Debate on Proposed Program for 2017-2019, including any Not-Recommended Items granted consideration
	Announcements: Caroline de Llamas, Secretary
12:00pm	Recess
<b>12:00pm – 2:00pm</b>	<b>Break</b>

12:45pm – 1:45pm	Slate of Nominees “Meet & Greet” Come meet the slate of nominees for the 2017-2019 term, presented by the Nominating Committee Location: Tofanelli Room
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# Proposed Order of Business

2:00 pm	Plenary
	Call to Order
	Report of the Credentials Committee
	<b>SPEAKER: María Blanco, Executive Director, University of California Immigrant Legal Services Center</b>
	Budget Discussion and Debate
	Bylaws Revision Discussion and Debate
	Program Discussion and Debate
	Announcements: Caroline de Llamas, Secretary
3:30pm	Recess
3:30pm	Deadline for Submitting Resolutions Expressing the Will of the Convention to the LWVC Secretary (p. 127)
3:45pm – 5:45pm	Workshops (pp. 15-16)
6:00pm – 6:30pm	Reception, Magnolia/Camellia Ballroom
6:30pm – 8:30pm	Banquet Location: Magnolia/Camellia Ballroom Convention Awards Speaker: Jill Darling, Survey Directory, USC Center for Economic and Social Research: <i>Polling, News, Fake Information: Understanding the Political World</i> (Inclusive registration or advance reservation required)
9:00pm – 10:00pm	Caucuses, Q&A Sessions, Resolutions Committee, and Budget Adjustment Committee (p. 20)



# Proposed Order of Business

## Sunday, June 4, 2017

7:30am – 8:30am	Caucuses and Q&A Session (p. 21)
8:00am – 9:30am	Convention Registration Open
8:00am – 3:00pm	Marketplace Open
9:00am	Plenary
	Call to Order
	Report of the Credentials Committee
	Presentation of the Will of the Convention Resolutions (no debate)
	Bylaws Debate and Adoption
	Program Debate and Adoption
	Budget Debate and Adoption
	Recognition of Convention Committee: Martha Cox, LWVC 1 <sup>st</sup> Vice President
	Invitation to Convention 2019
	Announcements: Caroline de Llamas, Secretary
12:00pm	Recess

Noon – 1:15pm	Luncheon Location: Gardenia Ballroom Speaker: Brooke Binkowski, Editor and writer at Snopes.com ( <i>Inclusive registration or advance reservation required.</i> )
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# Proposed Order of Business

1:30pm

Plenary

Call to Order

Report of the Credentials Committee

Debate and Vote on the Will of Convention Resolutions

Election of Officers and Directors

Guidance to the LWVC Board

Announcements: Caroline de Llamas, Secretary

3:00pm

Adjourn

# Speakers

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## **Alex Padilla** Secretary of State

Thursday, June 1, Voter Service Dinner  
Location: Ballroom



Alex Padilla was sworn in as California Secretary of State on January 5, 2015. He is committed to modernizing the office, increasing voter registration and participation, and strengthening voting rights.

Padilla's parents emigrated from Mexico and raised their family in the working class community of Pacoima, California. His father worked as a short order cook and his mother cleaned houses. Padilla attended local public schools and went on to graduate from the Massachusetts Institute of Technology with a bachelor's degree in Mechanical Engineering. He recently completed a five-year term as a member of the MIT Corporation (Board of Trustees). Padilla is often asked how he moved from engineering to public service. He explains that in many ways they are similar; the goal of each is solving problems.

Padilla currently serves as President of the National Association of Latino Elected and Appointed Officials (NALEO), a non-partisan organization made up of more than 6,000 federal, state, and local officials dedicated to all aspects of civic engagement.

Padilla previously served in the California State Senate (2006-2014) where he chaired the Committee on Energy, Utilities, and Communications. As chair, he shepherded legislation to combat climate change and create a greener and more sustainable economy. He pursued an ambitious agenda in the areas of renewable energy, energy efficiency, smart grid, and broadband deployment.

While in the Senate Padilla also worked on legislation that required chain restaurants to post calorie information, school systems to identify and implement best practices in English Learner curriculum and instruction statewide, and streamline the transfer process and create a clear and consistent pathway for community college students working to transfer to the California State University system.

Before he was elected to the Senate, Padilla had served many other leadership positions, such as, Council President of the Los Angeles City Council (2001), Acting Mayor (during Sept. 11, 2001 tragedy), and President of the League of California Cities (2005).

Padilla, 43, lives with his wife Angela and their three sons in the San Fernando Valley.

# Speakers

## **Darrell Steinberg** Mayor of Sacramento

Friday, June 2, Plenary  
Location: Ballroom



Darrell Steinberg is one of Sacramento's most accomplished public servants, serving the Sacramento community for over 20 years.

As a young man, Steinberg bought his first home in Tahoe Park, where he and his wife Julie started their family. When Tahoe Park was having trouble with gangs, the neighborhood began to organize and formed the Tahoe Park Neighborhood Association, electing Darrell Steinberg as its first President.

After a time, things turned around and Darrell was encouraged to run for City Council. On the Council, Darrell focused on making neighborhoods safe, creating good jobs and providing quality after-school programs for kids. Steinberg founded Sacramento START, a program to help kids in our most challenged schools improve their test scores. Today, START is a model after-school program statewide.

Darrell later ran for State Assembly and then State Senate, becoming the first Sacramentan to serve as President of the Senate in over 125 years. As a leader of the state's upper house, Darrell got things done by building coalitions and finding common ground among opponents to deliver real results including guiding the state back to fiscal solvency during the economic downturn.

As a state legislator, Steinberg championed economic development, education reform, building sustainable communities and major investments in healthcare and education. He fought to ensure a portion of Cap-and-Trade funding be used to help cities invest in local transit improvements. Through all of this, his work has always focused on Sacramento.

Steinberg played a key role in the downtown revitalization, obtaining state funding for the new courthouse in the Railyards, which is expected to create 1,800 good paying jobs to the city. Steinberg also fought for state monies for career pathways to connect high school students to 21st century jobs, delivering millions of dollars to Sacramento area schools in the first round of funding.

Today, Steinberg is working to leverage the state mental health dollars for permanent supportive housing to help end the cycle of homelessness for good in Sacramento.

Darrell Steinberg and his wife, Julie, have two children Jordana, 21 and Ari, 19. Darrell is a graduate of UCLA and UC Davis Law School. He is a founder and Board Chair of the Steinberg Institute for Advancing Mental Health Policy and is the Director of Policy and Advocacy and a visiting professor for the UC Davis Behavioral Health Center of Excellence.

# Speakers

## **Celinda Lake** **Lake Research Partners**

Friday, June 2, Plenary  
Location: Ballroom



Celinda Lake is one of the Democratic Party's leading political strategists, serving as tactician and senior advisor to the national party committees, dozens of Democratic incumbents, and challengers at all levels of the electoral process. Celinda and her firm are known for cutting-edge research on issues including the economy, health care, the environment and education, and have worked for a number of institutions including the Democratic National Committee (DNC), the Democratic Governor's Association (DGA), AFL-CIO, SEIU, CWA, IAFF, Sierra Club, NARAL, Human Rights Campaign, Planned Parenthood, The Next Generation, EMILY's List, VoteVets Action Fund, and the Kaiser Family Foundation. Her international work has included work in Liberia, Haiti, Ukraine, South Africa, and Central America. In 2008, Celinda worked as pollster for Vice President Biden.

Prior to forming Lake Research Partners, Celinda was partner and vice president at Greenberg-Lake. Her earlier experience includes serving as Political Director of the Women's Campaign Fund, as the Research Director at the Institute for Social Research in Ann Arbor, Michigan, and as a Policy Analyst for the Subcommittee on Select Education.

Celinda, a native of Montana—born and raised on a ranch—and one of the political world's most avid whitewater rafters, holds a master's degree in political science and survey research from the University of Michigan at Ann Arbor, and a certificate in political science from the University of Geneva, in Switzerland. Celinda received her undergraduate degree from Smith College in Massachusetts, where she graduated Summa Cum Laude and was recently awarded the Distinguished Alumna Medal by the College.

## **Chris Hoene** **California Budget and Policy Center**

Friday, June 2, Plenary  
Location: Ballroom



Chris Hoene became the Budget Center's executive director in October 2012, bringing to the organization 15 years of leadership in state and local policy research and analysis. He leads the strategic direction of the organization, acts as primary spokesperson, and works with the board of directors and community partners to implement our vision and mission. Prior to joining the Budget Center, Chris was director of the Center for Research and Innovation at the National League of Cities in Washington, DC, leading efforts to analyze trends in local and state government and promote constructive policy action on issues including public finance, economic development, housing, poverty reduction, infrastructure, and governance. Chris also previously worked for the Center on Budget and Policy Priorities in

# Speakers

Washington, DC, and the Public Policy Institute of California in San Francisco. Chris holds a Ph.D. in Political Science from Claremont Graduate University and a bachelor's degree in Political Science of the College of Idaho. In 2011, in recognition of his service to the state and local community, Chris was elected as a Fellow into the National Academy of Public Administration (NAPA).

## **Jack Ohman** **Sacramento Bee**

Friday, June 2, "Paddlewheel & Pulitzer" Dinner  
Location: Meet in Ballroom Foyer



Jack Ohman is the editorial cartoonist for The Sacramento Bee, as well as an associate editor, writing a weekly column and several editorials each week. Before joining The Bee in 2013, Ohman worked for The Oregonian, the Detroit Free Press and The Columbus Dispatch. His work is syndicated to 200 newspapers by Tribune Content Agency.

Over four decades in journalism, Ohman has been recognized with numerous awards. He was a finalist for the Pulitzer Prize in 2012, and won the 2009 Robert F. Kennedy Journalism Award, the 2009 Society of Professional Journalists Award, the 2011 Scripps Howard Foundation Journalism Award, the 2002 National Headliner Award and the 1995

Overseas Press Club Thomas Nast Award, among others. In 2013, he was runner-up for the Herblock Prize. Ohman is the immediate past president of the Association of American Editorial Cartoonists. A native of Minnesota, he has a bachelor's degree in history from the University Honors Program at Portland State University. He is the author of 10 books, four on the subject of fly fishing.

## **María Blanco** **UC Immigrant Legal Services Center**

Saturday, June 3, Plenary  
Location: Ballroom



María Blanco is Executive Director of the Undocumented Student Legal Services Center, which operates out of UC Davis School of Law to provide immigration-related legal services for undocumented students at the six University of California campuses without law schools: UC Merced, UC San Francisco, UC Santa Cruz, UC Santa Barbara, UC San Diego, and UC Riverside. Launched in November 2014, the Center is a pilot project of the University of California Office of the President and works in collaboration with the UC Davis School of Law Immigration Law Clinic.

A graduate of UC Berkeley, Blanco has more than 20 years' experience as a litigator and advocate for immigrant rights, women's rights, and social justice. She most recently served as Vice President of Civic Engagement at the California Community Foundation and led its immigrant integration initiatives. Blanco has also served as Executive Director of the



# Speakers

Chief Justice Earl Warren Institute at UC Berkeley School of Law, as Executive Director of the Lawyers' Committee for Civil Rights of the San Francisco Bay Area, as an Equal Rights Advocates attorney, as associate director and associate professor at Golden Gate University School of Law, and as National Senior Counsel for the Mexican American Legal Defense and Educational Fund. She is a member of the Public Policy Institute of California Board of Directors and the California Citizens' Redistricting Commission.

## **Jill Darling** **University of Southern California**

Saturday, June 3, Banquet  
Location: Ballroom



Jill E. Darling, MSHS joined USC's Center for Economic and Social Research (CESR) in 2016 as Survey Director for the Understanding America Study. Jill is also a Research Health Scientist at the Veterans Health Administration Health Services Research and Development Center for Healthcare Innovation, Implementation, and Policy (CSHIIP). Prior to joining CESR, Jill served as CSHIIP's Survey Director. Her research has recently focused on using survey methods in context of implementation science research, particularly in the area of women's health services. She served as lead survey investigator on several multi-year mixed-method studies and CRTs and her work informed the

design and implementation of national programs aimed at ensuring women are provided with a respectful and secure healthcare environment at VA. Prior to her work at the VA, Jill was Associate Director of the Los Angeles Times Poll (later Times/Bloomberg poll). The LAT polling unit conducted more than 400 surveys over two decades on a wide range of topics and earned multiple awards. After leaving the LA Times in 2008, Jill spent two years working as an independent consultant helping state and local governments study storm water pollution behavior. Jill obtained her B.A. in mathematics from Sonoma State University in California and left UCLA without finishing her dissertation to go to work for the LA Times. She completed a MSHS degree from The George Washington University in 2010.

## **Brooke Binkowski** **Snopes.com**

Sunday, June 4, Luncheon  
Location: Ballroom



Brooke Binkowski is an award-winning journalist and researcher who has written and produced for CNN, CBS, NPR, the *Globe and Mail*, AJ+, *The Christian Science Monitor*, and various other news outlets.

Brooke speaks two languages well and five languages very badly. She loves to travel, run, play music, and read, and is an avid saber fencer and an accordion enthusiast.

# Workshops

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## Friday Afternoon Workshops

Friday, June 2, 4:00 – 5:30pm

Location: To Be Determined

### **Risk & Resiliency: Planning for an Uncertain Future**

We are living in precarious times. Threats and opportunities abound from the political to the economic to the environmental realms. Are you ready? How is your League preparing for tomorrow? Join us in this session to learn two simple systemic tools that will help you and your organization imagine into and prepare for multiple futures.

Friday, June 2, 4:00 – 5:30pm

Location: To Be Determined

### **Get to the Point! Writing For League Everyone!**

Join our Easy Voter Guide partners, Common Knowledge and learn to let go of rhetoric and complexity. This workshop will help you write in plain language--ensuring all your education, advocacy and membership communications are easily read and understood. Get results with messages that move people to action!

Friday, June 2, 4:00 – 5:30pm

Location: To Be Determined

### **Climate Change: Taking it Local**

Climate change is a global issue, but there are things we can do locally that will help. Learn some specific things your League can do in your local community to help combat climate change. This workshop will help you use the new LWVC Climate Change Action Policy for action in your community.



# Workshops

Friday, June 2, 4:00 – 5:30pm

Location: To Be Determined

## **Impact, Engagement, & Sustainability: Future Framework**

How can we best prepare our organization for the next 100 years? Since January, LWV has been convening state and national leaders to explore the transformative possibilities available to our organization and working to identify what changes will result in the most resilient league—positioning us to engage more people and have a bigger impact on public policy as we strive to Make Democracy Work! Participants in this workshop will an inside update on this vital work and have the opportunity to explore and workshop some of the changes being proposed. Bring your vision!

Friday, June 2, 4:00 – 5:30pm

Location: To Be Determined

## **Working with the Media**

How to be good interview; pitching the media. Including practice time!

## **Saturday Afternoon Workshops**

Saturday, June 3, 4:00 – 5:30pm

Location: To Be Determined

## **Impact & Influence!**

Learn how to leverage the Voter's Edge California project. It's more than a ballot lookup tool. We'll show you its power to forge partnerships with communities underrepresented in our electorate, strengthen relationships with the media and elected officials, and deepen your ties to Registrars. After a panel give and take we'll workshop a strategy with you to takeaway for your next election season.

# Workshops

Saturday, June 3, 4:00 – 5:30pm  
Location: To Be Determined

## **Engaging New Members Around Local Issues**

Learn how to use League positions to advocate for change in your local community, and, at the same time, grow your League and engage new members. Learn how to choose issues where you can have impact, how to find and use League positions, acting when there is no position, and how to empower all your members to be activists.

Saturday, June 3, 4:00 – 5:30pm  
Location: To Be Determined

## **Go Fund Yourself: Money in the Mailbox!**

Would you like to connect better with your donors and maximize giving to your League? Find out what your donors want to hear from you! In this workshop, you'll learn the best practices for writing fundraising letters, and then we'll apply those principles by reviewing real local League letters submitted by attendees. Bring a letter draft with you, because everyone will have a chance to work on their letters together and get feedback. Submit a fundraising letter before Convention, and you could get in-depth advice during the workshop.

Saturday, June 3, 4:00 – 5:30pm  
Location: To Be Determined

## **Web-volution!**

The official launch of our NEW League Easy Web product is scheduled to happen this summer! Just in time to get ready for the 2018 election season. It will provide a new standard in integrated communication, SRO optimization, and mobile performance. Come meet our software developer, see a live demonstration of the new site, and get your questions answered!

# Caucuses and Other Meetings

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## Friday Morning

Friday, June 2, 8:45 – 9:30am  
Location: Bondi Room

### Parliamentary Briefing

Convention Parliamentarian Trudy Schafer will give a brief overview of parliamentary procedures and answer your questions.

*Host: Trudy Schafer, Parliamentarian*

## Friday Afternoon

Friday, June 2, 12:15 – 1:45pm  
Location: Tofanelli Room

### President's Lunch

Current and upcoming presidents are invited to bring their bag lunch and join LWVC President Helen Hutchison to talk about:

- How the LWVC can support you in your role as local League president
- Where and how to get your questions answered
- How to create opportunities for sharing with other local League presidents
- and anything else you'd like to talk about

*Host: Helen Hutchison, President, LWVC*

## Friday Evening

Friday, June 2, 9:00 – 10:00pm  
Location: Kamilos/Hendricks Room

### Bylaws Q&A

Discuss the revision proposal (pp 84-96) and get answers to your questions. If you're thinking of amending the proposal, we want to talk with you.

*Hosts: LWVC Bylaws Committee*

# Caucuses and Other Meetings

## Friday Evening (*continued*)

Friday, June 2, 9:00 – 10:00pm

Location: Bataglieri Room

### **CAUCUS – Immigration and Deportation from a Border City Perspective**

Insights from Leaguers working and volunteering with immigrants in the San Diego/Tijuana border region, ie. Issues of The Wall, deported immigrants including veterans, activities of border patrol, etc.

*Host: Jennifer Avina, LWV San Diego*

Friday, June 2, 9:00 – 10:00pm

Location: Beavis Room

### **CAUCUS – Fix Prop. 13!**

To amend the state constitution by changing the base value of commercial – NOT residential – property tax information from the purchase price to the market value to make Prop. 13 more fair.

*Host: Ruby MacDonald, LWV Berkeley, Albany, Emeryville*

Friday, June 2, 9:00 – 10:00pm

Location: Bondi Room

### **CAUCUS – Water: What's Your Issue?**

Invitation to local League members to discuss local or area water issues of interest.

*Hosts: Roberta Borgonovo and Jane Wagner-Tyack, LWVC Water Committee*

Friday, June 2, 9:00 – 10:00pm

Location: Tofanelli Room

### **CAUCUS – National Voter Corps: Voting Rights ACTION for all Leagues USA**

Build support for a 50-State coalition with LWVUS, ACLU, NAACP, VoteRider, PeoplePower, and volunteer service groups to fight voter suppression by helping eligible voters register, obtain required IDs, GOTV, and audit voting & counting of votes in every county.

*Host: Alice Schaffer Smith, LWV Palo Alto*

# Caucuses and Other Meetings

## Saturday Morning

Saturday, June 3, 7:30 – 8:30am  
Location: Bondi Room

### Consultations with Parliamentarian

Convention Parliamentarian Trudy Schafer will be available to answer your questions about parliamentary procedures.

*Host: Trudy Schafer, Parliamentarian*

Saturday, June 3, 7:30 – 8:30am  
Location: Tofanelli Room

### Budget Q&A

The Budget Committee will be available to answer your questions regarding the proposed FY2017-2019 budget. It is important that our members understand the budget, which reflects the operating plan of the LWVC.

*Hosts: LWVC Budget Committee*

Saturday, June 3, 7:30 – 8:30am  
Location: Beavis Room

### CAUCUS – Fostering Trust between Police and Community

An LWVC position on Policing will enable Local Leagues to advocate or organize action to ensure public safety in their communities. Join LWVLA in a discussion of how its Police Position promotes effective crime reduction while building trust between police and community. At a time when highly publicized deaths of unarmed people, restoring faith in our public institutions will increase voter participation, and lead a broader demographic to see the League as vital to their community's interest.

*Host: Carolina Goodman, LWV Los Angeles*

Saturday, June 3, 7:30 – 8:30am  
Location: Kamilos/Hendricks Room

### CAUCUS – Single payer healthcare for California

Update on SB 562 and the Health California Campaign. Advocacy by local Leagues.

*Host: Pat Snyder, LWV Diablo Valley*

# Caucuses and Other Meetings

## Saturday Afternoon

Saturday, June 3, 12:45 – 1:45pm  
Location: Tofanelli Room

### Meet the Slate of Nominees

Come meet the slate of nominees for the 2017-2019 term, presented by the Nominating Committee.

*Hosts: Kathy Souza, LWVC Nominating Committee Chair, and the LWVC Nominating Committee*

## Saturday Evening

Saturday, June 3, 9:00 – 10:00pm  
Location: Beavis Room

### Budget Adjustment Committee

*Hosts: Budget Adjustment Committee*

Saturday, June 3, 9:00 – 10:00pm  
Location: Tofanelli Room

### Bylaws Q&A

Discuss the revision proposal (pp 84-96) and get answers to your questions. If you're thinking of amending the proposal, we want to talk with you.

*Hosts: LWVC Bylaws Committee*

Saturday, June 3, 9:00 – 10:00pm  
Location: Kamilos/Hendricks Room

### Resolutions Committee

*Hosts: Resolutions Committee Members*

Saturday, June 3, 9:00 – 10:00pm  
Location: Bondi Room

### CAUCUS – League Survival: Recruiting and Engaging New Members

If the League is going to survive, we need to recruit younger members and reach a broader audience. Learn from Berkeley, Albany, Emeryville about their struggles and success, and gain skills and knowledge to recruit and engage new members.

*Host: Adena Ishii, LWV Berkeley, Albany, Emeryville*

# Caucuses and Other Meetings

## Sunday Morning

Sunday, June 4, 7:30 – 8:30am

Location: Tofanelli Room

### **CAUCUS – Bridging the Divide: Sharing the work of local Leagues**

Local Leagues across the state have been engaged in civil discourse work; this is an opportunity for them to share their work.

*Host: Martha Cox, LWV California*

# Biennial Report

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Two years ago, this report addressed the need for our traditional model of “the League” to adapt to the changing environment in which we live and work. In 2017, that theme resonates even more as we face profound challenges to the League’s values and legacy and our very democracy.

**How will we respond to the challenges before us?** By embracing the courage, resilience, and vision that characterized our founders and generations of movement builders.

Our core work will continue with a focus on expanding our leadership ranks. We will continue to analyze, organize, and advocate for public policies that make California a better place to live, while creating more opportunities for member engagement and leadership.

We will continue to engage and educate voters, encourage civic participation, and improve our elections. By ramping up services for traditionally underrepresented communities, we’ll strive to close the participation gap in our electorate, making our democracy truly representative.

## Direction

Since 2008, our board has been working to ensure that the League in California is well positioned to impact and inform California’s future. We have focused on strategic priorities, growing our community of leaders, and separating the board’s leadership roles—the stewardship of our statewide organization—from non-fiduciary volunteer roles. These changes continue to pay big dividends and help us make a greater impact on California’s future.

- **Making the Hard Choices.** The board is making strategic choices about where to invest the League’s limited time, energy, and capital to do the most good for California.
- **Engaging Leaders.** As a result of the board’s strategic lens, we are seeing a greater involvement of people across the state in a variety of projects.
- **Sustainability.** The League’s power comes from the impact made by individuals—members, volunteers, and staff. Supporting human effort comes at a cost. Our growing team of staff and volunteers requires more funding every year. Over the past two years we’ve seen revenue from individuals and foundations increase. In the coming year, we will continue those efforts while simultaneously seeking to expand earned income revenue.

## How Are We Doing?

We are ambitious—and it shows. Our influence with state policy makers has grown, and we have taken on new leadership roles in high profile coalitions. We are committed to a strong, modern League at every level, prioritizing efforts that advance our mission while embracing



# Biennial Report

opportunities to evolve.

The program platform you will vote on at this Convention balances the grassroots input of our members with the strategic judgment of our board. We are generating stable and sufficient resources to support both advocacy and education.

Throughout the coming biennium, we will continue to encourage the combination of passion and expertise that makes the League a special organization, growing the infrastructure required for greater impact at the state and local levels.

## Highlights of the LWVC/LWVCEF from 2015-2017

### **Voter and community education:**

- Harnessed the power of the internet to help over 2.7 million Californians vote this past election cycle, through [cavotes.org](http://cavotes.org), [lwvc.org](http://lwvc.org), [easyvoterguide.org](http://easyvoterguide.org), and [votersedge.org/ca](http://votersedge.org/ca).
- Expanded resources for those who experience barriers to voting including:
  - Voter's Edge California, produced in partnership with MapLight, the state's most comprehensive election information website, included a Spanish-language pilot site.
  - *Easy Voter Guide* distributed 328,750 plain-language guides in five languages for the 2016 election cycle.
  - *Pros & Cons* in English and Spanish, and *In Depths* explaining state ballot measures.
- Through research and advocacy, improved 60 percent of California's county voter guides and the State Voter Guide, making official voter information easier to read, use, and understand.
- Published the 16<sup>th</sup> edition of the *Guide to California Government*.

### **Advocacy:**

- Successfully organized for the passage of November 2016 ballot initiatives that improve transparency in government, provide better schools, create safe communities, and ensure environmental protections.
- Helped effectively lobby the state legislature to pass bills to broaden and streamline California's registration and voting process, reducing barriers to eligible voters.
- Advocated for and passed significant bills in money in politics, voting rights, and redistricting, including:
  - Removing the ban on public financing and ensuring all California communities have that right in California
  - modernizing Cal-Access, the state's online database of campaign finance and lobbying information, ensuring that it will be user-friendly and easy to access
- Cosponsored and passed legislation to clarify that people with low-level felonies who are sentenced to county jails or local supervision can register and vote. Clarified that in California only felons in state prison or on state parole are barred.

# Biennial Report

- Modernization of the state's voting process is underway through expanded vote by mail and vote centers to making voting more accessible and convenient. This is starting with a few counties in 2018, and the LWVC is providing advice and leadership to election officials, local Leagues, and community organizations. We currently sit on the Secretary of State's Task Force and the Future of California Elections Voters Choice Act Steering Committee.

## **League Infrastructure:**

- **League Easy Web:** We built and beta tested a new web product in 2016. After addressing some sustainability issues and incorporating beta tester recommendations, we are excited to roll out New LEW in August 2017. New LEW will provide subscribing Leagues with a more integrated site that performs stronger in organic search and on mobile in time for the 2018 elections. Our historic LEW product will be available for the foreseeable future as well.
- **Leadership Training and Development:** The LWVC is committed to training and development of leaders throughout California. Leadership-focused communications training was rolled out in early 2017. Additional leadership trainings will follow in the coming year!

# Financial Report



## League of Women Voters of California and Education Fund Statement of Financial Position February 28, 2017

Numbers in \$ thousands	LWVC		LWVCEF		Combined	
Assets	June-16	Feb-17	June-16	Feb-17	June-16	Feb-17
Cash/Investments	\$ 16	\$ 47	\$ 363	\$ 208	\$ 379	\$ 255
Accounts Receivable						
Due from Local Leagues	7	29	0	0	7	29
Due from Others	19	0	28	43	47	43
Interfund	48	40	(48)	(40)	-	-
Other Current Assets	24	0	44	0	68	-
Other Assets	5	38	0	13	5	51
<b>Total Assets</b>	<b>\$ 119</b>	<b>\$ 154</b>	<b>\$ 387</b>	<b>\$ 224</b>	<b>\$ 506</b>	<b>\$ 378</b>
Liabilities						
Accounts Payable	\$ 7	\$ 4	\$ 12	\$ 4	\$ 19	\$ 8
Payroll Liabilities	11	9	15	16	26	25
Other Accrued Liabilities	25	-	-	-	25	-
Deferred Rent/Income	7	8	-	-	7	8
Deposits from Local Leagues	-	-	93	80	93	80
<b>Total Liabilities</b>	<b>\$ 50</b>	<b>\$ 21</b>	<b>\$ 120</b>	<b>\$ 100</b>	<b>\$ 170</b>	<b>\$ 121</b>
Reserves						
Voters Edge	\$ -	\$ -	\$ 98	\$ 47	\$ 98	\$ 47
Board Designated	-	-	59	57	59	57
Other Restricted	-	-	110	-	110	-
Unrestricted Net Income/Loss	69	133	-	20	69	153
<b>Total Reserves</b>	<b>\$ 69</b>	<b>\$ 133</b>	<b>\$ 267</b>	<b>\$ 124</b>	<b>\$ 336</b>	<b>\$ 257</b>
<b>Total Liabilities &amp; Reserves</b>	<b>\$ 119</b>	<b>\$ 154</b>	<b>\$ 387</b>	<b>\$ 224</b>	<b>\$ 506</b>	<b>\$ 378</b>

# Financial Report

## Summary

The League of Women Voters of California (LWVC) and the League of Women Voters of California Education Fund (LWVCEF) use the accrual accounting method. This means revenues and expenses are recorded when the events incur regardless of when the income is received and regardless of when bills are paid.

The Statement of Financial Position report includes the year-end actuals as of June 30, 2016 and the actuals as of February 28, 2017.

Cash is one of the important areas to watch, since it is needed to continue normal business and it is important to be prepared for an unforeseen event. The State board adopted an operating reserve policy understanding this importance of having enough cash on hand.

Expenses transactions involving both organizations are paid in the LWVC and appropriate expenses for the LWVCEF are transferred when the books are closed on a monthly basis and are captured in the Interfund asset line.

The LWVCEF is the custodian for all local Leagues that chose to have their education funds held with the State. As of June 30, 2016, the funds totaled \$93,000. The State League does not charge for this service.

# Financial Report

## League of Women Voters of California Education Fund Statement of Activities February 28, 2017

	Year-End Actuals 2015/16	Budget 2015/16	\$ Diff	Feb 2017 Actuals 2016/17	Budget 2016/17	\$ Diff
Membership Dues	\$ 8,669	\$ 18,000	\$ (9,331)	\$ 5,592	\$ 9,400	\$ (3,808)
Contributions	315,109	240,588	74,521	173,540	267,800	\$ (94,260)
Earned Revenues	42,895	75,000	(32,105)	50,090	55,000	\$ (4,910)
Misc. Inc.	7,145	2,077	5,068	3,061	5,417	\$ (2,356)
Build Reserves	-	-	-	-	30,000	\$ (30,000)
<b>Total Income</b>	<b>\$ 373,818</b>	<b>\$ 335,665</b>	<b>\$ 38,153</b>	<b>\$ 232,283</b>	<b>\$ 367,617</b>	<b>\$ (135,334)</b>
Personnel	\$ 284,128	\$ 267,542	\$ (16,586)	\$ 190,680	\$ 290,162	\$ 99,482
Accounting Fees	11,443	16,250	\$ 4,807	8,156	16,250	8,094
Bank Charge Fees	2,108	2,000	\$ (108)	2,687	2,000	(687)
Promotion	-	2,500	\$ 2,500	3,500	2,000	(1,500)
Supplies	1,869	3,261	\$ 1,392	2,629	1,887	(742)
Telecommunications	8,786	7,099	\$ (1,687)	4,729	9,103	4,374
Postage/Shipping	2,484	10,864	\$ 8,380	1,712	12,714	11,002
Occupany	28,969	30,392	\$ 1,423	20,315	31,388	11,073
Equipment Rental & Maint.	3,763	3,513	\$ (250)	2,673	3,930	1,257
Printing & Publications	26,787	15,940	\$ (10,847)	35,134	31,334	(3,800)
Travel/Food/Lodging	27,946	29,866	\$ 1,920	10,486	21,142	10,656
Insurance	8,665	12,864	\$ 4,199	6,061	8,975	2,914
Fees & Subscriptions	16,207	29,473	\$ 13,266	12,148	14,470	2,322
Ind. Contractors	82,850	90,712	\$ 7,862	75,017	63,982	(11,035)
Professional Development	121	6,500	\$ 6,379	-	1,500	1,500
<b>Total Expenses</b>	<b>\$ 506,126</b>	<b>\$ 528,776</b>	<b>\$ 22,650</b>	<b>\$ 375,927</b>	<b>\$ 510,837</b>	<b>\$ 134,910</b>
<b>Net Ordinary Income</b>	<b>\$ (132,308)</b>	<b>\$ (193,111)</b>	<b>\$ 60,803</b>	<b>\$ (143,644)</b>	<b>\$ (143,220)</b>	<b>\$ (424)</b>

The LWVCEF Statement of Activities report includes the year-end actuals as of June 30, 2016 and the actuals as of February 28, 2017. For 2015/16, the LWVCEF experienced an increase of approximately \$60,000. The main reason was an increase in contributions over budget and savings in different expenses including lower use of fees/subscriptions, independent contractors, and postage/shipping. For 2016/17, the activities through February 2017 are shown.

# Financial Report

## League of Women Voters of California Statement of Activities February 28, 2017

	Year-End Actuals 2015/16	Budget 2015/16	\$ Diff	Feb 2017 Actuals 2016/17	Budget 2016/17	\$ Diff
Membership Dues	\$ 152,359	\$ 146,952	\$ 5,407	\$ 132,539	\$ 158,687	\$ (26,148)
Contributions	74,713	89,150	(14,437)	43,717	89,150	\$ (45,433)
Earned Revenues	77,628	119,620	(41,992)	65,259	152,420	\$ (87,161)
Misc. Inc.	21,674	51,347	(29,673)	2,580	31,347	\$ (28,767)
<b>Total Income</b>	<b>\$ 326,374</b>	<b>\$ 407,069</b>	<b>\$ (80,695)</b>	<b>\$ 244,095</b>	<b>\$ 431,604</b>	<b>\$ (187,509)</b>
Personnel	\$ 174,571	\$ 193,330	\$ 18,759	\$ 108,460	\$ 202,996	\$ (94,536)
Accounting Fees	13,224	16,250	3,026	9,427	16,250	(6,823)
Bank Charge Fees	3,140	2,500	(640)	2,113	2,500	(387)
Supplies	2,131	1,715	(416)	271	1,715	(1,444)
Legal	204	-	(204)	1,723	-	1,723
Telecommunications	7,026	4,380	(2,646)	3,511	4,380	(869)
Postage/Shipping	1,686	2,150	464	1,703	2,150	(447)
Occupancy	23,280	23,351	71	14,560	23,351	(8,791)
Equipment Rental & Maint.	2,695	2,852	157	1,631	2,852	(1,221)
Printing & Publications	6,142	5,098	(1,044)	4,415	5,098	(683)
Travel/Food/Lodging	21,441	23,900	2,459	8,118	23,900	(15,782)
Promotion	15	1,258	1,243	259	1,258	(999)
Councils/Convention	100	47,100	47,000	-	70,000	(70,000)
Insurance	8,190	25,109	16,919	2,027	25,109	(23,082)
LWVUS Mal Dues	2,112	2,000	(112)	-	2,000	(2,000)
Fees & Subscriptions	17,080	12,050	(5,030)	7,079	12,050	(4,971)
Ind. Contractors	72,982	34,997	(37,985)	7,934	34,997	(27,063)
Professional Development	75	-	(75)	-	-	-
Bad Debt	97	-	(97)	-	-	-
<b>Total Expenses</b>	<b>\$ 356,191</b>	<b>\$ 398,040</b>	<b>\$ 41,849</b>	<b>\$ 173,229</b>	<b>\$ 430,606</b>	<b>(257,377)</b>
<b>Net Ordinary Income</b>	<b>\$ (29,817)</b>	<b>\$ 9,029</b>	<b>\$ (38,846)</b>	<b>\$ 70,866</b>	<b>\$ 998</b>	<b>\$ 69,868</b>

The LWVC Statement of Activities report includes the year-end actuals as of June 30, 2016 and the actuals as of February 28, 2017. For 2015/16, the LWVC experienced a loss of approximately \$30,000. While there were overages and savings in many areas, the main reason for this loss is due to the National League choosing to not continue the work on New LEW of the same amount. For 2016/17, the activities through February 2017 are shown.

# Program 2017-2019 Overview

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## Summary

Delegates to LWVC Convention 2017 will adopt the LWVC Program for 2017-2019 as the final step in the program planning process that started last November. The proposed program includes the LWVC Program Positions and the LWVC Issues for Emphasis. A full list of the program ideas submitted by the local Leagues is included on pages 42-44.

**LWVC Program Positions.** The LWVC board recommends all current LWVC positions for retention. Position summaries are listed on pages 32-37.

**LWVC Studies and Position Updates; New Position and Action Policy.** No new study or update study is recommended. All not-recommended items are listed on pages 42-44.

Also, no update study or adoption of a new position by concurrence is recommended. Two items for concurrence were suggested, each by one League.

The position on Public Higher Education in California, the culmination of the study that was adopted at Convention 2013, was adopted by the board last July and is included in the positions for retention.

Developing an Action Policy on Climate Change to guide action and education at state, regional, and local levels was proposed at Convention 2015. The work has been completed and the action policy on pages 46-52 was adopted by the board in March.

**LWVC Issues for Emphasis.** Three issues for emphasis are proposed on pages 37-40 for concerted local and state-level action and community education. As always, the LWVC board's recommendation reflects League financial and volunteer resources as well as the issues that received the strongest input from local Leagues in program planning activities, the League's current ongoing activities, and League strength and opportunities to make an impact in issues related to democracy and civic engagement. These issues are broad and reflect our current, rapidly changing environment.

The method used to evaluate the strength of the various local League proposals can be found on page 42.

# Program 2017-2019 Overview

## Process

Members of 45 Leagues participated in the program planning process for 2017-2019. The results were presented to the LWVC board for its consideration and recommendation.

At the convention, the presentation of the **proposed program** will occur on Friday, and a motion to adopt each recommended item will be made by a member of the LWVC board. No second is necessary. Questions for clarification will be allowed at that time, but there will be no votes or debate.

Motions to consider **not-recommended items** may be made on Friday following the presentation and motions concerning the proposed program, or on Saturday. These require a second. Only motions pertaining to items proposed in program planning by local Leagues, as indicated in the list on pages 42-44, are appropriate. Motions to consider occur without debate except for a statement by the maker of the motion. Questions for clarification will be allowed.

The votes to **allow consideration of not-recommended items** will be taken on Saturday after all motions have been made, in the order in which the motions were presented. A majority vote is required to consider a not-recommended item.

Discussion and debate will take place on Saturday on both the LWVC board-recommended program and on all not-recommended program items that have been voted consideration. Final program debate and adoption will occur on Sunday.

A majority vote is required to adopt recommended program items, while a three-fifths vote is required to adopt program items that are not recommended by the board. Adoption of program priorities implies a commitment of time and resources of staff, the LWVC board of directors, and local Leagues.

If you have questions regarding the procedures outlined above, please consult the Convention Rules on pages 116-124 of this workbook or contact Joanne Leavitt, Second Vice President for Advocacy and Program (jleavitt@lwvc.org).



# Program 2017-2019 Overview

## Program Adoption at a Glance

PROPOSED PROGRAM (RECOMMENDED ITEMS)	NOT-RECOMMENDED ITEMS
<b>Friday, June 2</b>	
Proposed program presented. Board members move adoption of the proposed program (see pages 32-40) <i>Questions for clarification are allowed. No debate or amendments.</i>	Delegates may move consideration of not-recommended items. (Items must be listed on pages 42-44 to be considered.) <i>Explanatory statement by maker of motion. Questions for clarification are allowed. No debate or amendments.</i>
<b>Saturday, June 3</b>	
	Delegates may move consideration of not-recommended items. (Items must be listed on pages 42-44 to be considered.) <i>Explanatory statement by maker of motion. Questions for clarification are allowed. No debate or amendments.</i>
	Vote for consideration of not-recommended items. <i>Votes are taken in the order items were moved; majority vote required to grant consideration.</i>
Discussion and debate on program proposals.	Discussion and debate on program proposals granted consideration.
<b>Sunday, June 4</b>	
Debate and vote on proposed program. <i>Majority vote required to adopt.</i>	Debate and vote on items granted consideration on Saturday. <i>Vote in the order granted consideration. Three-fifths (60%) vote required to adopt.</i>

# Proposed Program 2017-2019

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## Summary

The recommended program for 2017-2019 is:

- **Retain all existing positions** (see Proposed Program Positions in Brief, below)
- **No new study or update study for 2017-2019**
- **Adopt as Issues for Emphasis for 2017-2019:** (see pages 37-40)
  1. **Making Democracy Work in California**, with a focus on election reform, voting rights, expanding the electorate, and money in politics
  2. **Natural resources**, including climate change, water, and land use/CEQA
  3. **Response to changing federal policies and budget actions** that have an impact on California in areas such as health care, immigration, the environment, and tax reform.

We note that the **LWVUS Program for 2016-2018** is the Campaign for Making Democracy Work. Thus, we expect opportunities will arise for synergy between federal and state/local League work.

## Proposed Program Positions in Brief

### Government

**CAMPAIGN FINANCING:** adopted 1973; updated 1976

Support state campaign finance practices for candidates and advocates of ballot measure positions that will ensure full disclosure of campaign contributions and expenditures and enable candidates to compete more equitably for public office.

**CONSTITUTION:** adopted 1957; updated 1965-67

Support measures to secure an orderly and simplified State Constitution; provisions that enable the legislature to deal with state problems efficiently, flexibly, and with responsibility clearly fixed; and constitutional guarantee of equal representation of all citizens in both houses of the state legislature.

**ELECTION SYSTEMS:** adopted 2001; amended in 2003 and 2011

Support election systems for executive and other single seat offices, both at the state and local levels, that require the winner to receive a majority of the votes, as long as the majority is

# Proposed Program 2017-2019

achieved using a voting method such as Instant Runoff Voting, rather than a second, separate runoff election.

**INITIATIVE AND REFERENDUM PROCESS:** adopted 1984; updated 1999 and 2013  
Support citizens' right of direct legislation through the initiative and referendum process.

**INTERGOVERNMENTAL RELATIONSHIPS:** adopted 1981  
Support an efficient, effective, and equitable balance of responsibility and authority among the levels of government with accountability to the public.

**PUBLIC LIBRARIES:** adopted 1998  
Support a public library system as a basic community service with a long-term, assured, stable and adequate funding source.

Support access by all persons to public library services as a major source of knowledge and information necessary for informed, active participation in a democratic society.

**REDISTRICTING:** adopted 1988; amended 2007  
Support a state redistricting process and standards that promote fair and effective representation in the state legislature and in the House of Representatives with maximum opportunity for public scrutiny.

Support an independent commission as the preferred redistricting body.

**STATE AND LOCAL FINANCES:** adopted 1969; updated 1975; new positions 1976, 1977, 1981, 1995  
Support measures to ensure revenues both sufficient and flexible enough to meet changing needs for state and local government services; that contribute to a system of public finance that emphasizes equity and fair sharing of the tax burden as well as adequacy; that include long range finance methods that meet current and future needs while taking into account the cumulative impact of public debt.

Support a process that maintains statutory authority over tax sources, rates and tax expenditures; that makes limited use of direct voting by the public on revenue measures; and that allows adoption of revenue and finance measures by a simple majority vote.

Support the distribution of revenue sources between state and local governments in a manner to ensure adequate, equitable and flexible funding of public programs based on the responsibilities and requirements of each and that emphasizes accountability.

# Proposed Program 2017-2019

Support an equitable, broad-based local property tax, easy and economical to administer, producing adequate revenue, with limitations on the types of services it funds.

Support assessment practices and policies that are equitable, accurate, easy to understand and well publicized, with like properties treated uniformly.

**VOTING RIGHTS:** adopted 1972; reviewed 1986

Support measures that will protect every citizen's right to vote and ensure government's responsibility to protect this right through regulations and procedures that encourage an informed and active electorate.

## **Natural Resources**

**AGRICULTURE:** adopted 1983; amended 20155000

Support policies that recognize agricultural land as a limited resource that must be preserved for the economic and physical well-being of California and the nation. Appropriate agricultural land should be identified and its long-term protection should be based on regulatory and incentive programs that include comprehensive planning, zoning measures, and other preservation techniques. State policy that affects agriculture should ensure the conservation of soil and water resources through incentives coupled with penalties for noncompliance.

**AIR QUALITY:** adopted 1971; updated 1973

Support measures to establish air quality standards that will protect the public health and welfare, and the development of effective enforcement and implementation procedures at each level of government to attain these standards.

**ENERGY:** adopted 1978; updated 1980 and 2006, amended 2007

Support development of a state energy policy that will ensure reliability of energy resources and protection of the environment and public health and safety, at reasonable customer rates, giving primary consideration to conservation and energy efficiency. State government should provide an efficient, coordinated energy administrative structure with open transparent procedures.

**HAZARDOUS MATERIALS:** adopted 1986 and 1987

Support comprehensive measures to provide maximum protection to human health and the environment from the adverse effects of hazardous materials, including pesticides. An integrated approach should be taken to prevent harmful exposures through soil, surface and groundwater contamination, bio-accumulation, air pollution and direct contact. Hazardous materials planning should promote pollution prevention. All levels of government share responsibility for preventing exposures.

# Proposed Program 2017-2019

## LAND USE: adopted 1975

Support state land use planning that recognizes land as a resource as well as a commodity. The state should establish guidelines and standards for land areas of more than local concern.

Decisions for these areas should be made at the lowest level of government feasible, but should be subject to state review. Citizens must have a meaningful participation in land use planning and regulation.

## SOLID WASTE: adopted 1973

Support measures to assure environmentally sound and efficient solid waste management, to reduce the generations of wastes, to encourage resource recovery, and to increase the demand for secondary materials.

## TRANSPORTATION: adopted 1981; revised 1985; new position 1991

Support a transportation system to move people and goods that: includes a variety of transportation modes, with emphasis on increased public transportation services and other viable alternatives to reduce vehicle miles traveled; is efficient, convenient, and cost-effective; is safe and secure; serves all segments of the population and diverse geographic needs; minimizes harmful effects on the environment; is integrated with land use; and is supported by extensive public education.

## WATER: adopted 1959; updated 1961, 1967, 1971, 1979

Support measures that promote the management and development of water resources in ways that are beneficial to the environment with emphasis on conservation and high standards of water quality that are appropriate for the intended use.

## **Social Policy**

### CHILDREN AND FAMILY ISSUES: adopted 1995

Support for the principles that all children are entitled to safe, nurturing care and that caring for children is a societal as well as a family responsibility.

Support programs and policies that would effectively coordinate and integrate services that meet basic human needs, prevent or reduce poverty and promote self-sufficiency for individuals and families.

### CHILD CARE: adopted 1989

Support state and local policies, legislation and programs that meet the need for accessible, affordable, and quality childcare.

# Proposed Program 2017-2019

**COMMUNITY COLLEGE SYSTEM:** adopted 2003

Support a statewide community college system with sufficient resources to fulfill its overall goal: to offer all Californians access to a quality higher education.

Resources should be stable, accommodate all enrolling students, be fairly distributed among the college districts, and provide opportunities for long-range planning.

Governance should allow greater authority within the system itself with local districts making key decisions about mission priorities to meet community needs.

**EDUCATION: PRE-KINDERGARTEN THROUGH 12:** adopted 1973; updated 1985 and 2005

Support a comprehensive pre-kindergarten through twelfth grade public education system that meets the needs of each individual student; challenges all students to reach their highest potential; and develops patterns of lifelong learning and responsible citizenship.

Support improvements in public education, based on access with both equitable and sufficient opportunities to learn for all students.

Support a system of public education funding that is adequate, flexible, equitable, reliable and sustainable; derived from a combination of revenue sources; and distributed fairly to support access and equitable opportunities for all students.

Support formulating broad general guidelines at the state level, with flexibility at the local level for developing and implementing program.

**HOUSING:** adopted 1970; updated 1973, 1993

Support equal opportunity in housing.

Support measures to provide state programs to increase the supply of safe, decent, and adequate housing for all Californians.

Support action at all levels of government for the provision of affordable housing for all Californians.

**JUVENILE JUSTICE/DEPENDENCY:** adopted 1997 and 1999; amended 2011

Support a juvenile justice/dependency system that works to prevent child abuse and neglect and juvenile delinquency, that serves foster children and their families and status offenders, and that rehabilitates juvenile offenders, by promoting the safety and well-being of children and helping to prepare them for productive participation in society.

# Proposed Program 2017-2019

Support early identification of at-risk children and families followed by appropriate referrals to services that work with children, youth, families and schools.

Support community efforts to provide safe supportive environments for children and their families and institutions that respect them and promote non-violent solutions to problems.

Support the rights and best interests of the child in preference to those of any other individual.

LEGAL AID: adopted 1971; revised 1983

Support measures that will enable the judicial system of the state to provide for all citizens adequate access to legal services. Support adequately funded, government supported legal assistance programs that provide legal aid to those unable to pay.

MENTAL HEALTH CARE: adopted 1998

Support an adequately funded mental health care system that provides comprehensive services to the acutely, chronically and seriously mentally ill of all ages; maintains optimal mental health services for all clients; places emphasis on meeting the needs of children; offers mental health services for the homeless; seeks additional funds for preventive services; implements a master plan to integrate services; raises awareness of critical unmet needs; and emphasizes case management.

PUBLIC HIGHER EDUCATION: adopted 2016

Support a comprehensive system of public higher education that serves the personal, professional, and occupational goals of all adult Californians and advances the social, economic, and civic needs of the state. To achieve these objectives, public higher education must prioritize access, affordability, equity, and excellence. These priorities require state funding, including student financial aid, that is stable, predictable, sustainable, and timely.

## Proposed Issues for Emphasis 2017-2019

In each of the three issues recommended for education and advocacy in the 2017-2019 biennium, we have opportunities in three areas. We may:

- **Advocate:** Each of these items is based on positions adopted after League study and member agreement. Unlike single-issue organizations, we can bring to the table a balanced view, not that of a special constituency, but one based on the overall public good. Advocacy can be at the local and regional levels as well as at the legislature and state agencies.

# Proposed Program 2017-2019

- **Educate:** One of the League's strengths is providing nonpartisan information and helping people understand the decisions that need to be made and the consequences of these decisions. We can help our fellow Californians understand their options and weigh them in civil discourse.
- **Empower Community Leadership:** Along with educating community members about decisions we are making as communities and as a society at large, we can give them the tools for making their voices heard, understanding how the decisions being made will affect them, and where the venues for speaking out are. How do we come together to make the best decisions for all of us?

## Making Democracy Work in California

This is a broad area that aligns with national priorities and includes core issues for the League at all levels. It includes League priorities such as election reform, voting rights, expanding the electorate, money in politics, and redistricting.

**Election Reform:** Major changes in elections will be coming over the next few years, and Leagues will have many opportunities for community outreach and education as well as for monitoring the implementation of new systems. Election-day registration is now available, and changes in the voter registration process at the DMV promise to greatly expand the voter rolls. The LWVC and Leagues in affected counties will be working to implement the new Voters Choice Act which uses a combination of vote-by-mail balloting, ballot drop-off locations, and vote centers. Finding ways to provide increased, stable funding for elections is another area for work at the state level.

We benefit from our active membership in the Future of California Elections (FOCE), a collaboration among election administrators, civil rights organizations, and election reform advocates. FOCE constitutes a powerful force for improving the election process in California.

**Voting Rights and Expanding the Electorate:** While Californians are not threatened by the various voter suppression tactics seen in other states, we must remain vigilant. We realize there is always room for improvement and outreach to underserved persons in our communities, including those who have disabilities or do not speak English as a primary language. Recent litigation and legislation supported by the League have clarified the voting rights of offenders under supervision in their communities, but there is a continuing need for grassroots efforts to inform and assist those serving time in county jails or on probation, who often believe they are disenfranchised. We will support legislation to improve voting services and seize opportunities to extend voting rights protections that have been curtailed by U.S. Supreme Court decisions.



# Proposed Program 2017-2019

As we examine voter turnout rates across the state we can see many opportunities to make the electorate in California more representative of the population as a whole. Voter service work to prepare materials in plain language and address the language needs of our newer voters is a primary effort in this area, as is an expanded Voter's Edge. Expanding awareness of the ease of online registration, preregistration for youth 16 and older, and ease of voting by mail are just some ways we can help inform our communities.

**Money in Politics:** This continues to be a high priority for League members. A major bill passed last year allows local government bodies to establish public campaign funding systems, and implementation of this legislation at the local level will be a focus this term. We will continue to work for state legislation to establish default limits on the size of campaign contributions to local candidates, and Leagues can push their cities, counties, and districts that do not have contribution limits to establish limits appropriate to their communities. At the state level we will continue to monitor the implementation of the Cal-Access online disclosure system and work for campaign disclosure laws.

**Redistricting:** Important legislation passed last year allows all local cities and counties to establish independent redistricting commissions. We can educate our communities and encourage them to establish commissions before the 2020 census, using the state Citizens Redistricting Commission (CFC) as a model. The LWVC will work to ensure adequate funding for the CRC and support efforts to ensure that persons in prisons are counted appropriately.

## Natural Resources

Three primary areas of focus in the Natural Resources area are climate change, water, and the relationship between land use and the state's housing shortage. and the necessary protections of CEQA. This does not mean there will not be an appropriate response as needed to coastal protection, hazardous waste, and other issues as they arise.

**Climate Change:** The focus on Climate Change is reflected in the production of the Climate Change Action Policy (pages 46-52) to guide education and action at both state and local League levels. Climate change is the biggest single threat of our time to our environment, our public health and safety, and our economy. The last biennium saw the passage of significant state climate legislation to require 50 percent of our electricity from renewable energy sources and a doubling of energy efficiency in buildings by 2030, as well as an acceleration of the reduction of greenhouse gas emissions over the landmark goals set in 2006. We will educate our communities and take action to implement those new requirements at all levels. The LWVC will monitor and support legislation on issues such as carbon pricing, full life-cycle cost of carbon emissions, and the protection of California environmental standards in the face of changing federal policies.

# Proposed Program 2017-2019

**Water:** In a year as wet as this one has been, it may be hard to remember that California's water supplies are heavily over-allocated, with competing users vying for limited amounts of water. However, Leagues around the state are more conscious than ever of the need for sustainable surface and groundwater management practices. Local League members will play a role in presenting facts and resources and bringing out various points of view in community discussions, and they can monitor the development of Groundwater Sustainability Plans in their areas.

LWVC Water Committee members will continue to monitor the WaterFix proposal for twin-tunnel Delta conveyance and the process of allocating the 2014 water bond funds, encouraging the use of bond moneys for groundwater storage projects. The LWVC will monitor and support legislation and agency action on a number of issues such as water quality and availability for low-income or disadvantaged users; long-term, stable funding to implement the Human Right to Water; and water bonds.

**Land Use:** Land use policies, as reflected in planning and zoning, continue to have a major impact on the growing housing shortage in California. The LWVC will continue to support proposals that streamline but do not weaken the California Environmental Quality Act (CEQA) process and oppose CEQA-related proposals that limit the public's chance to weigh in on community environmental and land use decisions. That having been said, the use and sometimes misuse of CEQA can have a major impact on possible changes in planning and zoning regulations. The LWVC will monitor and advocate for a careful balance between the necessary environmental protections provided by CEQA and its possible misuse as we follow other land use actions that affect housing production (such as locating housing near public transportation).

## Response to Changing Federal Policies and Budget Actions

In considering priorities for the work of the League, both the LWVC legislation committee and the board of directors agree that this year is not like any other year. At any time, changing federal policies may threaten some of our long-standing positions and values. Adopted program and priorities must anticipate and allow for the flexibility to respond to these challenges as they may arise.

Areas of concern include, but are not limited to, health care, immigration, the environment, and tax reform/revenue generation. In addition, both policy and budget decisions at the federal level may have serious consequences on our state budget.

The LWVC is already working on state legislation about immigration, single payer health care, protecting California's environmental laws and regulations, and Proposition 13 reform, and will continue to be active in those areas.

# Program Planning Report



## Participating Leagues

### 45 local Leagues participated in program planning:

Alameda	Long Beach Area	Riverside
Beach Cities	Los Altos/Mountain View Area	Sacramento County
Benicia	Los Angeles	San Diego
Berkeley, Albany, Emeryville	Marin County	San Joaquin County
Butte County	Mendocino County	San Jose/Santa Clara
Central Orange County Area	Merced County	San Luis Obispo County
Claremont Area	Monterey County	Santa Barbara
Cupertino/Sunnyvale	Napa County	Santa Cruz County
Diablo Valley	North and Central San Mateo County	Santa Monica
East San Gabriel Valley	North County San Diego	Sonoma County
Eden Area	North Orange County	South San Mateo County
Fremont, Newark, Union City	Oakland	Southwest Santa Clara Valley
Fresno	Orange Coast	Stanislaus County
Glendale/Burbank	Palo Alto	Tulare County
Humboldt County	Pasadena Area	Ventura County

## Retention of Current LWVC Positions

We made changes to the Program Planning process this year. Many people had commented that asking local Leagues to review every current LWVC position distracted from their ability to have a serious conversation about the future direction of the League. Thus, we did not ask them to provide specific input on retaining or dropping LWVC positions; instead, that task has been assigned to the program area specialists listed on page 63-64 of this workbook (although suggestions from Leagues are always welcome).

As indicated on page 32, the board-recommended program includes **retention of all current LWVC positions**.

# Program Planning Report

## Issues for Emphasis for 2017-2019

In the Program Planning Kit, the LWVC board noted that the League at both the state and local level will be involved in implementing the national Making Democracy Work (MDW) program adopted at the June 2016 LWVUS convention. We asked local Leagues to indicate up to three Issues for Emphasis—areas to focus on in 2017-2019—in *addition to* Making Democracy Work. An **Issue for Emphasis** could be one or any combination of

- a study of a new issue or a new position to be adopted by concurrence
- an update study of an issue on which the LWVC already has a position
- community education on an issue
- advocacy on an issue

Only items proposed by local Leagues in program planning are eligible for consideration as not-recommended items.

### Compilation of Local League Recommendations for Issues for Emphasis

The recommendations from local Leagues were compiled using a weighted system. First choice items received three points, second choices two points, and third choices one point. Items are grouped as seemed logical.

Issue	Weighted points	Topics included in this area
Health care	36	Affordable Care Act funding & changes affecting Californians; preserve Covered CA benefits regardless of federal actions; single-payer health care system, incl. protection of repro rights & health; affordable health care availability; mental health—homelessness, school counselors, coord. of resources; focus on HC in child care; clarify “access” and “residents” in LWVUS position; substance treatment; ways to progress to universal coverage and control costs
Natural resources: water, land	27	Water availability and quality, especially for low-income or disadvantaged users; environmental protection; sustainable management and monitoring of groundwater, as in SGMA; conservation; modify water rights law; water as a public and natural resource not a commodity; land use; federal lands in jeopardy of sale or development; protection of ocean from off-shore oil & gas drilling; CEQA.

# Program Planning Report

Election reform, election systems	23	Election systems; proportional voting; expand the electorate, election reform, promote Pros/Cons & Voters Edge, civics educ in middle school; support vote by mail; civic literacy; Making Democracy Work in CA; implementing SB 450; support nonpartisan local elections & decision-making
Climate change	22	Climate change/sustainability; CEQA, air quality, & climate change; renewable/alternative energy/air quality; emphasis on fracking, water, and scientists' freedom to speak and do research; sea level rise, flooding, drought, water usage and availability, housing & transportation/transit
Housing	22	Housing & homelessness; affordable housing; land use zoning that allows for homeless shelters, inclusionary housing development; permanent source of affordable housing; housing crisis relation to transportation, Prop 13; housing inspections; replace redevelopment agencies; rent control; increasing supply of low and moderate income housing
State/local finance	17	Prop 13 reform, Make It Fair initiative; balance CA finances with threat of loss of Federal funding; property tax in general; tax reform, split roll business; educate on local bond issues
Voting rights	15	Maintain voter rights against restrictions; voting rights, apportionment, voting centers; prisoners/parolees, vote by mail, engaging young people, redistricting; voter suppression
Education	15	Adequate funding; universal Pre-K education; home and charter schools; LCFF and LCAP; oppose vouchers; at all levels, affordability, equity, safe and nurturing space including immigrants, DACA; state funding for pre-K programs; impact of minimum wage increase; priority parts of public higher education position
Civic engagement, discourse	10	Civil discourse; civic engagement, citizens right to know, support free press, public education as media consumers; how-to guides on participation in government; transparency in government; civic savvy
Money in politics	8	Campaign finance; use LWVUS Money in Politics action kit; campaign finance transparency

# Program Planning Report

Immigration	7	Protect immigrant communities from harassment, threats, discrimination; education on resources to assist in achieving citizenship, process for deportation, current law regarding sanctuary for undocumented; support humane treatment, push against deportation that breaks up families & dislocates young people born in the U.S.
Veterans services	3	Coordinated, collaborative support services for veterans
Police practices	3	Policing
Marijuana	3	Cannabis: regulate or ban?
Transportation	2	Transportation
Gender equity	2	Gender equity

## Recommendations That Included a New State Study, a Study to Update an Existing Position, or a Position Adoption by Concurrence

The table above includes approximately 21 recommendations for a **new or update study**:

- State and local finances (SLF) –SLF update; update to clarify the impact of post-employment compensation; update regarding bonds and other revenue sources; update in areas not covered by current position
- Election systems – update position to include primaries and the role of political parties, also regional, rotating Presidential primary system; study/update to examine top two primary & multi-winner ranked choice voting; study expanding to RCV in multi-seat elections; Electoral College; proportional voting
- PreK-12 Education – update, particularly curriculum section
- Campaign finance reform – Study LWVUS position with eye toward revising LWVC position; study of state campaign finance reform
- Water resources
- Cannabis: Regulate or ban
- Funding sources for affordable housing
- Mental health care – mental health care in the prison system
- Criminal justice
- Policing—concurrence with Los Angeles’s position
- Civil discourse – concurrence with San Luis Obispo’s position

# Legislative Priorities 2017

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## California Legislative Priorities 2017

- **Impact of Changing Federal Policies on California**
  - Health care
  - Immigration
  - Environment
  - Tax reform
- **Voting Rights and Election Administration**
  - Support extension of the protections of the state and federal voting rights acts
  - Support measures to improve election administration and Californians' voting experience and access to voter registration
- **In Addition, As a Second Tier of Focus:**
  - Property tax reform/revenue generation
  - Money in politics
  - Education issues, including early childhood education, teacher recruitment and retention, and school facilities bond allocation
  - Housing supply, both availability and affordability, and the impact of some uses of CEQA on both issues
  - Environmental protection and sustainable management of natural resources
- **Other Legislative Issues, As Time and Resources Permit**
  - Support requests from local Leagues and inter-League organizations (ILOs) for advocacy on bills of specific interest to their jurisdictions
  - Take action as appropriate on other core issues: Redistricting, Initiative and Referendum Process, and Reproductive Choices
  - Consider Program Director recommendations for action on the highest priority bills in their program areas.

## National Legislative Priorities 2017

1. Campaign for Making Democracy Work™ (MDW), with special emphasis on protecting voting rights.
2. Watchdog: Respond strategically on issues with LWV positions when needed, but focus on the campaign for Making Democracy Work™.

The board recognizes that the next year will be full of the unexpected. The main focus for LWVUS should be our MDW Campaign, but other topics are expected to pop up that are important to the LWV—including the Affordable Care Act (ACA), immigration and climate change. There will doubtless be other, unpredictable legislative issues. Advocacy staff, working with the president and advocacy chair, will respond to watchdog issues as time allows. The board can re-examine or re-align legislative priorities as the situation may dictate during this next year.

# Climate Change Action Policy

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## CLIMATE CHANGE ACTION POLICY

*Adopted by the board of directors March 26, 2017*

### Introduction

The League of Women Voters has been at the forefront of the environmental protection movement for decades, consistently supporting legislation to preserve our nation's natural resources and protect our public health and safety. We support legislation that seeks to protect our country from the physical, economic and public health effects of climate change while also providing pathways to economic prosperity. Global climate change is the greatest environmental challenge of our generation.

The LWVUS, in response to the growing concern about climate change and its impact on the environment, created a Climate Change Task Force in 2006 to provide information and assistance to the national board and staff and to develop materials for use by League members at the local, state and national levels. The task force developed and maintains a [Climate Change Toolkit](#).

Greenhouse gases are a pollutant. In a 5-4 decision in April 2007, the U.S. Supreme Court ruled that carbon dioxide and other greenhouse gases meet the definition of "air pollutants" under the Clean Air Act of 1970.

California plays an important role in the climate change discussion, and what this state does is crucial. California produces seven percent of U.S. greenhouse gases (GHG) and is in 18th place in global emissions of GHG among countries (2013).

California is also playing a leadership role in reducing emissions, and regions within the state and local communities are taking steps to minimize the impacts of climate change by adoption of Climate Action Plans, Regional Climate Plans, and Sustainability Strategies, addressing sea level rise, and creating Adaption and Resiliency (Readiness) Plans.

Along with national League positions, LWVC positions on Air Quality, Energy, Land Use, and Transportation and the Growth Management and Sustainable Communities Action Policies all work together to support action. See the [Climate Change issue page](#) on the LWVC website for more information.



# Climate Change Action Policy

This LWVC Climate Change Action Policy is designed for use by California state and local Leagues and Inter-League Organizations (ILOs) to guide specific action and education at their respective levels.

## LWVC Climate Change Action Policy

*The League of Women Voters of California supports actions to mitigate and adapt to climate change in order to protect our state from the negative physical, economic, and public health effects. Local Leagues and ILOs are urged to engage at their local and regional levels. Our actions are to:*

- a. Promote energy conservation and efficiency in transportation, buildings, and infrastructure, including energy efficiency standards and land use policies that reduce vehicle miles travelled.*
- b. Promote carbon pricing by market mechanisms such as cap and trade systems and carbon taxes.*
- c. Promote a clean, low-carbon energy economy that is sustainable, including all forms of renewable energy and transportation infrastructure.*
- d. Promote policies that mitigate impacts of climate change by adaptation in urban, rural, agricultural, and natural settings.*
- e. Promote basic research and technology development, encouraging the use of a portfolio of technologies.*
- f. Promote solutions that ease consequences of climate-related hardships to low and moderate income households.*
- g. Promote public access and involvement in the decision-making process.*

## Justification for Climate Change Action Policy Elements

This section specifies national and state League positions that justify elements of the proposed Action Policy. The **full position statements** are given in the LWVUS publication *Impact on Issues* and the LWVC publication *Action Policies and Positions*.

### LWVUS Positions

The League's position is to preserve the physical, chemical, and biological integrity of the **ecosystem**, with maximum protection of public health and the environment. **Climate change is, by far, the greatest challenge to the balance of our ecosystem.**

# Climate Change Action Policy

## ***NATURAL RESOURCES OVERARCHING POSITION STATEMENT:***

**Promote an environment beneficial to life through the protection and wise management of natural resources in the public interest.**

***Natural Resources:*** Promote the management of natural resources as interrelated parts of life-supporting ecosystems.

***Resource Management:*** Promote resource conservation, stewardship and long-range planning, with the responsibility for managing natural resources shared by all levels of government.

***Environmental Protection and Pollution Control:*** Preserve the physical, chemical and biological integrity of the ecosystem, with maximum protection of public health and the environment.

***Air Quality.*** Promote measures to reduce pollution from mobile and stationary sources.

***Energy.*** Support environmentally sound policies that reduce energy growth rates, emphasize energy conservation and encourage the use of renewable resources.

***Land Use.*** Promote policies that manage land as a finite resource and that incorporate principles of stewardship.

***Public Participation:*** Promote public understanding and participation in decision making as essential elements of responsible and responsive management of our natural resources.

The League supports legislative solutions, including setting caps on greenhouse gas pollution, putting a price on GHG pollution, encouraging conservation and renewable energy, and investing in a new clean energy economy. In 2008, the LWVUS called on Congress to enact legislation to significantly cut the greenhouse gas emissions which cause global warming and supported increased energy efficiency and a shift to a clean, renewable energy. We supported the 2015 Clean Power Plan.

The resolve of the membership as expressed at recent LWVUS Conventions strongly supports action on climate change. At the 2014 Convention, a resolution promoting a price on carbon emissions was passed by a large margin. Delegates to the 2016 Convention passed a resolution stating that “*the LWVUS should continue working for full implementation of the EPA Clean Power Plan, especially at the state level, as a first step and should call on the White House to*

# Climate Change Action Policy

*implement an updated science-based Climate Action Plan that stabilizes global warming by bringing CO<sub>2</sub> levels down to no more than 350 ppm by 2100.”*

## LWVC Positions and Action Policies

At the state level, the League of Women Voters of California has adopted positions on clean air, renewable energy, land conservation, and transportation solutions. Based on these existing positions, we have advocated for climate change legislation and administrative actions. Throughout all positions, we call for public information and the opportunity for citizens to participate in the decision-making process.

***Air Quality Position in Brief (1971/73):*** The League supports measures to establish air quality standards that will protect the public health and welfare, and the development of effective enforcement and implementation procedures at each level of government to attain these standards.

***Summary of Air Quality positions applicable to climate change:*** We support setting air quality standards at the state level that may be stricter than national standards; support lower levels of government in the enforcement of the standards and encourage a program of educating and instructing the public. We believe that the cost of converting industry from polluting to nonpolluting practices should be borne primarily by industry. We encourage the establishment of a well developed mass transit system designed to reduce automobile travel.

***Energy Position in Brief (1978/80; 2006/07):*** The League supports development of a state energy policy that will ensure reliability of energy resources and protection of the environment and public health and safety, at reasonable customer rates, giving primary consideration to conservation and energy efficiency. State government should provide an efficient, coordinated energy administrative structure with open transparent procedures.

***Summary of Energy positions applicable to climate change:*** State agencies should give primary consideration to conservation and energy efficiency. In acquiring new electric resources, major additional factors to consider include the reduction of greenhouse gas emissions and development and deployment of renewable resources. Statewide standards should be set for renewable resource development and use economic/market and other incentives to foster renewable energy, conservation, demand-side management and greenhouse gas reductions. Decisions at the regional level should incorporate participation by local governments. Local governments should promote energy conservation, especially in relation to building codes, transportation, resource recovery,

# Climate Change Action Policy

and public information. Any direct-access (choice of a provider) policy should not result in additional cost to the remaining core customers.

***Land Use Position in Brief (1975):*** The League supports state land use planning that recognizes land as a resource as well as a commodity. The state should establish guidelines and standards for land areas of more than local concern. Decisions for these areas should be made at the lowest level of government feasible, but should be subject to state review. Citizens must have a meaningful participation in land use planning and regulation.

***Summary of Land Use positions applicable to climate change:*** State policies, guidelines, and standards should be developed for land areas such as fragile or historic lands, renewable resource lands, natural hazard lands, and land impacted by public investment. State land use planning should be part of an integrated overall state planning effort, with environmental, social and economic impact statements required on major developments.

***Transportation Position in Brief (1981/85, 1991):*** The League supports a transportation system to move people and goods that includes a variety of transportation modes, with emphasis on increased public transportation services and other viable alternatives to reduce vehicle miles traveled (VMT); is efficient, convenient, and cost effective; is safe and secure; serves all segments of the population and diverse geographic needs; minimizes harmful effects on the environment; is integrated with land use; and is supported by extensive public education.

***Summary of Transportation positions applicable to climate change:*** Transportation and land use planning should be integrated to promote reduced vehicle miles traveled through a jobs/housing balance and requirements that land use development facilitate use of transit and other alternatives to single occupant vehicles. Planning for transportation should promote strategies to influence travel behavior, such as fees, taxes, and tolls, combined with mitigation measures for low income persons.

***Sustainable Communities Action Policy (1999):***

**Definition:** Sustainable communities recognize their interdependence with the global community and seek to meet current economic, environmental, and social demands through equitable and democratic means without compromising the ability of future generations to meet their own needs . . . the full social and environmental costs of production, provision, and disposal of goods and services are acknowledged . . . .

# Climate Change Action Policy

**General Statement:** Sustainability refers to the dynamic among ecological, economic, and social systems on a global scale. It demands consideration of the interactions among positions in different program areas. League positions speak of preservation and conservation, of stewardship, of considering long term benefits and meeting future needs.

*Principles of sustainability are reflected in most program areas, although often they are implicit rather than explicit:*

With respect to **government**, positions support policies that promote equity, flexibility, and responsibility so that democratic government is encouraged and protected.

With respect to **natural resources**, positions support protection and wise management in the public interest to promote an environment beneficial to life.

With respect to **social policy**, positions promote the equity, justice, education, and nurturing essential to a sustainable society.

***Growth Management Action Policy (1992):*** In summary, this LWVC policy seeks to promote management of growth and land use at the level of impact on systems, whether local, regional, or statewide. Impacts include natural resources, air quality, energy, land use, waste management and water resources. League positions mentioned in the policy that are pertinent to climate change include:

- Recognition of land as a resource as well as a commodity (*LWVC--Land Use*)
- Identification and regulation of land areas such as fragile or historic lands, renewable resource lands (*LWVC--Land Use #1*), including the long-term protection of land appropriate for agriculture (*LWVC--Agriculture*); natural hazard lands and lands impacted by public investment (*LWVC--Land Use #1*)
- Environmental social and economic impact statements on major developments, public and private (*LWVC--Land Use #2b*)
- Integration of transportation and land use planning to promote reduced vehicle miles travelled through a jobs/housing balance and requirements that land use development facilitate use of transit and other alternatives to single-occupant vehicles (*LWVC--Transportation #1*)
- Growth management decisions should relate to and protect the overall quality of the environment.

# Climate Change Action Policy

## LWVC History of Support for Climate Change Legislation

The state of California has taken meaningful steps to reduce greenhouse gas emissions, and the LWVC has supported many of these actions.

The Renewables Portfolio Standard Program (AB 1078, 2002, and later amendments) required that renewables make up 20 percent of the state's electricity mix by 2010 and 33 percent by 2020. As of 2017, the state is on target to meet these goals.

The California Global Warming Solutions Act (AB 32, 2006) set as law that 2020 greenhouse gas emissions could not exceed 1990 levels. The Sustainable Communities and Climate Protection Act (SB 375, 2008) required regional GHG emission reduction targets for cars and light trucks, and coordinated land use, transportation, and housing decisions to help achieve the target. In 2011, based on the market mechanism provided in AB 32, Cap and Trade set a declining cap on allowed GHG emissions. Beginning in 2013 the largest carbon emitters were required to meet the caps or buy credits. In 2012 the Advanced Clean Cars Standard set GHG standards for cars and light trucks for model years 2017-2025. Governor Brown announced an Executive Order (B-30-15) on April 29, 2015, setting many of the targets that would be enacted in the 2015-2016 legislative session.

SB 350, the Clean Energy and Pollution Reduction Act of 2015, requires that 50 percent of our electricity come from renewable energy sources and a doubling of energy efficiency in buildings by 2030. A proposed requirement of a 50 percent reduction in petroleum use for transportation by 2030 was removed from the bill in order to obtain passage. The California Air Resources Board (CARB) has introduced a new element into the existing Low Carbon Fuel Standard (LCFS) program to address some of the petroleum reduction that was deleted from SB 350, under authority of the original AB 32.

SB 32 of 2016 extends the 2006 California Global Warming Solutions Act (AB 32) beyond 2020. It increases the goal for greenhouse gas emissions to 40 percent below the 1990 level by 2030. A companion 2016 bill, AB 197, directs the CARB to prioritize measures that result in direct reductions in emissions from major sources. It further establishes a Joint Legislative Committee on Climate Change Policies and adds two members of the legislature to CARB as nonvoting members. It also includes use of social costs in evaluating the cost-effectiveness of emission reduction measures to better account for the full array of costs and benefits associated with reducing greenhouse gas emissions.

# Program 2017-2019 Resources



## Program Glossary

Use of the following League terms will help to avoid confusion and misunderstanding during discussion and debate of program.

CONCURRENCE	Members are asked to agree with a statement or position held by another League or recommended by a League board or committee. The statement must be approved or rejected as written.
CONSENSUS	Substantial member agreement; the sense of the group rather than a majority opinion.
ISSUE FOR EMPHASIS	An issue/topic adopted by convention delegates as a program item on which state and local Leagues will mutually focus their efforts. May include concerted action using existing state or national positions, and/or community education on selected issues. (Also called Issue for Education and Advocacy.)
LIMITED STUDY	A new study with a narrow scope and usually of short duration.
NOT-RECOMMENDED PROGRAM	Issues of interest to a number of members but not receiving enough support to appear on the proposed program.
POSITION	The stand of the League on a public policy issue and the basis for action.
POSITION UPDATE	A study of limited scope to reevaluate an existing League position in light of new information, changed circumstance, and/or conflict with another position. The goal is consideration of a change in position. Any new position resulting from an update is adopted by the appropriate board and affirmed by the convention or annual meeting.
PROGRAM	Governmental issues chosen for concerted study and action.
RECOMMENDED PROGRAM	Subjects that reflect the thinking of most of the members in the state and are recommended by the appropriate board for adoption.

# Program 2017-2019 Resources

REVIEW	Members ask the board for evaluation of a current position for clarity, relevance, effectiveness. No change is made in the position statement.
SCOPE	Definition of the limits of a study and possible areas of exploration, developed by the study committee and approved by the appropriate board.
STUDY	The process of gathering information for discussion by members with the aim of reaching consensus and establishing a position.
VERTICAL POSITION	LWVUS, LWVC or ILO (Inter-League Organization) positions are designated as vertical if they may be used as the basis of action at other levels of League without prior permission.



# Program 2017-2019 Resources

## Study Process

In September 2006, the LWVC Education Fund board adopted new policies for adopting and conducting state League studies. The policies address the need for effective planning, securing of funding, and preparation of the study committee, as well as the need to fit the calendar for a study into the ongoing work of local Leagues. These new procedures, as revised in October 2014, were included in the Program Planning Kit and are below. Timelines have been updated for a June 2017 study adoption.

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### ***LWVCEF STUDY PROCESS: Study Committee Responsibilities***

*[Note: Throughout this document, the word "study" may be taken to indicate either a full study to create a new position or an update of an existing position.]*

1. Normally, only one state study should be adopted at any convention.
2. Ideally, a state study will be a three-year process to avoid education and consensus activity interference with local Leagues' work during the federal election cycle. Any request for a shorter or longer timeline must be reviewed and approved by the LWVCEF board. The time frame may not be changed once the study is in process without express permission of the LWVCEF board.
3. An exploratory study committee that wishes to have its topic considered for recommendation by the LWVCEF board at convention must submit the following items as part of the program planning process. These should be distributed to all local Leagues, along with any other background material helpful to promoting the study, in time for each local League to consider the study as part of its own program planning meeting.
  - Rationale for the study
  - Outline of the study's proposed scope
  - Names of local Leagues that back the study and pledge to participate in the consensus.
4. When a study is adopted at a convention (either a recommended or a not-recommended item), with a completed study rationale and preliminary scope, the LWVCEF board will conduct a process to appoint the study committee members, including appointing the committee chair.
5. Once a study committee has been appointed, the following items must be completed within six months and approved by the LWVCEF board. If these items are not completed on time, it will be up to the discretion of the LWVCEF board whether to allow the study to proceed.

# Program 2017-2019 Resources

- Attendance by the official study committee at a training session conducted by the LWVCEF board and/or staff detailing the fiscal and organizational responsibilities of all parties involved in the study. Consensus question framing will also be covered.
  - Development by the study committee of a more detailed scope of the study
  - Development by the study committee of the proposed schedule for the study, including deliverables
6. Development by the study committee of the proposed budget and funding sources for the study. *[Study budget and fundraising strategies must be developed with the executive director and follow LWVCEF policies.]*
  7. Acquisition of funds for a not-recommended study. *[Recognizing that a not-recommended study is not included in the budget as proposed at a convention, a nominal amount of “seed money” will be provided in the LWVCEF budget to allow for startup costs for a not-recommended item. Study fundraising strategies must be developed with the executive director and follow LWVCEF policies.]*
  8. The study committee should send regular updates to each local League beginning early in the study process—even while the study kit is still under development. These updates can include suggested readings, short articles, and ideas for meetings. Study committee members are encouraged to meet with local Leagues to help promote the study and to be available to answer questions from local League members.
  9. The study kit must go out to local Leagues a minimum of nine months prior to the consensus due date to allow for local League scheduling.

# Program 2017-2019 Resources

## ***LWVCEF STUDY PROCESS: Sample Timeline for a Three Year State Study Adopted June 2017***

*[This schedule is intended to be very rough and allows a lot of leeway. It tries to take into account the “down” time that most local Leagues experience over the summer and around the holidays. Most importantly, it avoids the ongoing conflict between the study’s education and consensus process and local League responsibilities relating to the Federal election cycle.]*

**June 2017:** Study is adopted at convention

**June–October 2017:** Study committee is selected and trained; study scope, schedule, and budget are developed, board approves funding source and application, and funding is obtained

**November 2017:** The LWVCEF board gives go-ahead for study to begin

**November 2017–June 2018:** Study committee conducts research and develops consensus questions and study kit; sends out a reading list to local Leagues, along with suggested resources and/or activities; local Leagues form their own study committees

**July 2018:** The LWVCEF board approves study kit and consensus questions

**August 2018–February 2019:** Study committee distributes study kit to local Leagues and begins the process of educating local Leagues through other means—e.g., LWVC Web site articles; local Leagues form their own study committees

**March–May and October–November 2019:** Local Leagues educate their members and conduct consensus meetings

**January–February 2020:** Study committee crafts draft position based on local League Consensus Reports

**March 2020:** Study committee presents draft position to the LWVC board for review/editing

**March–April 2020:** Study committee revises position based on the LWVC board input

**May 2020:** Position is adopted at LWVC board meeting so that action may begin

**May 2021:** Position is formally ratified by members at convention along with the rest of the rest of the LWVC program

# Program 2017-2019 Resources

## ***LWVCEF STUDY PROCESS: Sample Timeline for a Two Year State Study Adopted June 2017***

*[A two-year study is one that is either a very limited study, or else a limited update study of an existing position. This schedule is intended to be rough and allows some leeway. It tries to take into account the “down” time that most local Leagues experience over the summer and around the holidays. Most importantly, it avoids the ongoing conflict between the study's education and consensus process and local League responsibilities relating to the Federal election cycle.]*

**June 2017:** Study is adopted at convention

**June–September 2017:** Study committee is selected and trained; study scope, schedule, and budget are developed, board approves funding source and application, and funding is obtained

**September 2017:** The LWVCEF board gives go-ahead for study to begin

**September 2017–July 2018:** Study committee conducts research and develops consensus questions and study kit; sends out a reading list to local Leagues, along with suggested resources and/or activities; local Leagues form their own study committees

**March 2018:** The LWVCEF board has a first discussion of the proposed consensus questions

**May 2018:** The LWVCEF board approves consensus questions

**Summer 2018:** Study committee distributes study kit and leader’s guide to local Leagues. Local Leagues form their own study committees.

**Fall 2018:** Break for General Election

**November 2018–March 2019:** Local Leagues educate their members and conduct consensus meetings

**April–May 2019:** Study committee crafts draft position based on local League Consensus Reports

**May 2019:** Position is adopted at LWVC board meeting so that action may begin

**May 2021:** Position is formally ratified by members at convention along with the rest of the LWVC program

# Program 2017-2019 Resources

## ***LWVCEF STUDY PROCESS: Board/Staff Responsibilities***

1. Create a budget that includes the necessary board-approved funding sources for a board-recommended study or, alternatively, seed money for a possible not-recommended study, for the fiscal year following each convention. The process must follow LWVCEF policies.
2. Create and moderate a program planning list-serve for use by local League members.
3. Create an application form and "vetting" process for the members of any study committee—especially the chair. Qualifications will include:
  - League experience
  - Expertise in the area of the study
  - Project management experience, including writing skills
  - Time availability over the life of the study
  - Lack of bias toward a desired outcome.
4. Exercise final approval over the creation of the study committee, which ideally would consist of at least nine qualified members plus its chair.
5. Provide historical data to the study committee to allow for realistic budgetary and scheduling activity.
6. Present recommendations for hiring of part-time, temporary staff to support the study committee so that ongoing LWVC operations will not be jeopardized. *[These recommendations will assist the study committee in budgeting and in planning their fundraising strategy, which must follow LWVCEF policies.]*
7. Develop and conduct a training session for study committee members that covers, in great detail, the roles and responsibilities of all participants in the study process. Also, ensure that the study committee has copies of and has reviewed relevant League publications such as *Writing for League*.
8. Commit the necessary LWVC Program Committee time and effort to provide ongoing supervision of, documentation of, and punctual reporting on the study committee and its work, especially:
  - Completion of “deliverables” by the scheduled dates
  - Adherence to budget and to financial reporting procedures
  - Issues of attrition or non-participation by study committee members.

Emphasis should be on early detection and resolution of problems.

9. Resolve to be willing to “pull the plug” on a study if ongoing problems are not addressed—e.g., schedules are not met, quality of research and analysis are not acceptable, study

# Program 2017-2019 Resources

committee is nonfunctional, or too much staff time is being used to the detriment of the LWVC ongoing work.

10. Provide continual, repeated education of local Leagues about these procedures.

# Program 2017-2019 Resources

## Concurrence Process

Procedures for adopting a position by concurrence, as originally adopted by the LWVC board in 1995 and last updated in October 2014, were published in the Program Planning Kit and are below. If a League does intend to propose adoption of a position by concurrence, notice must be sent to all local Leagues 30 days prior to the start of convention with the required information. A copy of the notice and information must be given to all delegates at the convention.

If needed, Leagues may request assistance from the LWVC program director in whose portfolio the concurrence position would fall.

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## ***LWVC/LWVCEF Concurrence Policy***

The definition of concurrence in *In League* is:

*Concurrence is the act of agreeing with—or concurring with—a statement of position. A decision-making technique used by the League for some time, concurrence can work several ways. Groups of League members or League boards can concur with 1) recommendations of a resource committee or a unit group; 2) decision statements formulated by League boards; or, 3) positions reached by another League or Leagues.*

As a general rule, background materials presenting the pros and cons on the issue being considered are provided to Leagues and members in the concurrence process.

To ensure that all delegates to LWVC conventions are given adequate notice that they will be asked to consider adoption of a position by concurrence and that they will feel they are casting an informed vote, the following procedure will be followed:

- Local League(s) must submit as one of their recommended issues for state program planning the adoption of a new position by concurrence. It could be something such as “adopt a new state position on xxxx by concurring with another League existing position.” This is the method by which the issue will be on the list of non-recommended items, and at the time of the convention will be eligible to be moved for consideration.
- The local League or individual members who plan to move for adoption of a new position by concurring with a current position of another League or ILO must notify all local League presidents of this not later than 30 days prior to the start of the convention. If requested in time, the LWVC office will provide mailing labels or email addresses for the presidents, but it is the responsibility of the individuals or local Leagues to send the notice recommending concurrence.

# Program 2017-2019 Resources

- The notice to local League presidents will contain the following information:
  - the position the delegates will be asked to adopt
  - the name of the League or Leagues whose position it is; when the study was done; a succinct but complete description of the extent of the study; and instances of application of the position. If the position is not from a League, then this should be a description of the process used to develop the position
  - any other local Leagues or ILOs that have a similar position, in order to indicate the present extent of member understanding of the issue.
- The League or members who plan to move consideration of the concurrence should come to convention prepared to give a copy of the notice with the above information to all delegates.
- The Convention *Workbook* should be consulted for instructions on moving a not-recommended item for consideration. Passage of a not-recommended item requires an affirmative vote by three-fifths of the delegates.
- Any needed assistance may be requested from the LWVC expert in whose portfolio the concurrence position would fall.



# State Leaders

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## 2015-2017 LWVC/LWVCEF Board

### OFFICERS

PRESIDENT	Helen L. Hutchison, LWV Oakland
1st VICE PRESIDENT	Martha Cox, LWV North County San Diego
2nd VICE PRESIDENT, LWVC	Joanne Leavitt, LWV Santa Monica
2nd VICE PRESIDENT, LWVCEF	Carol Moon Goldberg, LWV Sacramento County
SECRETARY	Caroline de Llamas, LWV East San Gabriel Valley
TREASURER	Jacque Canfield, LWV Fresno

### DIRECTORS

Jeanne Brown, LWV San Diego  
Sarah Diefendorf, LWV Oakland  
Christina Dragonetti, LWV San Francisco  
Gloria Chun Hoo, LWV San Jose/Santa Clara

## Off-Board Program Specialists

CAMPAIGN FINANCING	Chris Carson, Katie Zoglin
CHILDREN AND FAMILY ISSUES	Harriet Chase, Jean F. Cohen
CLIMATE CHANGE	Linda “Diz” Swift
COASTAL ISSUES/OFFSHORE OIL & GAS	Jean Holmes
COMMUNITY COLLEGE SYSTEM	Helene Lecar
DEATH PENALTY	Genise Schnitman
EARLY CHILDHOOD EDUCATION	Joanne Leavitt, Penny Adler, Julie Cates, Adrienne Schere
EDUCATION, PRE K THROUGH 12	Barbara Inatsugu, Jan Wagner
EQUAL RIGHTS	Janis Hirohama
ENERGY	Suzanne Phinney
GOVERNMENT	Lee Lawrence
GUN SAFETY & SAFE COMMUNITIES	Barbara Clegg, Suzi Bakker
HAZARDOUS MATERIALS	Linda Phillips
HEALTH CARE	Elizabeth Brady
HOUSING	Susan Russell
INITIATIVE & REFERENDUM PROCESS	Mary Thompson, Katie Zoglin
JUVENILE JUSTICE/DEPENDENCY	Pat Kuhi, Joanne Leavitt
LAND USE	Janet Brennan
MENTAL HEALTH CARE	Susan Morris Wilson
OPEN GOVERNMENT	Martha Beattie

# State Leaders

PUBLIC HIGHER EDUCATION  
PUBLIC LIBRARIES  
REDISTRICTING  
REPRODUCTIVE CHOICES  
STATE AND LOCAL FINANCES  
VOTING RIGHTS  
WATER

Susan Rice, Eleanor Yick  
Karen Butter  
Chris Carson  
Christina Dragonetti  
Anne Henderson, Elizabeth Ralston  
Margo Reeg, Sarah Sheckman  
Roberta Borgonovo, Jane Wagner-Tyack

## LWVC Staff

EXECUTIVE DIRECTOR  
SENIOR DIRECTOR FOR PROGRAM  
SENIOR DIRECTOR FOR CIVIC  
ENGAGEMENT  
COMMUNICATIONS MANAGER  
MEMBERSHIP & TECHNOLOGY MANAGER  
DEVELOPMENT COORDINATOR  
ADMINISTRATIVE ASSISTANT

Melissa Breach  
Trudy Schafer  
  
Dora Rose  
Elizabeth Leslie  
Sharon Stone  
Jenny Burger  
Amaris LeBron

## Convention Steering Committee

LWVC DIRECTOR  
CHAIR

Martha Cox, LWV North County San Diego  
Nancy Compton, LWV Sacramento County

FUNDRAISING CHAIR  
VOLUNTEER COORDINATORS

Mignon Marks, LWV Sacramento County  
Barbara Hopkins, LWV Sacramento County  
Bernadette Lynch, LWV Sacramento County  
Claudia Bonsignore, LWV Sacramento County

MEMBERS

Heather Fargo, LWV Sacramento County  
Katrina Jaggears, LWV San Joaquin County  
Kay Knepprath, LWV Sacramento County  
Mahnaz Khazari, LWV Sacramento County  
Suzanne Phinney, LWV Sacramento County  
Heather Skinkle, LWV Sacramento County

The Convention Steering Committee would like to thank all the  
volunteers who have put their time and efforts into this year's  
Convention!

# State Leaders

## LWVC Presidents 1920 - Present



**Mrs. Frank G. Law**  
*First LWVC President*



**Helen L. Hutchison**  
*Current LWVC President*

1921-22	Mrs. Frank G. Law
1922-25	Miss Marion Delaney
1925-27	Mrs. H. H. Koons
1927-29	Alice Burr
1929-31	Mrs. J. C. Whitman
1931-33	Mrs. O.S. Barnum
1933-37	Mrs. Paul Eliel
1937-38	Mrs. Carl Voss
1938-41	Mrs. Warner Clark
1941-43	Mrs. Charles A. MacLean
1943-45	Mrs. James Scarborough
1945-47	Mrs. George Scheer
1947-49	Mrs. Samuel May
1949-51	Mrs. Pauline Ploesner
1951-53	Mrs. Winston Crouch
1953-55	Mrs. Harry Williams
1955-57	Mrs. Paul Holmer
1957-59	Mrs. Robert Zurbach
1959-61	Mrs. Lawrence Spear
1961-63	Margaret Hayes Parsons
1963-65	Mrs. William Irvine
1965-67	Mrs. Russel L. Stockwell
1967-69	Anne Rudin (Mrs. Edward)
1971-73	Mrs. Walter Schuiling
1973-75	Mrs. Kenneth Kaplan
1975-77	Dorothy Kellner (Mrs. Martin)
1977-79	Joan Rich (Mrs. Dan)
1979-81	Susan Rice
1981-83	Kenni Friedman
1983-85	Mary Jane Merrill
1985-87	Linda Herman
1987-89	Carol Federighi
1989-91	Carole Wagner Vallianos
1991-93	Robyn Prud'homme-Bauer
1993-95	Marlys Robertson
1995-97	Fran Packard
1997-99	Karyn Gill
1999-01	Gail Dryden
2001-03	Barbara Inatsugu
2003-07	Jacqueline Jacobberger
2007-11	Janis R. Hirohama
2011-14	Jennifer A. Waggoner
2014-present	Helen L. Hutchison

# State Leaders – Nominees

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**President**  
**Helen Hutchison**  
LWV Oakland

Helen Hutchison is President of the League of Women Voters of California, having joined the board first as the Government Director and then as the Second Vice President for Advocacy and Program in 2008. While serving the state League, she has been active in strategic planning, initiative and referendum reform, human resources, training, legislation, ballot measures, and redistricting.

She has been a member of the League of Women Voters since 1969. She and her family have moved around the country, providing many opportunities to join Leagues in different cities: Claremont, California; Newton, Massachusetts; Los Angeles; Claremont (again); Clackamas County, Oregon; DeKalb County, Georgia; and she was the president of the LWV Oakland from 2003 to 2007. She served on the Boards of the Claremont, Clackamas County and Oakland Leagues in a variety of roles. Each League has provided new areas to learn about and get active in.

Professionally, Helen is a retired computer systems analyst. She is an active member of Montclair Presbyterian Church in Oakland and a foster care volunteer with the East Bay SPCA.



**First Vice President**  
**Gloria Chun Hoo**  
LWV San Jose/Santa Clara

Gloria is a Director of the League of Women Voters of California. She is a member of the Legislative Committee and the Nominating Committee. Prior to joining the state board, Gloria served a two-year term as the chair of the Leagues of Women Voters of Santa Clara County (which consists of the five local Leagues in the county), as a director on the LWV Bay Area board (serving nine counties in the San Francisco Bay Area), and was president of the San Jose/Santa Clara League for three years.

# State Leaders – Nominees

A resident of San Jose, Gloria worked in marketing and communications/public relations in the science/history/culture museum industry working at The Tech Museum of Innovation, the Campbell Historical Museum and the 'Imiloa Astronomy Center in Hilo, Hawaii. Before moving to California, she worked in the Boston area in PR, marketing and training in the private sector. She has served on numerous nonprofit boards, including the YWCA of the USA Board of Directors (1985-1997) and also was past chair and member of the City of San Jose Planning Commission (2001-2008). Currently she is a member of the Santa Clara Valley Open Space Authority's Citizen Advisory Committee.

Gloria was born and raised in Honolulu, HI, attended the University of Hawaii, and is a graduate of Boston University with a degree in journalism and minor in East Asian history. Now retired, she and her husband Stan, a retired IBM engineer, enjoy travel and reading.



## **Second Vice President for Advocacy/Program**

### **Joanne Leavitt**

LWV Santa Monica

Joanne Leavitt has served as Vice President for Advocacy and Program since she was appointed to the LWVCEF Board of Directors in the summer of 2014 to fill the unexpired term of Helen Hutchison. Joanne joined the LWV of Santa Monica in 1984, was elected to that board two years later and has served on the board since then, filling almost every role except treasurer. She served as president twice, first in 1988 and again in 2010-13. She is currently communications director, monitoring Facebook and the Web site and producing a weekly news update.

Other League service includes several years on the Los Angeles County ILO board of directors, including president (2002-2004). She was cochair of the LWVC Juvenile Justice Study (1995-1999) and has served as a legislative consultant on prevention and early intervention issues since then. She was chair of the LWVC Education Update Study (2003-2005) and cochair of the LWVUS Education Study (2010-2012). Joanne has served as LWVC legislative consultant on early childhood education/universal preschool since 2005, and in 2014 was appointed to the position of LWVC Program Director for Early Childhood Education. She has been a member of the Working Party for Children since the mid-1990s.

Local volunteer activities include serving for over 30 years on the Virginia Avenue Park Advisory Board in Santa Monica, California. This activity culminated in 2014 with the dedication of a new branch library in the park, the first new library opened in Santa Monica in over 50 years. Joanne has been a member of the Santa Monica Child Care and Early Education

# State Leaders – Nominees

Task Force since 1986 and continues to serve on the public policy committee there. Since 1994 she has been a member of the board of Community Corporation of Santa Monica, a nonprofit developer and operator of low income housing. She is currently serving her second term on the City of Santa Monica's Housing Commission. Joanne also served a two-year term as the elected president of the Santa Monica-Malibu PTA Council (1996-98).

In whatever spare time is available she enjoys puttering with plants on her patio, playing with her kitten, reading magazines for recipes she will never make, and keeping up with far-flung friends and family on Facebook.



## **Secretary**

**Caroline de Llamas**

LWV East San Gabriel Valley

Caroline has enjoyed continuous LWV membership in various California Leagues since initially joining the LWV of Tulare County in 1968. She has held most portfolios at the local League level, including that of President, and is Co-President of the East San Gabriel Valley League.

At the state level, Caroline currently serves as LWVC Secretary, and is a member of the Executive and Personnel Committees. She is also the Southern Coordinator for the LWVC Management Training Advisor Program (MTAs), and MTA for several local Leagues. She chaired the LWVC 2013-2015 Nominating Committee, and served on the LWVC Board of Directors from 2009-2013.

In 2015, Caroline joined the LWVUS Shur Fellow Program. She previously participated in the LWVUS MRI Program (known as MGIK in CA) as a coach to five California local Leagues.

A retired Professional City Clerk/Treasurer, she is a past president of the City Clerks Association of California and holds membership in various professional organizations, including the National Association of Parliamentarians.

Caroline resides in Covina with her husband Lloyd de Llamas. They have two daughters, a grand cat, and a grand dog.



# State Leaders – Nominees



## **Treasurer**

### **Jacquie Canfield**

LWV Fresno

Jacquie is the Treasurer for the League of Women Voters of California. She has been a member of the League for over 24 years and has held several positions at the both the state and local level with more emphasis in voter service projects and League studies. At the state level, she served a total of three terms on the State Board. This past term she served as Treasurer and Voter Service Director for two terms years ago. She also served on the state League Education Study Update committee.

Locally, she has served as president, voter service vice president, Voter's Edge California and Smart Voter coordinator for Fresno County since 1998, webmaster for Fresno League using the League's Easy Web since 2002, and leader/facilitator for several studies. She is looking forward to continuing her service on the State Board as Treasurer and working with others to continue to have the League make a difference in California communities.

Currently, Jacquie is the Executive Officer of Fiscal Services for Fresno Unified. Fresno Unified is the fourth largest school district in the State and largest employer in the Central Valley. She is responsible for the fiscal operations including a budget that is over \$1 billion dollars, accounting, and payroll. She has worked for Fresno Unified for all of her professional career with 13 years in technology and over 20 years in the fiscal operations. She has a passion to ensure fiscal resources are wisely spent, so that all students have the maximum opportunity to succeed.

Jacquie has a Bachelor of Science degree in Accounting, Quantitative Analysis and Decision Sciences from California State University, Fresno. She has been married over 33 years and has two grown children. In her spare time, she enjoys traveling and especially loves visiting nature's wonders.



## **Director**

### **Amanda Berg**

LWV San Diego

Amanda Berg is the Director of Voter Service for the League of Women Voters San Diego and has been working with LWVSD since October 2014. She became Director of Voter Service for LWVSD in January 2015 and has been working ever since to encourage voter participation, education, and civil political discourse.

# State Leaders – Nominees

Amanda spearheaded a series of local League events titled “Sips & Civility.” These quarterly events are targeted towards a young professional audience and offer free drinks and civil political discussion. Amanda presented the Sips & Civility model at the 2015 LWVC Convention workshop “Democracy in Dialogue” alongside LWVSD members Jeanne Brown and Nancy Phung. Since then, the event has grown in size, with the 2016 election event boasting 125 attendees.

In 2015-2016 Amanda also co-chaired a committee for a local League study on “Campus Justice & Sexual Assault.” This study led to LWVSD adopting a new position regarding how local campuses should handle sexual assault claims, education, and reporting.

Amanda was born in Wisconsin and moved to Southern California when she was 11 years old. She holds a B.A. in Political Science from UCLA and an M.A. in Political Science from UCSD. In her professional life, Amanda is an Implementation Specialist at a medical software company. Amanda lives in San Diego with her boyfriend, Alex, who is also an active League member. In her free time outside of LWV, Amanda enjoys running half marathons and working on her side photography business.



**Director**  
**Jeanne Brown**  
LWV San Diego

Jeanne is Membership Director of the League of Women Voters of California. Jeanne joined the LWV of San Diego in 2003 but wasn't very active until she retired from teaching high school Math and Biology in 2006. She began volunteering at the League and for Common Cause in 2005 to get a running jump on retirement. That opened up a whole new perspective on being an informed voter. She was hired by Common Cause in October 2006 on a part-time basis to be the San Diego organizer. That experience allowed her to see the world of NGOs from a professional viewpoint. She started on the board of LWVSD as VP of Administration, which helped her see the big picture of how the League works and how everything fits together. A few years later, she took on Program and then President of her local League. She also is on the Membership and Public Policy committees in her local League.

Beginning in 2014, she was co-coordinator for the LWVC Convention in San Diego in 2015. In addition, she was on the LWVUS Committee on Money in Politics that kept her quite busy but impressed with how national studies are conducted and with the background of many of our members.



# State Leaders – Nominees

Jeanne went to high school in Glendora, CA, but grew up in Ohio. She moved to San Diego in 1965 for college at SDSU. She graduated with a BS in Biology and minors in Math and Chemistry. She taught high school math and science in San Diego for 33 years. She has been married for 47 years. She and her husband, Alexander (Sandy), have four wonderful grown sons. In her “spare time” she loves to read, garden, quilt, and cook.



**Director**  
**Carol Burr**  
LWV Butte County

Carol grew up in Teaneck, New Jersey—something she hopes her accent does not reveal! It’s right over the Hudson from New York City, where her father worked. She is the third of four children and the only girl.

Carol went to Middlebury, a small college in Vermont, majored in English and got involved in student government. The girls were strictly regulated while the boys did whatever they pleased, so she worked to give the girls more freedom. She also completed an Honors thesis on Jane Austen, a writer she saw and continues to see as a feminist.

While visiting a friend who was teaching at Chico State, Carol received a job offer. She arrived in Chico in August 1970—and didn’t think it was possible for it to be so hot—to begin her 37-year odyssey at the university. She wrote her dissertation while teaching fulltime (bad idea!). The topic was the tension between self-sacrifice and self-fulfillment in the novels of Austen, Charlotte Bronte, and Marian Evans (George Eliot); a female problem she has not resolved.

At Chico State, Carol helped launch the Women’s Studies program in the early 70s. She was chair of the English Department from 1985-1994, and then took over the troubled Multicultural and Gender Studies Center.

She married to an ornithologist with eight books under his belt, two of which we co-authored. They started traveling early and picked up the pace when retired.

Carol has been active in the League since 2000, serving as secretary, Voter Service director, president and fundraiser in chief, and overseeing the writing of several local action positions and the higher education consensus.

Carol’s ongoing pleasures over the years have been singing and horseback riding. She currently indulges the first love by singing in the Bidwell Presbyterian Church choir and the North Valley Community Chorale and the second by having two Tennessee Walking horses.

# State Leaders – Nominees



## **Director**

**Sarah Diefendorf**

LWV Oakland

Sarah Diefendorf serves as Executive Director of the Environmental Finance Center West located at Dominican University of California and University of Maryland. In that capacity, some of Sarah's work includes working with indigenous people in California, New Mexico, Arizona, Hawaii, and Nevada to promote green business enterprises, improve their capacity for long-term sustainability, and protect their sovereignty. Sarah has also supported Tribal efforts to develop integrated waste programs, transfer stations, and recycling programs and has recently been funded by the Bureau of Indian Affairs to help develop a Tribal Climate Change Vulnerability Assessment program for the Native American Environmental Protection Coalition.

Internationally, Sarah is also working on the following three waste reduction projects in Mexico: 1) helping the Tijuana Compost Center develop a sustainable business and marketing plan to divert food and green waste from local landfills, 2) assisting USEPA with community outreach and education in Mexicali to help border neighborhoods protect their local watershed, and 3) developing a sustainable materials management symposium to be held in the border region in fall 2015.

She also serves as a national Leadership Trainer for the Environmental Finance Center Network (a community of ten universities throughout the United States) and in that capacity has provided multiple workshops for water systems, elected officials, and other government representatives from small and rural communities across the country. Sarah will continue to provide at least ten Leadership Workshops in ten different states throughout 2015 and will be developing additional curriculum to support Climate Resiliency for Small Water Systems.

Since 2001, Sarah has worked as a Grassroots Capacity Building Trainer for the League of Women Voters of the United States and has worked with marginalized communities in Ethiopia, Zimbabwe, Nigeria, Armenia, Jordan, Tunisia, and Jamaica. Other international work includes developing and leading training workshops on leadership, sustainable enterprise, and grassroots advocacy in South Africa, the Democratic Republic of the Congo, and Thailand. Sarah is a past president of the San Francisco League, a past 2nd vice president of the National League, and currently serves on the California League state board. She is also the board president for the Carbon Cycle Institute and is working with that institute to promote the use of compost as a carbon sequestration tool in the US and abroad. Sarah serves as an expert witness on the USEPA Environmental Finance Advisory Board and holds a BA in International Relations from San

# State Leaders – Nominees

Francisco State University and a Master's degree in Environmental Geography from Cambridge University.



**Director**  
**Christina Dragonetti**  
LWV San Francisco

Christina Dragonetti, a member of the San Francisco League, currently serves as Membership and Marketing Manager for the California Association of Nonprofits (CalNonprofits). She has worked for ten years in nonprofit organizations providing support, training, and information to other nonprofits. She earned a Master's degree in Nonprofit Management from the Monterey Institute for International Studies and a BA in Politics from Whitman College. Christina lives in the San Francisco Bay Area and spends her free time fostering kittens for the East Bay SPCA, reading mystery novels, and learning to be an activist.



**Director**  
**Carol Moon Goldberg**  
LWV Sacramento County

Carol joined the LWV of Sacramento County in 1994. She spent 10 years in various board of director positions, including two terms as co-president of the League. Throughout her time in the League, Carol moderated candidate forums, presented Pros and Cons and headed voter registration drives in area high schools. Carol served as coordinator for and LWVSC spokesperson on a local tv station's election day phone bank. She is the League liaison working with the Sacramento County Voter Registrar's Office on mock elections in area high schools.

Carol served as off board program director for LWVC in the reproductive choices portfolio. She followed legislation related to that portfolio and represented the League in a coalition of other organizations working on reproductive choice issues.

A lawyer who retired in favor of raising her two children, Carol spends many hours volunteering. She served on the Sacramento County Grand Jury. In addition to the League, Carol served her synagogue as co-chair of a capital campaign, on strategic planning committees, and personnel search committees. She served on parent advisory committees to her local school board. Of course, Carol supported the various sports and arts related activities of her children with fundraising, organizing and chauffeuring.

# State Leaders – Nominees

Carol feels that the current political climate is partly the result of the lack of civic education in America today. Educating voters and future voters is of utmost importance. The League's mission of educating and informing voters is as vital to sound government and civic education now as it was 97 years ago. She is eager to pursue that mission.



## **Director**

### **Karen Vanderwerken**

LWV North County San Diego

Karen joined LWV North County San Diego in 2016, and became an active member of LWNCSA volunteering at voter services events. She previously served on LWV Tarrant County, Fort Worth, Texas Board 2009-2012. She served as Voter Services Chair and implemented Vote 411 for the local League. Karen currently serves on the American

Association of University Women Del Mar Leucadia Board as Fund Director. She was previously Program Chair and President of AAUW Tarrant County in Fort Worth, Texas.

She grew up in Danville, Indiana, completed a BA in English/Psychology at Milligan College in Johnson City, TN, and an MA in English at Ball State University in Muncie, IN. She taught English in Marion, IN. When she relocated to Fort Worth, TX, she taught freshman writing at Tarrant County College and Texas Christian University. The next 24 years, until retirement, Karen was Executive Director of American Institute of Banking (educational arm of American Bankers' Association which later became Center for Financial Training, non-profit training for the financial services industry).

Karen received LWVTC volunteer of the year award; AAUW named gift award; 14 ABA national leadership awards, SafeHaven top volunteer award. She spends time with family and friends entertaining, cooking, reading, yoga, travel, and Happy Feet walkers!

# State Leaders – Nominees



## **Chair, Nominating Committee**

### **Jennifer Waggoner**

LWV San Francisco

Jenny was nominated and elected as California president from July of 2011 through June of 2014. She joined the LWVC board in 2007 as communications director and has taken a leadership role in the use of technology for our organization. She has also served on the audit and finance committees, human resources, executive transition team, fundraising (planned giving, major gifts, and annual giving), voter service, program, legislation, communications, and contributed to many others.

She first joined the League in San Francisco in 2001 and has served in many roles, including president, vice president, and budget chair. She strongly believes in the League's core values, is grateful for the opportunities the League offers, and feels the greatest value for her has been the mentors she has found and their encouragement to mentor others through the League.



## **Nominating Committee**

### **Martha Cox**

LWV North County San Diego

Martha is currently 1<sup>st</sup> Vice President of LWVC. Joining in 2007, she has served as a local League board member in the roles of Treasurer and VOTER Editor. She served as a member of the local League's Initiative and Referendum study committee in 2012-13. Martha served as co-chair of the local League's civil discourse group and served as chair of the 2015 LWVC Convention Fundraising Committee.

Martha's League work in civil discourse included a year-long study and training in the field of deliberative dialogue through the Kettering Foundation's Centers for Public Life program in Dayton, Ohio.

Born in Hanover, New Hampshire, and raised in a setting where political discussion was served daily with every meal, Martha's interest in all things political came naturally. When Martha retired in 2006 from a career in education, she joined the League and became actively engaged in voter service activities, in addition to serving on the Board. Martha holds a bachelor's degree in secondary education from Keene State College in Keene, NH.

Martha and her husband, Hugh, reside in Cardiff by the Sea, a coastal town north of San Diego. They have one daughter and son-in-law, two grandchildren and three great-grandchildren.

# State Leaders – Nominees



## **Nominating Committee**

### **Susan Morris Wilson**

LWV Redding Area

Susan Morris Wilson joined the League of Women Voters of the Redding Area in 1995 after someone suggested it was a group “perfect” for her. She has served in leadership roles at local, state, and national levels. As a member of the LWV Redding Area, she served as president, vice president, and voter service chair at various times. She and other members have worked closely with the Wintu Tribe in their effort to achieve federal recognition and facilitate elections for homeowner associations. At the state level, she has served as the treasurer (2005-09) and as a management training advisor (MTA) at various times. She has served as an off-board consultant to LWVC on issues pertinent to mental health. At the national level, she served as the budget chair (2008-10), the treasurer (2010-12) and as a director chairing several committees (2012-14). During that time she also served as the LWVUS liaison to Alaska, New Mexico, Utah, and Oregon and traveled extensively.

Currently, Susan works as a consultant in the community at a variety of nonprofit organizations primarily focused on children and youth. She manages the Youth Violence Prevention Council, an organization that focuses on youth as a critical part of a healthy community. She also manages Right Road Recovery Programs Inc., an organization that focuses on outpatient therapy for individuals with drug and alcohol problems. She teaches Early Childhood Education classes at Shasta College and has served as a commissioner on the First 5 Shasta Commission. She continues to be involved in programs that address community mental health issues including the Shasta County Mental Health Board and the California Mental Health Planning Council.

She is a certified Master Gardener and she enjoys her garden full of roses and herbs and an occasional weed or two. She is the proud mother of Jennifer, who works on the central coast of CA as an engineer, and rides her bicycle hundreds of miles a week to relax. Susan has lived in Redding for the past 25 years with her many feral cats.



# Proposed Budget 2017-2019

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**Introduction.** The proposed biennial 2017-2019 budget for the League of Women Voters of California (LWVC) is submitted to delegates for their consideration in accordance the bylaws (Article IX Financial Administration, Section 2 Budget).

Although the delegates only consider and vote on a budget for the LWVC, the Budget Committee is also presenting the budget for the League of Women Voters of California Education Fund (LWVCEF) for informational purposes. We hope this will help delegates understand our overall budgetary priorities and projected sources and uses of funds for all League activities in California. The LWVCEF Board of Directors adopts the LWVCEF budget after Convention.

**The Budget Committee.** This budget was prepared by a committee, appointed by the LWVC Board of Directors. The members as of print date were:

- Jacquie Canfield, Treasurer (Chair), LWVC
- Helen Hutchison, President, LWVC (ex-officio)
- Melissa Breach, Executive Director, LWVC
- Suzi Bakker, LWV Sacramento County
- Michelle Dennis, LWV Los Angeles
- Katherine Gavzy, LWV Oakland

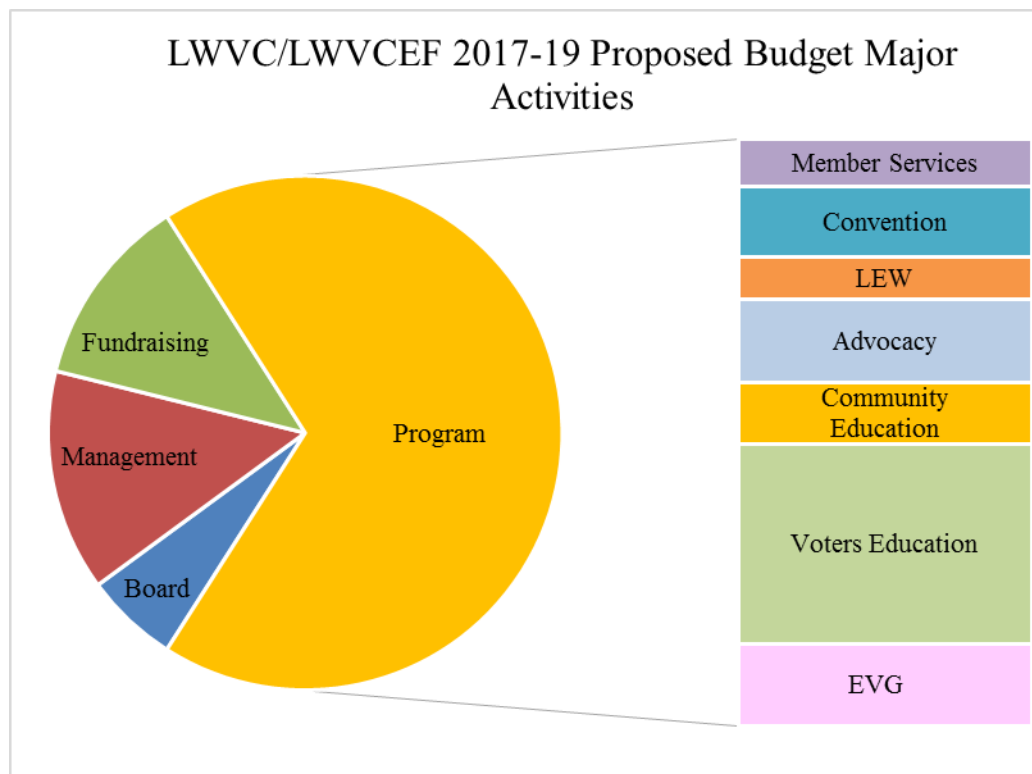
**Comments and Questions.** Comments and questions should be addressed to Jacquie Canfield at [treasurer@lwvc.org](mailto:treasurer@lwvc.org). A webinar on the budget is planned for May 20, 2017 at 11:00AM for interested members. Please see LWVC convention website for more information. Delegates will also have the opportunity to meet with the Budget Committee during the convention. There will be two Budget Q&A meetings during Convention. All are invited.

**The Budget Process.** The Budget Committee began working on proposed budgets in November 2016, consulting with members of the board, off-board volunteers, contractors, and staff to identify organizational priorities as well as anticipated costs and revenues. This biennial budget was approved by the LWVC Board for recommendation to the delegates on April 13, 2017.

# Proposed Budget 2017-2019

**Context.** The LWVC Board is committed to presenting a budget which reflects our ongoing commitment to being a flexible, sustainable, and ambitious organization. This budget conveys to our funders, donors, and—most of all—our members, where we are headed over the next two years. We believe the budget as presented is attainable. At the same time, we will continue to closely monitor key indicators and are prepared to adjust the budget as needed.

The following pages outline the proposed major programs and items for the LWVC and LWVCEF. As shown on the next page almost 70% of the funds are planned to be spent on program. Our plan to accomplish this does not include a PMP increase but it does include added efficiencies and corresponding reductions in operating expense at the State office.



## Significant Items in the FY 2017/2019 Budget

- **No PMP Increase:** This budget maintains the PMP (Per Member Payment) of \$28.
- **Office Space:** As an ongoing effort to reduce costs, the State office will be moving to a new location in Sacramento. This will reduce the lease costs from \$52K to \$34K in 2017/18 and from \$54K to \$30K in 2018/19. Also, includes one-time moving costs of \$10,000.
- **Building of Operational Reserves:** The LWVC Board and LWVCEF are committed to building an operational reserve of six months over the next three years in each organization.



# Proposed Budget 2017-2019

The intent of these funds is to be a source to temporarily offset an unanticipated increase in ongoing expense or unanticipated loss of ongoing funding. These funds are not intended to finance one-time expenses and any funds used are to be replenished within two years.

- **Member Services:** The LWVC will continue the leadership development workshops for local Leagues, support an in-person convening for MTA's, support the MTA program, provide expanded Program and Voter Service resources and toolkits for local Leagues, as well as trainings for local Leagues.
- **Convention:** Every two years the State League works with a local League to host a convention for our members. The budget assumes most direct costs will be supported by registration fees. Administrative expenses of \$30,000 will be covered by LWVC unrestricted funds.
- **New LEW:** The LWVC board and LWVCEF board took action in March 2017 to complete the New LEW tool. We anticipate supporting both historic and new LEW through 2018. The new product will be available to California Leagues as of August 2017. The 2017/18 LWVC/LWVCEF budgets include some one-time expenses to complete this project. In addition, the LWVC budget includes ongoing expenses for increased costs associated with the new platform.
- **Advocacy:** The Legislative Committee's work including their meetings time, any resources to assist such as CaptrialTrack (bill tracking system), any work advocating for League positions, as well as necessary lobbying forms costs are captured here. This includes advocacy emails and our Action Alert tool which makes it easy for League members and supports to lobby their lawmakers directly. The League takes action on bills on a variety of issue areas from election reform to climate change, to Housing.
- **Community Education:** These funds will be used for projects like the California Guide to California Government, support and consultation with election officials, and efforts to ensure effective compliance with California's New Motor Voter Program.
- **Voters Engagement & Education:** We run many different projects as part of our work to engage and educate voters. They include:
  - Voter's Edge California: Serving over 1.7 million California Voters last election cycle, Voter's Edge California is the leading online Voter Guide in California providing the complete and unbiased information voters need to act with confidence on election day.

# Proposed Budget 2017-2019

- Easy Voter Guide Project: is a plain language, community reviewed, election resource for new and busy voters. Available in five languages, it provides backbone ballot measure content for Voters Edge California and over 200,000 print copies are distributed across the state.
- Voter's Choice Act Implementation (SB540 – Vote by mail) The VCA is a new law that could make it easier for Californian's to vote and drive better turnout. It allows certain California counties to move from offering traditional precinct-site voting to an election system using a combination of vote-by-mail balloting, ballot drop-off locations, and "Vote Centers." LWVC sits on both the Secretary of State's Task Force and Future of California Elections Steering Committee to insure effective implementation.
- Voter Service: LWVCEF will continue to develop statewide Pros and Cons (in English and Spanish), Forums, PowerPoint presentations and where video resources.

The following pages provide a summary view of the proposed two-year budget with a comparison to the prior year's budget. This is followed by the same information showing the expenses by major function.

# Proposed Budget 2017-2019

League of Women Voters of California	Projected 2015/17	Proposed Budget 2017/19	Diff 2017/19 vs 2015/17	% Diff	Notes
Membership Dues	\$ 318,035	\$ 331,194	\$ 13,159	4%	PMP chg in 2016/17, PMP/ membership same both years
Contributions	143,095	129,500	\$ (13,595)	-10%	One time donations received in 2015/16
Earned Revenues	223,667	283,400	\$ 59,733	27%	Implementation of New LEW in 2017/19
Misc. Inc.	25,316	8,320	\$ (16,996)	-67%	One time funds received in 2015/16
Operational Income Subtotal	\$ 710,113	\$ 752,414	\$ 42,301	6%	
Build Reserves	\$ 80,000	\$ 80,000	\$ 80,000	100%	Building Operational Reserves \$40,000 each year
<b>Total Income</b>	<b>\$ 710,113</b>	<b>\$ 832,414</b>	<b>\$ 122,301</b>	17%	
Salaries and Benefits	\$ 337,261	\$ 383,090	\$ 45,829	14%	Includes COLA, Merit Pay, Add hours for New LEW
Travel	38,402	\$ 43,560	\$ 5,158	13%	Restablish Travel each budget year- -not assuming savings
Services/Professional Fees	228,155	\$ 195,231	\$ (32,924)	-14%	Higher use of Ind. Contractor in 2015/16 for New LEW
Office and Occupancy	110,725	\$ 114,342	\$ 3,617	3%	Moving office to reduce costs
<b>Total Expenses</b>	<b>\$ 714,543</b>	<b>\$ 736,224</b>	<b>\$ 21,681</b>	3%	
<b>Net Ordinary Income</b>	<b>\$ (4,430)</b>	<b>\$ 96,190</b>	<b>\$ 100,620</b>		
<b>Beginning Balance</b>	<b>\$ 91,973</b>	<b>\$ 87,543</b>	<b>\$ (4,430)</b>		
<b>Ending Balance</b>	<b>\$ 87,543</b>	<b>\$ 183,733</b>	<b>\$ 96,190</b>		
<b>Ending Balance Components</b>					
Operational Reserve	\$ 87,543	\$ 167,543	\$ 80,000		
Undesignated Funds	\$ -	\$ 16,190	\$ 16,190		

# Proposed Budget 2017-2019

League of Women Voters of California Education Fund	2015/17	2017/19	Diff 2017/19 vs 2015/17	% Diff	Notes
Membership Dues	\$ 15,751	\$ 18,800	\$ 3,049	19%	In Lieu of PMP payments
Contributions	\$ 248,964	\$ 205,600			
Restricted Contributions/Grants	696,295	300,000	(396,295)	-57%	Irvine grant of \$400,000 received in 2016/17
Earned Revenues	100,985	110,000	9,015	9%	
Miscellaneous Income	15,962	9,667	(6,295)	-39%	
Operational Income Subtotal	\$ 1,077,957	\$ 644,067	(433,890)	-40%	
Build Reserves		\$ 156,000	\$ 156,000	100%	Building Operational Reserve \$78,000 each year
<b>Total Income</b>	<b>\$ 1,077,957</b>	<b>\$ 800,067</b>	<b>(277,890)</b>	<b>-26%</b>	
Salaries and Benefits	\$ 570,148	\$ 582,693	12,545	2%	Includes COLA, Merit Pay
Travel	41,718	37,253	(4,465)	-11%	Voter Edge travel costs higher in 2015/17
Services/Professional Fees	258,445	165,128	(93,317)	-36%	Voter Edge Implementation costs in 2015/17
Office and Occupancy	167,919	163,477	(4,442)	-3%	Moving office to reduce costs in 2017/19
<b>Total Expenses</b>	<b>\$ 1,038,230</b>	<b>\$ 948,551</b>	<b>(89,679)</b>	<b>-9%</b>	
<b>Net Ordinary Income</b>	<b>\$ 39,727</b>	<b>\$ (148,484)</b>	<b>(188,211)</b>		
<b>Beginning Balance</b>	<b>\$ 399,460</b>	<b>\$ 439,187</b>	<b>\$ 39,727</b>		
<b>Ending Balance</b>	<b>\$ 439,187</b>	<b>\$ 290,703</b>	<b>\$ (148,484)</b>		
<b>Ending Balance Components</b>					
Temporarily Restricted	\$ 400,178	\$ 35,248	\$ (364,930)		
Board Designated Funds	\$ 39,009	\$ 39,009	\$ -		
Operational Reserves	\$ -	\$ 156,000	\$ 156,000		
Undesignated Funds	\$ -	\$ 62,446	\$ 62,446		

# Proposed Budget 2017-2019

## League of Women Voters of California and League of Women Voters of California Education Fund Proposed Functional Expense Budget

Combined LWVC/LWVCEF 2017/19  Proposed Expense Budget	Supporting Activities			
	Board	Management	Fundraising	Supporting Subtotal
Salaries and Benefits	\$ 33,458	\$ 113,681	\$ 138,996	\$ 286,135
Travel	52,024	4,091	5,138	61,253
Services/Professional Fees	1,968.44	73,275	10,655	85,899
Office and Occupancy	11,890	44,592	49,214	105,695
Total Actual Expenses	\$ 99,340	\$ 235,639	\$ 204,003	\$ 538,982

Proposed Expense Budget	Program Activities			
	Member Services	Convention	LEW	Advocacy
Salaries and Benefits	66,120	31,385	27,459	125,513
Travel	5,060	-	2,500	3,000
Services/Professional Fees	4,632	102,084	38,384	17,328
Office and Occupancy	15,592	4,285	15,725	17,596
Total Actual Expenses	\$ 91,404	\$ 137,754	\$ 84,068	\$ 163,437

Proposed Expense Budget	Program Activities (continued)				Total Expenses
	Community Education	Voters Education	EVG	Program Subtotal	
Salaries and Benefits	98,676	258,918	71,577	679,648	\$ 965,783
Travel	2,091	8,000	1,000	21,651	\$ 82,904
Services/Professional Fees	5,095	78,052	28,887	274,461	\$ 360,359
Office and Occupancy	14,977	46,519	59,520	174,216	\$ 279,911
Total Actual Expenses	\$ 120,839	\$ 391,489	\$ 160,984	\$ 1,149,976	\$ 1,688,958

# Proposed Bylaw Revision

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## General Background

No amendments to the LWVC bylaws were submitted by Local Leagues or Inter-League Organizations. The LWVC board is proposing a **revision, which completely re-writes the LWVC bylaws.**

- All delegates are invited to a pre-convention virtual Q&A on Tuesday, May 16 at noon, and a convention Q&A session on Friday, June 2 and Saturday, June 3 at 9pm. Details for these events and additional materials to help you understand this proposal are on the bylaws page on the convention website [lwvc.wordpress.com](http://lwvc.wordpress.com).
- If you wish to amend the revision, we strongly recommend you speak with the convention parliamentarian, Trudy Schafer, to ensure you understand how to act on your intent. We also recommend you speak to this committee so that we understand your rationale, and can ask the board to support your amendment if we agree with you! Contact [bylaws@lwvc.org](mailto:bylaws@lwvc.org).

## Why Is A Revision Proposed?

This **revision** reflects a growing trend in best practices for LWVC and in the nonprofit sector. At the 2015 convention, we passed many amendments which struck policies from the bylaws to be more appropriately, and flexibly, dealt with in our policies and procedures. Based on that positive experience, at the July 2016 LWVC Board retreat, the board prioritized further streamlining of the LWVC bylaws and approved obtaining legal counsel. The LWVC Leaders updates in August and October of 2016 invited local Leagues to engage in LWVC's bylaws changes, but stressed that **these changes are not intended for your local League's bylaws.**

It is important that you understand why the board proposes moving additional content from the LWVC bylaws, into our policies and procedures:

**Policies and procedures** govern day-to-day operations. A policy is a statement of intent, and is implemented as a procedure. They do not carry the force of law, but should be reviewed by an attorney because they document a consistent and sufficient point of view held by the board, to be translated into steps that result in an outcome compatible with that view and may be subject to litigation. Policies and procedures should be reasonable,

# Proposed Bylaw Revision

promoted and understood, consistently applied, and may be amended by a vote of the board at any time.

**Bylaws** carry the force of law and they must be in compliance with state law. They are necessary for our nonprofit status and must be filed with the Secretary of State. The procedure for changing the bylaws is much more rigorous (set forth in Article XVII of the bylaws), including requiring a two-thirds vote of the delegates present and voting at the convention.

Often the relationship between these documents is compared to the relationship between a constitution and legislation. Bylaws should be succinct, timeless, reflect our most basic guiding principles, and lay out critical (but not all) protections of the grassroots nature of our 501c4 corporation. Anything which may change over time and requires flexibility or extensive detail should be in our policies and procedures, not our bylaws.

Notably, the LWVC is drafting a **Nonprofit Law Checklist policy**. In the current bylaws, only some points of nonprofit law have been included, rarely with references to code or case law, and often paraphrasing. The intent was to ensure the board would be aware of key points and therefore stay in compliance. But in practice, it has been misleading, difficult to keep up to date, and frustrating to interpret. The proposed bylaws revision moves most legal requirements out of the bylaws, and into a new policy, where it is appropriate to have extensive references and to discuss intent or different interpretations. The board can also create a policy for regular review, so that we remain current.

## How Is The Process For A Revision Different?

Because this proposal is for a revision (a complete rewrite), the plenary process is different than what you have seen for amendments.

- On Friday, the revision will be presented.
- On Saturday, **the body may amend the revision, but not the original bylaws** (because the deadline to submit changes to the existing bylaws was December 15).
  - Each proposed amendment to the revision is voted on by the body.
  - We will consider amendments to the revision article by article, and then have one last opportunity to amend the entire revision (for consistency).
  - Saturday is therefore when we will likely establish what the revision will say.

# Proposed Bylaw Revision

- On Sunday, debate also may result in amendment of the revision. There is a vote to accept or reject the revision (which may or may not have been amended). This motion requires a 2/3 vote to pass.

If the revision vote fails, we keep our current bylaws.

## Committee Members

In accordance with Article V of the bylaws of the League of Women Voters of California, the board has chosen to appoint the following members:

- Jenny Waggoner, Chair (San Francisco)
- Arthur Calloway (Antelope Valley)
- Kristin Chu (San Francisco)
- Helen Hutchison (LWVC), *ex officio*
- Jackie Jacobberger (North and Central San Mateo County)

## Proposal

Delegates are asked to consider the following proposal to revise the bylaws, which is proposed and recommended by the bylaws committee and the board.

### ARTICLE I NAME AND OFFICE

**Section 1. Name.** The name of this corporation shall be the League of Women Voters of California (hereinafter referred to as the “LWVC”). The LWVC is an integral part of the League of Women Voters of the United States (hereinafter referred to as the “LWVUS”).

**Section 2. Form.** The LWVC shall be a nonprofit public benefit corporation incorporated under the laws of the State of California.

**Section 3. Principal Office.** The principal office of the LWVC shall be maintained at such location in the State of California as may be determined by the board of directors (hereinafter referred to as the “board”). The board is granted full power and authority to change said principal office from one location to another.

### ARTICLE II PURPOSES AND POLITICAL POLICY

**Section 1. Purposes.** The purposes of the LWVC are to promote political responsibility through informed and active participation in government, and to act on selected governmental issues.



# Proposed Bylaw Revision

**Section 2. Political Policy.** The LWVC shall not support or oppose any political party or any candidate.

## ARTICLE III MEMBERSHIP

**Section 1. Eligibility.** Any person who subscribes to the purposes and policy of the LWVC shall be eligible for membership.

### Section 2. Types of Membership.

(a) Voting Members. Persons at least 16 years of age who join the League in California shall be voting members. Such persons include:

(1) An individual who joins the LWVC or a local League.

(2) Student Member. A member of a local League who is enrolled either full- or part-time in an accredited institution and is making progress toward a degree.

(3) Life Member. An individual who has been a member of the League for 50 years. A life member is exempt from paying dues to the LWVC.

(4) Member-at-Large. An individual who resides outside the area of a local League or is not enrolled in a local League, but who pays annual dues to the LWVC in an amount determined by the board of the LWVC.

(b) Associate Local League Members. All other persons enrolled in a local League shall be associate (non-voting) -members.

### Section 3. Termination of Membership.

(a) A member may at any time voluntarily resign by delivering a written notice to the secretary. Resignation will be effective on the date and time of the receipt of such notice.

(b) League membership automatically terminates upon the death of a member.

(c) The board may terminate or suspend a membership, or expel or suspend such a member, for nonpayment of dues or for conduct which the board shall deem inimical to the best interests of the LWVC, including, without limitation, flagrant violation of any provision of these bylaws or failure to satisfy such membership qualifications.

## ARTICLE IV RECOGNITION OF LOCAL LEAGUES, MEMBER-AT-LARGE UNITS AND INTER-LEAGUE ORGANIZATIONS

**Section 1. Local Leagues.** Local Leagues are those Leagues within the State of California that have been recognized by the LWVUS.

# Proposed Bylaw Revision

**Section 2. Recognition of Local Leagues by LWVUS.** The board shall recommend to LWVUS that it recognize as a local League any group of members of the LWVC in any community within California provided the group meets qualifying standards for local Leagues as adopted by the LWVUS.

**Section 3. Recognition of Member-at-Large (MAL) Units by LWVC.** The board has the responsibility for the establishment of new Leagues. The board may authorize the establishment of MAL units in communities in which a group wants to establish a local League or in which the establishment of a recognized local League is not feasible. The MAL units shall operate within the limitations established by the LWVUS and with guidelines adopted by the LWVC board.

**Section 4. Recognition of Inter-League Organizations (ILOs) by LWVC.** Members enrolled in local Leagues may organize an ILO in order to promote the purposes of the League and to take action on governmental matters within its jurisdiction. ILOs must meet the qualifying standards of the LWVUS and guidelines adopted by the LWVC board.

**Section 5. Withdrawal of Recognition.** In the event of recurring failure of a local League, MAL unit or ILO to meet these qualifying standards, the board may recommend to the LWVUS that it withdraw recognition. All funds held by a local League or MAL unit from which recognition has been withdrawn shall be paid to the LWVC. All funds held by an inter-League organization from which recognition has been withdrawn shall be prorated among member Leagues by size of membership.

## ARTICLE V BOARD OF DIRECTORS

**Section 1. Number of Directors.** The authorized number of directors, including the officers designated in Article VI Section 1, shall not be less than 5 and no more than 21. The exact number of authorized directors shall be fixed by a resolution adopted by the board.

### Section 2. Selection of Directors.

(a) Of the authorized number of directors established by the board, at least two-thirds shall be elected by a majority of those eligible to vote and voting at the convention.

(b) Up to one-third of the authorized number of directors may be elected by the current directors.

**Section 3. Term of Office.** All directors shall take office on July 1 following the convention and serve for two years or until their successors have been elected and qualified.

**Section 4. Qualifications.** All directors must be voting members of the LWVUS and of the LWVC.

**Section 5. Vacancies.** Vacancies (including those caused by removal of a director) may be filled by a majority vote of the remaining directors. Each director so selected shall hold office until the expiration of the term of the replaced director and until a successor has been selected and

# Proposed Bylaw Revision

qualified. A vacancy in the board shall be deemed to exist in case of the death, resignation or removal of any director.

**Section 6. Powers and Duties.** Subject to the limitations of the law, articles of incorporation of this corporation, and these bylaws, the activities and affairs of the LWVC shall be conducted and all corporate powers shall be exercised by or under the control of the board. The board shall plan and direct the work necessary to carry out programs on selected governmental issues as adopted by the convention.

**Section 7. Regular Meetings.** There shall be at least five regular meetings of the board annually at such time and place as the board may determine.

**Section 8. Special Meetings.** Special meetings of the board for any purpose may be called at any time by the president or any five directors. Members of the board shall be notified in writing of the time and place of special meetings at least three days prior to such meeting.

**Section 9. Quorum.** A majority of the directors currently in office shall constitute a quorum; and a majority of the members in attendance at any board meeting shall, in the presence of a quorum, decide its action.

**Section 10. Meetings by Other Means.** Any communications equipment may be used if all of the following apply:

- (a) Each director participating in the meeting can communicate with all of the other directors concurrently or serially;
- (b) Each director is provided the means of participating in all matters before the board; and
- (c) The LWVC has means of verifying 1) that all persons participating in the meeting are directors of the LWVC or are otherwise entitled to participate in the meeting, and 2) that all actions of, or votes by, the board are taken and cast only by directors and not by persons who are not directors.

**Section 11. Action Without Meeting.** Any action required or permitted to be taken by the board may be taken without a meeting if all directors shall individually or collectively consent to such action. Such written consents shall be filed with the minutes of the proceedings of the board. Such written consents shall have the same force and effect as the unanimous vote of such directors.

**Section 12. Notice.** Notice of the time and place of regular meetings of the board shall be provided to all directors not less than one week before the date of the meeting.

**Section 13. Waiver of Notice.** Notice of a meeting need not be given to any director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior

# Proposed Bylaw Revision

thereto or at its commencement, the lack of notice to such director. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

**Section 14. Rights of Inspection.** Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the LWVC of which such person is a director.

**Section 15. Fees and Compensation.** Directors and members of the committees may receive such compensation, if any, for their services, and such reimbursement for expense, as may be fixed or determined by the board.

**Section 16. Removal and Resignation.** Except as provided herein, any director may resign by giving written notice to the President or the Secretary. The resignation shall be effective when the notice is given unless it specifies a later effective date (the board may elect a successor director before such time, to take office as of the date when the resignation becomes effective). Except on notice to the California Attorney General, no director may resign if, by doing so, this corporation would be left without a duly elected director or directors. Any director may be removed, with or without cause, by approval of the members.

## ARTICLE VI OFFICERS

**Section 1. Enumeration and Term of Officers.** The officers of the LWVC shall be a president, a first vice president, a second vice president, a secretary and a treasurer. Such officers shall be elected at the convention by a majority vote of those eligible to vote and voting at the convention. They shall take office on July 1 after being elected at the convention and hold office for two years, or until their successors have been elected and qualified. The office of president may be held concurrently by more than one director. If there are co-Presidents, all references to the “President” in these bylaws shall be interpreted in the plural. Co-Presidents may independently act with the full authority of the office, but they must agree to this collectively in advance.

**Section 2. Removal and Resignation of Officers.** Any officer may resign at any time by giving written notice to the board, president, or secretary of this corporation, but without prejudice to the rights, if any, of this corporation under any contract to which the officers is a party. Any such resignation shall take effect on the date such notice is received or at any later time specified therein. Unless specified otherwise in the notice, the acceptance of such resignation shall not be necessary to make it effective.

**Section 3. Vacancies of Officers.** Vacancies (including those caused by removal of an officer) may be filled by a majority vote of the remaining directors. Each director so selected shall hold office until the expiration of the term of the replaced officer and until a successor has been selected and qualified.

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## ARTICLE VII COMMITTEES

**Section 1. Board Committees.** The board may, by a majority vote of the directors then in office, establish committees comprised of two or more directors (and no one who is not a director) as required to carry out the activities of the LWVC with the authority of the board except those responsibilities prohibited by law. The members of the committee shall be appointed and may be removed, with or without cause, by the board.

**Section 2. Other Committees.** The board may create committees that are not board committees as deemed appropriate, consisting of directors or persons who are not directors, which shall not exercise powers of the board. Other committees may be delegated with implementation of certain specified tasks under the direction and control of the board. Notice of, and procedures for, meetings of such committees shall be as prescribed by the chair of each such committee, and meetings may be called by the board, the president, or the chair of the committee.

**(a) The Nominating Committee.** The nominating committee shall consist of five members, two of whom shall be directors. The chair and two members who shall not be directors shall be elected by the convention. Nominations for these offices shall be made by the current nominating committee. Further nominations may be made from the floor of the convention. Nominating committee members shall hold office for a term of two years beginning July 1 after the convention or until their successors are elected and qualified. Two members of the committee shall be appointed by the board and their term of office shall run concurrently with the term of office of the elected members. The president is not eligible to serve on the committee.

(1) Any vacancy occurring in the nominating committee shall be filled by the board.

(2) The names and contact information of the nominating committee shall be sent to the local League and ILO presidents. The nominating committee shall solicit from each local League and ILO through its president, suggestions for nominations for the offices to be filled.

(3) The report of the nominating committee of its nominations for officers, directors, and the chair and two members of the succeeding nominating committee shall be sent to local Leagues and ILOs one month before the convention. The report of the nominating committee shall be presented to the convention on the first day of the convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the convention, provided that the consent of the nominee shall have been secured.

**(b) Audit Committee.** The board shall appoint an audit committee to oversee the LWVC's financial controls and procedures on behalf of the board. The audit committee shall consist of three members, one of whom shall be a person who is not on the board. The president, treasurer, and staff members are not eligible to serve on the committee. No

# Proposed Bylaw Revision

more than one member of the finance committee may serve on the audit committee. The chair of the audit committee shall not be a member of the finance committee and shall be selected by majority vote of the committee members.

## ARTICLE VIII FINANCIAL ADMINISTRATION

**Section 1. Fiscal Year.** The fiscal year of the LWVC shall be from July 1 to June 30 of each year.

**Section 2. Budget.** The board shall submit to the convention for adoption a biennial budget. The budget shall provide for the support of the LWVC. A copy of the budget shall be sent to each local League and ILO president at least one month in advance of the convention.

**Section 3. Fiscal Report.** The board shall publish an annual financial report not later than 120 days following the end of the LWVC's fiscal year.

**Section 4. Transactions with Interested Persons.** Within 120 days of the end of the LWVC's fiscal year, the board shall publish a report of any transaction in which the LWVC, its parent or subsidiary was a party and which any officer or director of the LWVC had a direct or indirect material financial interest and any indemnifications that were paid.

### **Section 5. Financial Support.**

(a) Local League members and associate local League members shall pay annual dues to the local League. Each local League shall pay to the LWVC a uniform amount (per member payment, or PMP) for each such member. The PMP shall be reduced by one-half for each additional member residing in the same household and for each student member. The amount of PMP is to be determined according to the amount necessary to fund the LWVC as provided for in the budget adopted by the convention.

(b) The LWVC may authorize the payment of a designated part of each PMP to the League of Women Voters of California Education Fund.

**Section 6. Indemnification.** The LWVC is empowered to indemnify its officers, directors and agents to the extent provided, and within the limitations imposed by law.

**Section 7. Endorsement of Documents, Contracts.** Subject to the provisions of applicable law and unless authorized by the board, no officer, agent or employee shall have any power to bind the LWVC by any contract or engagement or pledge to its credit or to render it liable for any purpose or amount.

## ARTICLE IX CONVENTION AND VOTING RIGHTS

**Section 1. Place and Date.** The LWVC shall hold a biennial meeting of all members by representation through elected delegates. The meeting shall be called a convention and shall be

# Proposed Bylaw Revision

held in April, May or June in odd-numbered years. This shall be known as the convention. The time and place of the convention shall be determined by the board.

**Section 2. Composition.** Voting Body. The voting body shall consist of:

- (a) the delegates chosen by the local Leagues in the number provided in Section 4 of this article;
- (b) the local League and ILO presidents or alternate; and
- (c) the directors of the LWVC.

**Section 3. Voting.** Each delegate, local League and ILO president, and director shall be entitled to one vote only at the convention. Absentee or proxy voting shall not be permitted. Each local League president and delegate shall be entitled to vote only if that League has met its per member payment (PMP) responsibilities. The board may make an exception in the case of proven hardship. All elections for officers and directors must be by ballot upon the written demand of a delegate, local League or ILO president, or director at the convention and before the voting begins. If the election is by written ballot, the candidates receiving the highest number of votes of those persons voting are elected. Voting shall in all cases be subject to the provisions of the California Nonprofit Public Benefit Corporation Law. Cumulative voting shall not be allowed.

**Section 4. Representation.** The local Leagues shall be entitled to delegates in proportion to their membership as of the record date of the year of the convention in accordance with Article IX, Section 9. Each local League shall be entitled to at least one delegate in addition to the local League president as provided in Article IX, Section 2(b). When local League membership reaches 51 voting members, the local League shall be entitled to one additional delegate. Thereafter, one additional delegate shall be authorized for each additional 50 members.

**Section 5. Authorization for Action.** The convention shall consider and authorize for action a program, shall elect directors and officers and three members of the nominating committee, shall adopt a budget for the next two fiscal years, and shall transact such other business as shall be presented.

**Section 6. Quorum.** A quorum shall consist of a majority of the voting body currently registered at the convention, provided that not less than a majority of local Leagues are represented.

**Section 7. Election Committee.** The election committee appointed by the president on the first day of the convention shall be in charge of the election. The election shall be by ballot, except that if there is but one nominee for each office, it shall be by voice vote. A majority vote of those present and qualified to vote and voting shall constitute an election.

**Section 8. Notice of Convention.** The first call to the convention shall be sent to local League and ILO presidents, and directors not less than 90 days prior to the opening date of the convention to fix the place, date and hour of the convention. A final call to the convention shall

# Proposed Bylaw Revision

be sent to local League and ILO presidents, and directors not less than 30 nor more than 90 days before the convention. . The final call shall include matters which the board intends to present for action, and shall include the names of all those who are nominees for director. Subject to the provisions of applicable law, any proper matter may be presented at the convention for such action.

**Section 9. Record Date.** The official membership count shall be determined by record of voting members as reported to the LWVUS in January of the year in which the LWVC convention is held.

**Section 10. Inspection of Corporate Records.** Subject to California Nonprofit Public Benefit Corporation Law, delegate members, local League and ILO presidents, and directors may demand inspection of corporate records.

## ARTICLE X COUNCIL AND MEMBERSHIP MEETING IN EVEN YEARS

**Section 1. Composition.** A meeting of members in even-numbered years, called a council, may be held through representation in accordance with the procedures and for the purposes set forth in the Bylaws. A council may be held each even-numbered year in the interim between conventions. The council shall be composed of the local League and ILO presidents, or an alternate, as the delegate of the members of such local League and ILO, and directors of the LWVC.

**Section 2. Place, Date, Call and Notification.** The council may be held approximately 12 months after the preceding convention. The time and place of the meeting shall be determined by the directors. The president shall send a notice to the local League and ILO presidents, and directors not less than 30 days nor more than 90 days before a council meeting. Special meetings may be called in case of extreme emergency.

**Section 3. Voting.** Each delegate member and director shall be entitled to only one vote at council. Absentee or proxy voting shall not be permitted.

**Section 4. Powers.** The council may give guidance to the board on program and methods of operation. The council shall transact such other business as may properly come before it. In an emergency, the council may change the program of the LWVC, as defined in these Bylaws, upon the recommendation of the board of directors, a local League or ILO, using the following procedure:

- (a) At least 60 days prior to the council meeting any local League proposing a change shall submit it to the board which shall decide whether to recommend it;
- (b) No more than 60 nor less than 20 days prior to the council meeting, the board shall send to the presidents of local Leagues and ILOs all proposed changes;
- (c) Any change proposed by a local League or ILO and not recommended by the board shall require a majority vote of the council for consideration; and



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(d) A three-fifths vote shall be required to adopt any change.

**Section 5. Quorum.** A quorum shall consist of not less than 50 percent of the number of local League and ILO presidents plus a majority of the board of directors.

## ARTICLE XI PROGRAM

**Section 1. Principles.** The governmental Principles as adopted by the LWVUS convention, and supported by the League as a whole, constitute the authorization for the adoption of Program.

**Section 2. Program.** The Program of the LWVC shall consist of:

- (a) action to implement the Principles, and
- (b) those governmental issues chosen for concerted study and action.

**Section 3. Convention Action.** The convention shall act upon the program using the following procedures:

- (a) Local League and ILO boards may make recommendations to the board by a date, set by the board, that falls within the four months prior to convention.
- (b) The board shall consider the recommendations and shall formulate a proposed program which shall be submitted to the local League and ILO boards of directors at least one month prior to the convention, together with a list of not-recommended items.
- (c) A majority of those present and voting shall be required for the adoption of the program proposed by the board; and
- (d) Any recommendations for the program submitted to the board by the deadline set by the board prior to the convention, but not proposed by the board, may be adopted by the convention, provided consideration is ordered by a majority vote and on a following day the proposal for adoptions receives a three-fifths vote.

**Section 4. Council Action.** The Council may change the program as provided in the bylaws.

**Section 5. Member Action.** Members may act in the name of the LWVC only when authorized to do so by the board.

**Section 6. Local League and Inter-League Organization Action.** Local Leagues and ILOs may take action on state governmental matters only when authorized by the LWVC board. Local Leagues and ILOs may act only in conformity with, or not contrary to, the position taken by the LWVC.

# Proposed Bylaw Revision

## ARTICLE XII AMENDMENTS

Section 1. These bylaws may be amended at any convention by a two-thirds vote using the following procedure:

- (a) Proposals for bylaw amendments shall be submitted by any local League or ILO board of directors to the board no later than December 15, prior to a convention;
- (b) All such proposed amendments with the recommendations of the board shall be published not less than 30 days prior to the convention; and
- (c) The presidents of the local Leagues shall notify the members of their respective Leagues of the proposed amendments. The failure of a local League president to give such notice or failure of any member to receive such notice shall not invalidate the amendments to the bylaws.

Section 2. When required by law or amendments of the LWVUS bylaws, these bylaws may be amended by the board of directors.

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**BYLAWS OF  
LEAGUE OF WOMEN VOTERS OF CALIFORNIA  
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION  
1107 9th Street, Suite 300, Sacramento, 95814**

## **ARTICLE I NAME AND OFFICE**

**Section 1. Name.** The name of this corporation shall be the League of Women Voters of California (hereinafter referred to as the “LWVC”). The LWVC is an integral part of the League of Women Voters of the United States (hereinafter referred to as the “LWVUS”).

**Section 2. Form.** The LWVC shall be a nonprofit public benefit corporation incorporated under the laws of the State of California.

**Section 3. Principal Office.** The principal office of the LWVC shall be maintained at such location in the State of California as may be determined by the board of directors (hereinafter referred to as the “board”). The board is granted full power and authority to change said principal office from one location to another.

## **ARTICLE II PURPOSES AND POLICY**

**Section 1. Purposes.** The purposes of the LWVC are to promote political responsibility through informed and active participation in government, and to act on selected governmental issues.

**Section 2. Political Policy.** The LWVC shall not support or oppose any political party or any candidate.

## **ARTICLE III MEMBERSHIP**

**Section 1. Eligibility.** Any person who subscribes to the purposes and policy of the League shall be eligible for membership.

### **Section 2. Types of Membership.**

(a) **Voting Members.** Persons at least 16 years of age, who join the League in California shall be voting members. Such persons include:

(1) An individual who joins a local League in California

(2) Student Member. A member of a local League who is enrolled either full- or part-time in an accredited institution and is making progress toward a degree.

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(3) **Life Member.** An individual who has been a member of the League for 50 years. A life member is exempt from paying dues to the LWVC.

(4) **Member-at-Large.** An individual who resides outside the area of a local League and is not enrolled in a local League, but who pays annual dues to the LWVC in an amount determined by the board of the LWVC.

(b) **Associate Local League Members.** All other persons enrolled in a local League shall be associate members.

**Section 3. Termination of Membership.** The status of members may be terminated in the manner set forth in this section.

(a) A member may at any time voluntarily resign by delivering a written notice to the secretary. Resignation will be effective on the date and time of the receipt of such notice.

(b) League membership automatically terminates upon the death of a member.

(c) The board may terminate or suspend a membership, or expel or suspend such a member, for nonpayment of dues or for conduct which the board shall deem inimical to the best interests of the LWVC, including, without limitation, flagrant violation of any provision of these bylaws or failure to satisfy such membership qualifications. The board shall give the member who is the subject of the proposed action 15 days' prior notice of the proposed expulsion, suspension, or termination and the reasons therefor. The member may submit a written statement to the board regarding the proposed action not less than five days before the effective date of the proposed expulsion, suspension or termination. Prior to the effective date of the proposed expulsion, suspension, or termination, the board shall review any such statement submitted and shall determine the mitigating effect, if any, of the information contained therein on the proposed expulsion, suspension or termination. A suspended member shall not be entitled to exercise any of the voting rights set forth in these bylaws.

## **ARTICLE IV RECOGNITION OF LOCAL LEAGUES, MEMBER-AT-LARGE UNITS AND INTER-LEAGUE ORGANIZATIONS**

**Section 1. Local Leagues.** Local Leagues are those Leagues within the State of California that have been recognized by the LWVUS.

**Section 2. Recognition of Local Leagues.** The board shall recommend to LWVUS that it recognize as a local League any group of members of the LWVC in any community within California provided the group meets qualifying standards for local Leagues as adopted by the LWVUS.

**Section 3. Withdrawal of Recognition.** In the event of recurring failure of a local League or ILO to meet these qualifying standards, the board may recommend to the LWVUS that it

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withdraw recognition from such local League. All funds held by a local League from which recognition has been withdrawn shall be paid to the LWVC. All funds held by an inter-League organization shall be prorated among member Leagues by size.

## **Section 4. Member-at-Large Units.**

- (a) The board has the responsibility for the establishment of new Leagues. The board may authorize the establishment of member-at-large units in communities in which a group wants to establish a local League or in which the establishment of a recognized local League is not feasible. The member-at-large units shall operate within the limitations established by the LWVUS and with guidelines adopted by the board.
- (b) In the event of recurring failure to adhere to guidelines for member-at-large units or to operate within the limitations established by the LWVUS, the board may withdraw approval of the member-at-large unit. All funds held by a member-at-large unit from which approval has been withdrawn shall be paid to the LWVC.

## **Section 5. Inter-League Organizations.**

- (a) Members enrolled in local Leagues may organize an inter-League organization in order to promote the purposes of the League and to take action on governmental matters within its jurisdiction.
- (b) Inter-League organizations must meet the qualifying standards of the LWVUS.

## **ARTICLE V BOARD OF DIRECTORS**

**Section 1. Number of Directors.** The authorized number of directors shall be not more than 21. This number of directors includes the officers designated in Article VI, Section 1, who shall also serve as directors.

**Section 2. Selection of Directors.** Of the directors taking office following a convention, at least two-thirds, including those positions held by officers, shall have been elected by a majority of those eligible to vote and voting at the convention. Up to one-third of the new board may be selected by the newly elected directors at the first meeting of the board following the convention. The total number of directors on any board following a convention shall not exceed 150 percent of the number elected at the convention, and may not exceed the total provided for in Section 1 of this article.

**Section 3. Term of Office.** The elected directors shall take office on July 1 following the convention and serve for two years or until their successors have been elected and qualified. The appointed directors shall hold office concurrently with the term of the elected directors.

**Section 4. Qualifications.** All directors must be voting members of the LWVUS and either a local League member or LWVC member-at-large.

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**Section 5. Vacancies.** Vacancies may be filled by votes of the remaining members of the board. Each director so selected shall hold office until the expiration of the term of the replaced director and until a successor has been selected and qualified. A vacancy or vacancies in the board shall be deemed to exist in case of the death, resignation or removal of any director, or if the authorized number of directors is increased.

The board may declare vacant the office of a director who has been declared of unsound mind by a final order of court, or convicted of a felony, or been found by a final order or judgment of any court to have breached any duty arising under Section 5230 and following of the California Nonprofit Public Benefit Corporation Law.

No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of the director's term of office.

**Section 6. Powers and Duties.** Subject to the limitations of the articles of incorporation (hereinafter referred to as the "articles") and these bylaws, the activities and affairs of the LWVC shall be conducted and all corporate powers shall be exercised by or under the control of the board. The board shall plan and direct the work necessary to carry out programs on selected governmental issues as adopted by the convention. It shall accept responsibility delegated to it by the LWVUS for the organization and development of local Leagues and inter-League organizations, for the carrying out of programs, and for promotion in the local Leagues of finance programs necessary to further the work of the League as a whole.

The board may delegate the management of the activities of the LWVC to any person or persons, a management company, or committees however composed, provided that the activities and affairs of the LWVC shall be managed and all corporate powers shall be exercised under the ultimate direction of the board.

Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the board shall have the following powers in addition to the other powers enumerated in these bylaws:

- (a) To select and remove all the agents and employees of the LWVC, prescribe powers and duties for them as may not be inconsistent with law, the articles, or these bylaws, fix their compensation, and require from them security for faithful service;
- (b) To conduct, manage, and control the affairs and activities of the LWVC and to make such rules and regulations therefor not inconsistent with law, the articles or these bylaws, as they may deem best;
- (c) To authorize the issuance of memberships of the LWVC from time to time, upon such terms and for such consideration as may be lawful; and
- (d) To borrow money and incur indebtedness for the purposes of the LWVC, and to cause to be executed and delivered therefor, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation, or other evidences of debt

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and securities therefor.

**Section 7. Regular Meetings.** There shall be at least five regular meetings of the board annually at such time and place as the board may determine.

**Section 8. Special Meetings.** Special meetings of the board for any purpose or purposes may be called at any time by the president or any five directors.

Special meetings of the board shall be held upon four days' notice by first-class mail or 48 hours' notice delivered personally or by telephone, including a voice messaging system or other system designed to record and communicate messages, telegraph, facsimile, electronic mail, or other electronic means. Such notices shall be addressed to each director at the address shown on the books of the LWVC.

**Section 9. Quorum.** A majority of the number of officers and directors currently in office constitutes a quorum of the board for the transaction of business, except to adjourn as provided in Section 12 of this Article V. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the board, unless a greater number be required by law or by the articles, except as provided in the next sentence. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting.

**Section 10. Meetings by Conference Telephone or Other Means.** Any meeting, regular or special, may be held by conference telephone, electronic video screen communication, or other communications equipment. Participation in a meeting through use of conference telephone constitutes presence in person at that meeting so long as all directors participating in the meeting are able to hear one another. Participation in a meeting through use of electronic video screen communication or other communications equipment (other than conference telephone) constitutes presence in person at that meeting if all of the following apply:

- (a) Each director participating in the meeting can communicate with all of the other directors concurrently;
- (b) Each director is provided the means of participating in all matters before the board, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by the LWVC;
- (c) The LWVC adopts and implements some means of verifying 1) that all persons participating in the meeting are directors of the LWVC or are otherwise entitled to participate in the meeting, and 2) that all actions of, or votes by, the board are taken and cast only by directors and not by persons who are not directors.

**Section 11. Waiver of Notice.** Notice of a meeting need not be given to any director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior

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thereto or at its commencement, the lack of notice to such director. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the meetings.

**Section 12. Adjournment.** A majority of the directors present, whether or not a quorum is present, may adjourn any directors' meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given to absent directors if the time and place be fixed at the meeting adjourned, except as provided in the next sentence. If the meeting is adjourned for more than 24 hours, notice of any adjournment to another time or place shall be given prior to the time for the adjourned meeting to the directors who were not present at the time of the adjournment.

**Section 13. Rights of Inspection.** Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the LWVC of which such person is a director.

**Section 14. Committees of the Board.** The board may appoint one or more committees, each consisting of two or more directors, and delegate to such committees any of the authority of the board except with respect to:

- (a) The approval of any action for which the California Nonprofit Public Benefit Corporation Law also requires approval of the members or approval of a majority of all members;
- (b) The filling of vacancies on the board or on the executive and legislative committees;
- (c) The fixing of compensation of the directors for serving on the board or any committee;
- (d) The amendment or repeal of bylaws or the adoption of new bylaws;
- (e) The amendment or repeal of any resolution of the board which by its express terms is not so amendable or repealable;
- (f) The appointment of other committees of the board or the members thereof;
- (g) The expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected; or
- (h) The approval of any self-dealing transaction, as such transactions are defined in Section 5233 (a) of the California Nonprofit Public Benefit Corporation Law.

Any such committee must be created, and the members thereof appointed, by resolution adopted by a majority of the authorized number of directors then in office, provided a quorum is present, and any such committee may be designated an executive committee or by such other name as the board shall specify. The board may appoint, in the same manner, alternate members of any committee who may replace any absent member at any meeting of the committee. The board shall have the power to prescribe the manner in which proceedings of any such committee shall be conducted. In the absence of any such prescription, such committee shall have the power to



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prescribe the manner in which its proceedings shall be conducted. Unless the board or such committee shall otherwise provide, the regular and special meetings and other actions of any such committee shall be governed by the provisions of this Article V applicable to meetings and actions of the board. Minutes shall be kept of each meeting of each committee.

## **Section 15. Executive Committee.**

- (a) **Composition.** The executive committee shall be composed of the president, the first vice president, the second vice president, the secretary and the treasurer. Three members shall constitute a quorum.
- (b) **Duties.** The executive committee shall transact emergency business between meetings of the board of directors. The proceedings of the executive committee shall be reported to the board at its next meeting for ratification.

**Section 16. Fees and Compensation.** Directors and members of the committees may receive such compensation, if any, for their services, and such reimbursement for expense, as may be fixed or determined by the board.

## **ARTICLE VI OFFICERS**

**Section 1. Enumeration and Election of Officers.** The officers of the LWVC shall be a president, a first vice president, a second vice president, a secretary and a treasurer. They shall take office on July 1 after being elected at the convention and hold office for two years, or until their successors have been elected and qualified. The office of president may be held concurrently by more than one person.

**Section 2. President.** The president shall preside at all meetings of the organization and of the board of directors unless the president designates someone else to preside. In the absence or disability of the treasurer, the president may sign or endorse checks, drafts, and notes. The president shall be ex-officio a member of all committees except the nominating committee and the audit committee, and shall have such usual powers of supervision and management as may pertain to the office of president and perform such other duties as may be designated by the board.

**Section 3. First Vice President.** The first vice president in the event of the absence, disability, or death of the president shall possess all the powers and perform all the duties of that office until the board of directors shall fill the vacancy. The first vice president shall have other powers and perform such other duties as may be prescribed by law, by the articles of incorporation, or by these bylaws, or as may be prescribed by the board of directors. In the absence or disability of the treasurer, the first vice president may sign or endorse checks, drafts and notes.

**Section 4. Second Vice President.** The second vice president shall oversee state advocacy and program. The second vice president shall, in the event of the absence, disability, or death of the president and first vice president, possess all the powers and perform all of the duties of the office of the president until the board of directors shall fill the vacancy.

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**Section 5. Secretary.** The secretary shall keep or cause to be kept, at the principal office or such other place as the board may order, a book of minutes of all meetings of the board and its committees, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at board and committee meetings, and the proceedings thereof. The secretary shall also keep minutes of the convention and council and shall sign with the president all contracts and such instruments when so authorized by the board. The secretary shall keep, or cause to be kept, at the principal office in the State of California the original or a copy of the LWVC's articles and bylaws, as amended to date.

The secretary shall give, or cause to be given, notice of all meetings of the board and any committees thereof required by these bylaws or by law to be given, shall keep the seal of the LWVC in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the board.

**Section 6. Treasurer.** The treasurer is the chief financial officer of the LWVC and shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the LWVC. The books of account shall at all times be open to inspection by any director. The treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the LWVC with such depositories as may be designated by the board. The treasurer shall disburse the funds of the LWVC as may be ordered by the board, shall render to the president and the directors, whenever they request it, an account of all transactions as treasurer and of the financial condition of the LWVC, and shall have such other powers and perform such other duties as may be prescribed by the board.

## ARTICLE VII OTHER PROVISIONS

**Section 1. Endorsement of Documents, Contracts.** Subject to the provisions of applicable law, any note, mortgage, evidence of indebtedness, contract, conveyance or other instrument in writing and any assignment or endorsement thereof executed or entered into between the LWVC and any other person, when signed by the president or first vice president and the secretary, any assistant secretary, the treasurer or any assistant treasurer of the LWVC shall be valid and binding on the LWVC in the absence of actual knowledge on the part of the other person that the signing officers had no authority to execute the same. Any such instruments may be signed by any other person or persons and in such manner as from time to time shall be determined by the board, and, unless so authorized by the board, no officer, agent or employee shall have any power or authority to bind the LWVC by any contract or engagement or to pledge its credit or to tender it liable for any purpose or amount.

**Section 2. Representation of Shares of Other Corporations.** The president or any other officer or officers authorized by the board or the president are each authorized to vote, represent and exercise on behalf of the LWVC all rights incident to any and all shares of any corporation or corporations standing in the name of the LWVC. The authority herein granted may be exercised either by any such officer in person or by any other person authorized so to do by proxy or power of attorney duly executed by said officer.

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**Section 3. Construction and Definitions.** Unless the context otherwise requires, the general provisions, rules of construction and definitions contained in the General Provisions of the California Nonprofit Corporation Law and in the California Nonprofit Public Benefit Corporation Law shall govern the construction of these bylaws.

## ARTICLE VIII INDEMNIFICATION

**Section 1. Definitions.** For the purposes of this article, "agent" means any person who is or was a director, officer, employee or other agent of the LWVC, or is or was serving at the request of the LWVC as a director, officer, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust or other enterprise, or was a director, officer, employee or agent of a foreign or domestic corporation which was a predecessor corporation of the LWVC or of another enterprise at the request of such predecessor corporation; "proceeding" means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative; and "expenses" includes without limitation attorneys' fees and any expenses of establishing a right to indemnification under Sections 4 or 5 (b) of this article.

**Section 2. Indemnifications in Actions by Third Parties.** The LWVC shall have power to indemnify any person who was or is a party, or is threatened to be made a party, to any proceeding (other than an action by or in the right of the LWVC to procure a judgment in its favor, an action brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of the LWVC, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the LWVC and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, convention or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the LWVC or that the person had reasonable cause to believe that the person's conduct was unlawful.

**Section 3. Indemnification in Actions by or in the Right of the Corporation.** The LWVC shall have the power to indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action by or in the right of the LWVC, or brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the LWVC, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the LWVC and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 3:

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- (a) In respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to the LWVC in the performance of such person's duty to the LWVC, unless and only to the extent that the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;
- (b) Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or
- (c) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval, unless it is settled with the approval of the Attorney General.

**Section 4. Indemnification Against Expenses.** To the extent that an agent of the LWVC has been successful on the merits in defense of any proceeding referred to in Sections 2 or 3 of this article or in defense of any claim, issue or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

**Section 5. Required Determinations.** Except as provided in Section 4 of this article, any indemnification under this article shall be made by the LWVC only if authorized in the specific case, upon determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 2 or 3 of this article by:

- (a) A majority vote of a quorum consisting of directors who are not parties to such proceedings; or
- (b) The court in which such proceeding is or was pending upon application made by the LWVC or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney or other person is opposed by the LWVC; or
- (c) Approval of the members with the person to be indemnified not being entitled to vote thereon.

**Section 6. Advance of Expenses.** Expenses incurred in defending any proceeding may be advanced by the LWVC prior to the final disposition of such proceeding upon receipt of any undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this article.

**Section 7. Other Indemnification.** No provision made by the LWVC to indemnify its or its subsidiary's directors or officers for the defense of any proceeding, whether contained in the articles, bylaws, a resolution of members or directors, an agreement or otherwise, shall be valid unless consistent with this article. Nothing contained in this article shall affect any right to indemnification to which persons other than such directors and officers may be entitled by

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contract or otherwise.

**Section 8. Forms of Indemnification Not Permitted.** No indemnification or advance shall be made under this article, except as provided in Sections 4 or 5(b), in any circumstances where it appears:

- (a) That it would be inconsistent with a provision of the articles, these bylaws, a resolution of the members or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amount were paid, which prohibits or otherwise limits indemnification; or
- (b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

**Section 9. Insurance.** The LWVC shall have power to purchase and maintain insurance on behalf of any agent of the LWVC against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the LWVC would have the power to indemnify the agent against such liability under the provisions of the articles, provided, however, that a corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the LWVC for a violation of Section 5233 of the California Nonprofit Benefit Corporation Law.

## ARTICLE IX FINANCIAL ADMINISTRATION

**Section 1. Fiscal Year.** The fiscal year of the LWVC shall be from July 1 to June 30 of each year.

**Section 2. Budget.** The board shall submit to the convention for adoption a biennial budget. The budget shall provide for the support of the LWVC. A copy of the budget shall be sent to each local League and ILO president at least one month in advance of the convention.

**Section 3. Fiscal Report.** The board shall send on a biennial basis to delegate members and local and ILO presidents, and on an annual basis to directors and any delegate member or local League or ILO president who requests such in writing, a fiscal report containing the following information. Such report shall be sent not later than 120 days following the end of the LWVC's fiscal year.

- (a) The assets and liabilities, including the trust funds, of the LWVC as of the end of the fiscal year.
- (b) The principal changes in assets and liabilities, including trust funds, during fiscal year.
- (c) The revenue or receipts of the LWVC, both unrestricted and restricted to particular purposes, for the fiscal year.
- (d) The expenses or disbursements of the LWVC, for both general and restricted purposes, during the fiscal year.

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- (e) A copy of any report of independent accountants or, if there is no such report, the certificate of an authorized officer of the LWVC that such statements were prepared without audit from the books and records of the LWVC.

## **Section 4. Report on Transactions with Interested Persons.**

- (a) Within 120 days of the end of the LWVC's fiscal year, the board shall send to delegate members, local League presidents, and directors a report on any transaction in which the LWVC, its parent or subsidiary was a party and which either of the following had a direct or indirect material financial interest:
  - (1) any director or officer of the LWVC, or its parent or subsidiary; or
  - (2) any holder of more than ten percent of the voting power of the LWVC or its parent or subsidiary.
- (b) The report shall briefly describe:
  - (1) Any covered transaction during the previous fiscal year involving more than \$40,000, or which was one of a number of covered transactions in which the same interested person had a direct or indirect material financial interest, and which transactions in the aggregate involved more than \$40,000; and
  - (2) The names of the interested persons involved in such transactions, stating such person's relationship to the LWVC, the nature of such person's interest in the transaction, and, where practicable, the amount of such interest, provided that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.
- (c) No such report need be sent if no transactions of the type occurred during the fiscal year.

## **Section 5. Financial Support.**

- (a) Local League members and associate local League members who are enrolled in a local League shall pay annual dues to the local League. Each local League shall pay to the LWVC a uniform amount for each such member, allowing a reduction of one-half for each additional member residing in the same household and for each student member. The amount of per member payment is to be determined according to the amount necessary to fund the LWVC as provided for in the budget adopted by the convention or council.
- (b) The LWVC may authorize the payment of a designated part of each per member payment to the League of Women Voters of California Education Fund.

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**Section 6. Audit Committee.** The board shall appoint an audit committee to oversee the LWVC's financial reporting process on behalf of the board.

- (a) **Composition.** The audit committee shall consist of three members, one of whom shall be a person who is not on the board. The president, treasurer, and staff members are not eligible to serve on the committee. No more than one member of the finance committee may serve on the audit committee. The chair of the audit committee shall not be a member of the finance committee and shall be selected by majority vote of the committee members.
- (b) **Duties.** The duties of the audit committee shall be as follows:
  - (1) Recommend to the board of directors the retention and termination of the independent auditor;
  - (2) Negotiate the compensation of the auditor on behalf of the board;
  - (3) Confer with the auditor to satisfy the committee members that the financial affairs of the LWVC are in order;
  - (4) Review and determine whether to recommend that the board accept the audit;
  - (5) Approve the hiring of the audit firm for any non-audit services and assess the performance of such services; and
  - (6) Review and monitor internal controls and procedures.

**Section 7. Distribution of Funds on Dissolution.** In the event of a dissolution for any cause of the LWVC, all money and securities which may at the time be owned by or under the absolute control of the LWVC shall be paid to the LWVUS. All other property of whatsoever nature, whether real, personal, or mixed which may at the time be owned by or under the control of the LWVC shall be disposed of by any officer or employee of the organization having possession of same to such person, organization, or corporation, for such public, charitable, or educational uses and purposes as may be designated by the board.

## ARTICLE X CONVENTION AND VOTING RIGHTS

**Section 1. Place and Date.** The LWVC shall hold a biennial meeting of all members by representation through elected delegates. A convention for delegates, local League and ILO presidents, and directors shall be held between April 15 and May 31 in odd-numbered years. This shall be known as the convention. The time and place of the convention shall be determined by the board.

**Section 2. Composition. Voting Body.** The voting body shall consist of:

- (a) the delegates chosen by the local Leagues in the number provided in Section 4 of this

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article;

(b) the local League and ILO presidents or alternate, in the event the president is unable to attend; and

(c) the directors of the LWVC.

**Section 3. Voting.** Each delegate, local League and ILO president, and director shall be entitled to one vote only at the convention, even though attending in two or more capacities. Absentee or proxy voting shall not be permitted. Each local League president and delegate representing a local League shall be entitled to vote only if that League has met its per member payment (PMP) responsibilities. The board may make an exception in the case of proven hardship. All elections for officers and directors must be by ballot upon the written demand made by a delegate, local League or ILO president, or director at the convention and before the voting begins. In the election of officers and directors, the candidates receiving the highest number of votes of those persons voting are elected.

Voting shall in all cases be subject to the provisions of the California Nonprofit Public Benefit Corporation Law. Cumulative voting shall not be allowed in any voting.

**Section 4. Representation.** The local Leagues shall be entitled to delegates in proportion to their membership as of the record date of the year of the convention in accordance with Article X, Section 8. Each local League shall be entitled to at least one delegate in addition to the local League president as provided in Article X, Section 2(b). When local League membership reaches 51 voting members, the local League shall be entitled to one additional delegate. Thereafter, one additional delegate shall be authorized for each additional 50 members.

**Section 5. Authorization for Action.** The convention shall consider and authorize for action a program, shall elect directors as described in Article V, Section 2 (five of whom shall be the officers designated in Article VI, Section 1) and three members of the nominating committee, shall adopt a budget for the ensuing year, and shall transact such other business as shall be presented.

**Section 6. Quorum.** A quorum shall consist of a majority of the voting body currently registered at the convention, provided that not less than a majority of local Leagues are represented.

**Section 7. Notice of Convention.** Written notice of each convention shall be given not less than 30 nor more than 90 days before the date of the convention to each delegate member, local League and ILO president, and director. The president shall send a first call to the convention to delegate members and local League and ILO presidents, and directors not less than 90 days prior to the opening date of the convention fixed in said call. Thereafter the board may advance or postpone the opening date of the convention not more than two weeks from the date fixed in the first call. A final call to the convention shall be sent by the president to delegate members, local League and ILO presidents, and directors not less than 30 nor more than 90 days before the convention. Both notices shall state the place, date and hour of the convention. The final call shall include those matters which the board, at the time of the mailing of the notice, intends to



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present for action. However, subject to the provisions of applicable law, any proper matter may be presented at the convention for such action. The final call shall also include the names of all those who are nominees for director at the time the notice is sent.

All notices required by law or these bylaws may be given by any of the following methods as determined by the board:

- (a) By sending such notice electronically or by first class mail to the last known address of the delegate member, local League or ILO president, or director as shown by the records of the LWVC; or
- (b) By publishing such notice in the publication which is the official organ of the LWVC and by mailing a copy thereof to such member; or
- (c) By any other method provided by these bylaws or determined by the board in accordance with the applicable law.

**Section 8. Record Date.** The official membership count shall be determined by records of voting members as reported to the LWVUS in January of the year in which the LWVC convention is held.

**Section 9. Inspection of Corporate Records.** Subject to Sections 6330, 6331, and 6332 of the California Nonprofit Public Benefit Corporation Law, delegate members, local League and ILO presidents, and directors may do either or both of the following for a purpose reasonably related to such member's interest as a member:

- (a) Inspect and copy the record of all the names, addresses and voting rights of delegate members, local League and ILO presidents, and directors, at reasonable times, upon five business days' prior written demand upon the LWVC, which demand shall state the purpose for which the inspection rights are requested; and/or
- (b) Obtain from the secretary of the LWVC, upon written demand and tender of a reasonable charge, a list of the names, addresses, and voting rights of those members entitled to vote for the election of directors, as of the most recent record date for which it has been compiled or as of a date specified by the member subsequent to the date of demand. The demand shall state the purpose for which the list is requested. The secretary shall make the list available on or before the later of ten business days after the demand is received or after the date specified therein as the date as of which the list is to be compiled.

The LWVC may, within ten business days after receiving a demand, as set forth above in subparagraph (a) or (b) of this Section 9, deliver to the person(s) making the demand a written offer of an alternative method of achieving the purpose identified in said demand without providing access to or a copy of the list. Any rejection of the LWVC's offer shall be in writing and shall indicate the reasons the alternative proposed by the LWVC does not meet the proper purpose of the demand made pursuant to subparagraph (a) or (b) of this Section 9.

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The accounting books and records and minutes of proceedings of the delegate members, local League and ILO presidents, and the board and committees of the board shall be open to inspection upon written demand on the LWVC of any delegate member, local League president, ILO president, or director at any reasonable time for a purpose reasonably related to such person's interests a member.

**Section 10. Inspection of Articles and Bylaws.** The LWVC shall keep in its principal office in the State of California the original or a copy of its articles and of these bylaws as amended to date, which shall be open to inspection by delegate members, local League and ILO presidents, and directors at all reasonable times during office hours.

## ARTICLE XI COUNCIL AND MEMBERSHIP MEETING IN EVEN YEARS

**Section 1. Composition.** A meeting of members in even-numbered years may be held through representation in accordance with the procedures and for the purposes set forth in this Article XI. This meeting shall be known as a council. A council may be held each even-numbered year in the interim between conventions. The council shall be composed of the local League and ILO presidents as the delegate of the members of such local League and ILO, or an alternate in the event the president is unable to attend, and directors of the LWVC.

**Section 2. Place, Date, Call and Notification.** A meeting of the council may be held approximately 12 months after the preceding convention. The time and place of the meeting shall be determined by the directors. A formal notice of the council meeting shall be sent by the president to the local League and ILO presidents, and directors not less than 30 days nor more than 90 days before a council meeting. Such notification shall be sent electronically or by first class mail. Special meetings may be called in case of extreme emergency. The call, if a council is held, may be in the same manner as the convention, but to presidents of local Leagues and ILOs, and directors only.

**Section 3. Voting.** Each delegate member and director shall be entitled to only one vote at council. Absentee or proxy voting shall not be permitted.

**Section 4. Powers.** The council may give guidance to the board on program and methods of operation.

(a) In the event of an emergency, the council may change the program of the LWVC, as defined in Article XIII, Section 2, upon the recommendation of the board of directors, a local League or ILO, using the following procedure:

(1) At least 60 days prior to the council meeting any local League proposing a change shall submit it to the board which shall decide whether to recommend it;

(2) No more than 60 nor less than 20 days prior to the council meeting, the board shall send to the presidents of local Leagues and ILOs all proposed changes;

(3) Any change proposed by a local League or ILO and not recommended by the board

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shall first require a majority vote of the council for consideration; and

(4) A three-fifths vote shall be required to adopt any change.

(b) The council shall transact such other business as may properly come before it.

**Section 5. Quorum.** A quorum shall consist of not less than 50 percent of the number of local League and ILO presidents plus a majority of the board of directors for the transaction of business at a council meeting.

## ARTICLE XII NOMINATIONS AND ELECTIONS

### Section 1. The Nominating Committee.

- (a) The nominating committee shall consist of five members, two of whom shall be directors. The chair and two members who shall not be directors shall be elected by the convention. Nominations for these offices shall be made by the current nominating committee. Further nominations may be made from the floor of the convention. Nominating committee members shall hold office for a term of two years beginning July 1 after the convention or until their successors are elected and qualified. The other members of the committee shall be appointed by the board and their term of office shall run concurrently with the term of office of the elected members.
- (b) Any vacancy occurring in the nominating committee shall be filled by the board.
- (c) The name and address of the nominating committee chair shall be sent to the local League and ILO presidents. It shall be the duty of the nominating committee chair to solicit from each local League and ILO through its president, suggestions for nominations for the offices to be filled.
- (d) The nominating committee shall send nomination guidelines to all local Leagues and ILO presidents by February 1 of the year following the convention.

**Section 2. Suggestions by Members.** Any LWVC member may send suggestions to the nominating committee.

**Section 3. Report of the Nominating Committee and Nominations from the Floor.** The report of the nominating committee of its nominations for officers, directors, and the chair and two members of the succeeding nominating committee shall be sent to local Leagues and ILOs one month before date of the convention. The report of the nominating committee shall be presented to the convention on the first day of the convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the convention, provided that the consent of the nominee shall have been secured.

**Section 4. Elections.** The election committee appointed by the president on the first day of the convention shall be in charge of the election. The election shall be by ballot, except that if there is but one nominee for each office, it shall be by voice vote. A majority vote of those present and

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qualified to vote and voting shall constitute an election.

## ARTICLE XIII PROGRAM

**Section 1. Principles.** The governmental Principles as adopted by the national convention, and supported by the League as a whole, constitute the authorization for the adoption of Program.

**Section 2. Program.** The Program of the LWVC shall consist of:

- (a) action to implement the Principles, and
- (b) those governmental issues chosen for concerted study and action.

**Section 3. Convention Action.** The convention shall act upon the program using the following procedures:

- (a) Local League and ILO boards may make recommendations for a program to the board by a date, set by the board, that falls within the four months prior to convention.
- (b) The board shall consider the recommendations and shall formulate a proposed program which shall be submitted to the local League and ILO boards of directors at least one month prior to the convention, together with a list of not-recommended items.
- (c) A majority of those present and voting shall be required for the adoption of the program proposed by the board; and
- (d) Any recommendations for the program submitted to the board by the deadline set by the board prior to the convention, but not proposed by the board, may be adopted by the convention, provided consideration is ordered by a majority vote and on a following day the proposal for adoptions receives a three-fifths vote.

**Section 4. Council Action.** The Council may change the program as provided in Article XI.

**Section 5. Member Action.** Members may act in the name of the LWVC only when authorized to do so by the board.

**Section 6. Local League and Inter-League Organization Action.** Local Leagues and ILOs may take action on state governmental matters only when authorized by the LWVC board. Local Leagues and ILOs may act only in conformity with, or not contrary to, the position taken by the LWVC.

## ARTICLE XIV NATIONAL CONVENTION AND COUNCIL

**Section 1. National Convention.** The board, at a meeting, shall elect delegates to the national convention in the number allowed the LWVC under the provisions of the bylaws of the LWVUS.

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**Section 2. National Council.** The board shall elect delegates to the meeting of the council of the LWVUS at a meeting preceding such council meeting in the number allowed the LWVC under provisions of the bylaws of the LWVUS.

## ARTICLE XV CONFERENCES AND AREA MEETINGS

Such regional conferences and area meetings as may be deemed necessary shall be called by the board or on the written request of five local Leagues and ILOs.

## ARTICLE XVI PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order, Newly Revised, current edition, shall govern the LWVC in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

## ARTICLE XVII AMENDMENTS

**Section 1.** These bylaws may be amended at any convention by a two-thirds vote using the following procedure:

- (a) Proposals for bylaw amendments shall be submitted by any local League or ILO board of directors to the board no later than December 15, prior to a convention;
- (b) All such proposed amendments together with the recommendations of the board shall be sent electronically or by first class mail by the board to the presidents of local Leagues and ILOs not less than 30 days prior to the convention; and
- (c) The presidents of the local Leagues shall notify the members of their respective Leagues of the proposed amendments. The failure of a local League president to give such notice or failure of any member to receive such notice shall not invalidate the amendments to the bylaws.

**Section 2.** When required by law, these bylaws may be amended by the board of directors subject to ratification at a subsequent convention.

Adopted by the April 1981 Convention

Amended: April 1983; April 1985; May 1987; April 1989; April 1991; April 1993; May 1995; April 1997; May 2001; May 2003; May 2005; May 2007; May 2009; May 2011; May 2013; May 2015; July 2016.\*

\*Amended to conform to Bylaws Adopted at LWVUS Convention 2016

# Convention Rules and Procedures

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## Proposed Convention Rules

Convention rules work with the LWVC bylaws and *Robert's Rules of Order* to ensure a well-run meeting.

### ADMISSION

- Only persons wearing authorized badges are admitted to the convention.
- Badges must be worn at all meetings, including plenary sessions, workshops and caucuses.

### SEATING

- Only delegates may sit in the delegate area.
- Observers, other nonvoting members, and visitors sit in designated areas.

### VOTING

Only accredited local League delegates, local League and ILO presidents or their alternates, and members of the LWVC board may vote.

### ALTERNATES

- If a delegate leaves the convention before final adjournment, an alternate delegate can be designated for the duration of the convention.
- **The alternative delegate must be registered with the Credentials (or Registration) Committee.**
- **A delegate who temporarily leaves the plenary session may not give his/her badge to an alternate delegate to cast a vote.**

### OBSERVERS

Each authorized Member-at-Large (MAL) unit may be represented at convention by official observers.

### VISITORS

League members or nonmembers may attend as visitors and may observe all convention meetings and other events where space permits. They do not participate in discussion or vote.

# Convention Rules and Procedures

## PRIVILEGE OF THE FLOOR

Past state presidents, national board members, state board nominees, budget and nominating committee chairs, official observers, consultants, and committee members shall be extended the privilege of the floor. They may participate in discussion and debate, but NOT in voting.

## DEBATE AND DISCUSSION

- **Use the provided microphones** to speak to the convention.
- During debate, microphones are designated Pro and Con; during free discussion, the microphones are numbered.
- **State your name and League before saying anything else.**
- During debate on a motion, you have two (2) minutes to offer remarks. The chair is authorized to shorten or extend the time.
- During debate on a motion, **no one may speak more than once until all others who wish to speak have done so.** No one may speak more than twice on the same motion.
- During free discussion, each speaker has two (2) minutes to speak.
- During free discussion, no motions are allowed.

## MOTIONS

- Main motions, or amendments of more than a few words, must be in writing. Forms for motions are provided at convention and are available from the Doorkeepers/Runners.
- Give copies of the motion to the chair, the secretary, and the person controlling the convention projector.

## MOTIONS OR REQUESTS THAT INTERRUPT THE SPEAKER (RED CARD MOTIONS)

Some motions or requests need immediate attention. These are “red card motions”.

- These are motions or requests that may use a **red card**:
  - point of order,
  - parliamentary inquiry,
  - personal privilege, or
  - requests for information.
- Consult the parliamentary aide to determine whether use of the red card is appropriate **before** going to a microphone. (See Parliamentary Procedure at a Glance for more information on motions that may interrupt.)
- For these, go directly to a microphone and ask the microphone monitor for a red card. There is no need to wait in line.
- A red card cannot be used for discussion or debate or to make any other motion.

# Convention Rules and Procedures

## PRESENTATION AND ADOPTION OF PROGRAM

The procedure shall be as follows:

### 1. Procedure for the Recommended Program:

- The proposed 2017-2019 LWVC Program is moved for adoption by a member of the LWVC Board. Debate and action on the Proposed Program takes place at a time designated by the Chair.
- During the times specified in the agenda for Program consideration and Program debate, the Chair will divide the time among the Program Items to ensure fair and equitable debate on all items.

### 2. Procedure for Considering Not-Recommended Program Items:

- Any delegate may move for consideration of a not-recommended Program item. Items must be listed in the Convention Workbook **and** the wording must be that contained in the workbook list.
- The delegate making the motion can speak on behalf of the motion for up to three (3) minutes. No debate or additional motions are in order at this time.
- If a not-recommended item is moved for consideration, any delegate may request a statement from the LWVC Board, limited to three (3) minutes, giving the reasons for not recommending the item.
- After all not-recommended items have been moved for consideration, a vote for consideration of each shall take place in the order in which the items were moved.
- A majority vote is required to consider a not-recommended item as part of the proposed program.
- Debate and voting on not-recommended Program items occurs during debate and action on the proposed Program
- A 3/5 (60%) vote is required to adopt not-recommended Program items.

### 3. Procedure for CONCURRENCE:

- Program items may be moved for concurrence if they meet the requirements in the Concurrence Policy printed in this Convention Workbook and have been submitted by the program planning deadline.
- Items moved for concurrence will be considered during debate and action on the proposed Program.

### 4. Amending Program Items

- Wording of all proposed program items (recommended and not-recommended) may be amended during program discussion and debate at the time specified in the order of business.



# Convention Rules and Procedures

- **A recommended item may not be enlarged by amendment.**
- Any proposal that enlarges a recommended item must be presented as a not-recommended item following the rules of (2) above.

## BUDGET ADOPTION

- A balanced or surplus LWVC budget must be adopted by the convention delegates.
- **Any motion to amend** the proposed budget contained in the Convention Workbook **must be presented to the Budget Adjustment Committee before introduction** to the plenary session.
  - The delegate making the motion to amend can speak on behalf of the motion for three (3) minutes.
  - If a motion to amend is made, any delegate may request a statement from the LWVC Board, limited to three (3) minutes, giving the reasons for not recommending the item.
  - Debate on any motion to amend the proposed budget follows the Debate and Discussion in Rule 8 above.

## BYLAWS REVISION

LWVC bylaws can be amended at any convention subject to the provisions of Article XVII of the LWVC bylaws.

### 1. Procedure for bylaws revision at convention:

- The proposed revision and the recommendation of the LWVC Board of Directors must be transmitted to local Leagues at least 30 days before the convention opening date.
- The chair of the Bylaws Committee will make the motion to adopt recommended bylaws revision on Friday, June 2. No second is required.
- Debate and action on the proposed revision will take place Saturday, June 3.
- A 2/3 (66%) vote is required to approve the Bylaws revision on Sunday, June 4.
- If the proposed revision is not passed, the original bylaws will remain in effect.

### 2. Procedure for amending bylaws revisions at convention

- Any delegate may offer an amendment to the revision by following the procedure in Rule 9 above during the time for discussion of the proposed revision on Saturday, June 3.
- The person making the motion can speak on behalf of the motion for up to three (3) minutes. No debate is in order at this time.
- Debate on motions to amend the revision will occur at the time the chair announces. Speakers may offer comments for up to two (2) minutes each.

# Convention Rules and Procedures

- Each motion to amend an article of the proposed revision is voted on by the plenary session one article at a time.

## RESOLUTIONS

Resolutions to Express the Will of the Convention may be offered by any local League or ILO. Resolutions cannot be used to expand or modify the procedure described in Rule 11 for adoption of positions or Issues for Emphasis.

### Procedure for adopting resolutions:

- Motions expressing the Will of the Convention **must be submitted to the secretary no later than the end of the plenary session on Saturday, June 3.**
- The Resolutions Committee will use these criteria to judge the appropriateness of proposed resolutions. The resolution:
  - has complied with procedural requirements of this rule;
  - is consistent with LWVC Bylaws, League Principles and League Positions;
  - does not circumvent the Program Planning process;
  - addresses a single, topical issue;
  - has a minimal LWVC budgetary impact;
  - is pertinent to California.
- The Resolutions Committee will report its findings on all submitted resolutions.
- Any resolution reported by the Resolutions Committee as complying with the criteria may be moved for consideration of the convention.
- Resolutions to Express the Will of the Convention are main motions and follow Rules 8 and 9.
- Adoption of a resolution requires a **majority vote**.
- If the Resolutions Committee reports a resolution as not complying with the criteria, the convention delegates may override, by a two-thirds (66%) vote, the decision of the Resolutions Committee. The resolution may then be moved for consideration of the convention.

## ELECTION OF LWVC OFFICERS, DIRECTORS, & NOMINATING COMMITTEE

- The slate of Officers, the Board of Directors, or the Nominating Committee proposed by the Nominations Committee may be approved by a voice vote if there are no nominations from the floor.
- If nominations for officer, the Board of Directors, and/or the Nominating Committee are made from the floor, creating a contested race, the vote will be by paper ballot.
- The Elections Committee is responsible for providing and counting the ballots.
- All candidates for office will comply with the LWVC Campaign Policy and sign the LWVC Fair Campaign Practices Pledge:

# Convention Rules and Procedures

## **FAIR CAMPAIGN PRACTICES PRINCIPLES**

As a candidate for LWVC office, I pledge the following:

*I will* conduct my campaign for the LWVC Board of Directors or Nominating Committee openly and fairly. I will discuss the issues and participate in fair public debate with respect to my views and qualifications.

*I will* neither engage in nor be involved with unfair or misleading attacks upon the character of an opponent, nor will I engage in invasion of personal privacy unrelated to fitness for office.

*I will* not be part of any appeal to prejudice.

*I will* neither use nor be involved with the use of any campaign material or advertisement that misrepresents, distorts or otherwise falsifies the facts regarding an opponent. I will clearly identify (by name and address) the source of all advertisements and campaign literature published or distributed.

*I will* publicly repudiate support deriving from an individual or group whose activities would violate the Fair Campaign Practices Principles.

In signing this pledge, I assume personal control over and responsibility for the conduct of my campaign.

## **ANNOUNCEMENTS**

- All announcements will be made by the LWVC secretary.
- Forms for announcements are located at the table at the entrance to the room in which the plenary session will be held.

# Convention Rules and Procedures

## Parliamentary Procedure at a Glance

(Adapted from *Robert's Rules of Order Newly Revised, 11<sup>th</sup> edition*)

The motions below are listed in established order of preference.

To Do This	You Say This	Can interrupt	Requires second	Debatable	Amendable	Vote required	Can be reconsidered
Adjourn	I move to adjourn.	No	Yes	No	No	Majority	No
Call for an intermission	I move to recess for ... minutes.	No	Yes	No	Yes	Majority	No
Complain about noise, etc.	I rise to a question of privilege (state problem).	Yes	No	No	No	Chair decides	No
Make sure that orders of the day are being followed	I call for the orders of the day.	Yes	No	No	No	Chair decides	No
Temporarily suspend consideration of a question	I move to lay ... on the table.	No	Yes	No	No	Majority	No
Close debate	I move the previous question.	No	Yes	No	No	2/3	Yes (1)
Limit or extend limits of debate	I move to limit (extend limits of) debate to...	No	Yes	No	Yes	2/3	Yes
Postpone discussion to a specific time	I move to postpone the question until...	No	Yes	Yes	Yes	Majority	Yes
Have motion studied further	I move to refer the matter to a committee.	No	Yes	Yes	Yes	Majority	Yes
Amend a motion	I move to amend the motion by... (adding, deleting, inserting, striking out).	No	Yes	Yes (2)	Yes, but only once	Majority	Yes
To prevent discussion or suppress a motion without letting it come to a vote	I move to postpone the motion indefinitely.	No	Yes	Yes	No	Majority	Yes (Affirmative only)
Introduce business	I move to..., or I move that....	No	Yes	Yes	Yes	Majority	Yes

# Convention Rules and Procedures

The motions below have no established order of precedence. Any of them may be introduced when pertinent.

To Do This	You Say This	Can interrupt	Requires second	Debatable	Amendable	Vote required	Can be reconsidered
Challenge ruling of the chair	I appeal from the decision of the chair.	Yes	Yes	Yes (3)	No	Majority to sustain decision	Yes
Ask for standing vote	I call for a division. Or call out "Division."	Yes	No	No	No	None	No
Divide a pending question of two or more parts	I move to divide the motion so as to consider separately...	No	Yes	No	Yes	Majority	No
Request information about meaning or effect of pending motion	I have a request for information.	Yes	No	No	No	None (4)	No
Request information about procedure	I rise to a parliamentary inquiry	Yes	No	No	No	None (5)	No
To avoid discussion on unnecessary or embarrassing item	I object to consideration of the question.	Yes, but before debate has started	No	No	No	2/3 negative to sustain objection	Yes, negative vote only
Object to procedures	I rise to a point of order.	Yes	No	No	No	Chair decides	No
Withdraw a motion not yet stated by chair	I withdraw the motion.	Yes	No	No	No	Chair decides	No
Withdraw a motion after stated by chair	I ask permission to withdraw the motion.	No	(6)	No	No	Majority	No
To suspend the rules temporarily	I move to suspend the rules on ...	No	Yes	No	No	2/3	No
Reconsider a vote (7)	I move to reconsider the vote on ...	(8)	Yes	Yes (9)	No	Majority	No

# Convention Rules and Procedures

To Do This	You Say This	Can interrupt	Requires second	Debatable	Amendable	Vote required	Can be reconsidered
Rescind something previously adopted	I move to rescind the motion...	No	Yes	Yes	Yes	2/3	Affirmative no
Take up a matter postponed temporarily (laid on the table)	I move to take from the table the motion relating to...	No	Yes	No	No	Majority	No

## Notes

1. Vote to close debate may be reconsidered only before the vote on the question being debated is taken.
2. When applied to a debatable motion.
3. Not debatable if it relates to a transgression of the rules of speaking (indecorum), to the priority of business, or if made while the immediate pending question is undebatable.
4. Maker of motion or other person with information responds to question.
5. Chair responds to question.
6. Yes, if made by maker of motion; no, if made by another delegate.
7. May only be made by a delegate who voted on the prevailing side and must be made on the same day or succeeding day.
8. When another has been recognized, but not after she/he has begun to speak.
9. If original motion is debatable.

# LWVC Thanks Our Generous Convention Sponsors!

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## Civic Engagement Sponsors

State Building & Construction Trades Council of  
California

## Partners

California Teachers Association  
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League of Women Voters of San Diego  
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The silent auction was a success because of the following  
in-kind sponsors:

California Museum	Barbara Inatsugu
Suzanne Carneiro	Kay Knepprath
Donna Chipps	Opera San Jose
Nancy Compton	Paula Lee
Martha Cox	San Diego Botanic Garden
Caroline de Llamas	Sorensen's Resort
The Fairmont Hotel, San Jose	Westin Gaslamp Quarter Hotel



# Resolution to Express the Will of Convention

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In preparing your resolution, remember that the “whereas” clauses are the preamble, and there should not be more of them than are strictly necessary. The “resolved” clauses are the resolution and each clause should state a distinct and separate action to be taken. If there is only one action to be taken, only one “resolved” clause is needed.

Write your proposed resolution on this form (a second is needed) or staple it to this sheet. Remember to make two additional copies and to keep a copy for yourself.

Deliver in triplicate to the LWVC secretary as early as possible, and no later than Saturday, June 3, at 3:30 p.m., following the close of the afternoon plenary session.

The resolutions committee will meet after the banquet on Saturday. SPONSORS AND INTERESTED DELEGATES MAY ATTEND.

Resolutions, along with findings of the resolutions committee, will be available for pickup at the podium 15 minutes prior to the start of the morning session on Sunday, June 4. The resolutions committee chair will deliver your resolution to the viewgraph table.

You will present your motion from any microphone. You will be given two minutes. If there are many resolutions, then each presenter’s time may be limited to one minute.

NAME\_\_\_\_\_ LEAGUE\_\_\_\_\_ HOTEL ROOM#\_\_\_\_\_

SECOND\_\_\_\_\_ LEAGUE\_\_\_\_\_ HOTEL ROOM#\_\_\_\_\_

PROPOSED RESOLUTION:

Format:

Whereas,.....;  
Whereas,.....; (as many whereas clauses as needed)  
Whereas,.....; therefore, be it  
Resolved, That.....;  
Resolved, That.....; and  
Resolved, That.....

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# Volunteer Opportunities



Want your voice heard?

## Volunteer with the State League!

Your voice and your local League's representation are crucial at the state level of leadership. What you bring to state leadership is invaluable; and what you bring home to your local League is priceless. We know you want to be a part of it. We know you want to make a difference; that's why you joined the League of Women Voters! **Take the next step and volunteer.** If you think, you're not ready – you are! If you think you don't know enough, you do! Help out with a single task or single event, or sign on to something long term. Work remotely or in-person. We'll find the perfect fit for you.

### Example Roles

- Task Forces
- One-on-One
- Regional Events
- Become an Issue Expert
- Speakers Bureau
- State-wide Commission
- State Board of Directors

### Skills We Love

- Community Engagement
- Strategic Thinking
- Fundraising
- Advocacy Campaigns
- Writing
- Design
- Finance

Learn more: [nominating@lwvc.org](mailto:nominating@lwvc.org) • Phone: (916) 442-7215

Visit us in  
the  
Marketplace



# Schedule at a Glance

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## Thursday, June 1

10:00am-4:00pm	Lobby Day
1:00pm-5:00pm	LWVC/EF Board Meeting
5:00pm-7:00pm	Registration/Information
6:00-6:30pm	Reception
6:30pm-8:00pm	Voter Service Dinner, “Innovating for Democracy”

## Friday, June 2

8:30am-6:00pm	Registration/Information
8:30am-6:00pm	Marketplace
8:45am-9:30am	Parliamentary & Delegate Briefing
10:00am-12:00pm	PLENARY SESSION
12:00pm-2:00pm	Break
12:15pm-1:45pm	President’s Brown Bag Lunch
2:00pm-3:30pm	PLENARY SESSION
4:00pm-5:30pm	Workshops
6:30pm-8:30pm	Local League Hosted Dinner, “Paddlewheel & Pulitzer”
9:00pm-10:00pm	Caucuses and Other Meetings

## Saturday, June 3

7:30am-8:30am	Caucuses and Other Meetings
8:00am-8:30am	Parliamentarian Available for Consultation
8:00am-6:00pm	Registration/Information
8:00am-6:00pm	Marketplace
9:00am-12:00pm	PLENARY SESSION
12:00pm-2:00pm	Break
12:45pm-1:45pm	Meet the Slate of Nominees
2:00pm-3:30pm	PLENARY SESSION
3:30pm	Deadline for Submitting Resolutions Expressing the Will of Convention
4:00pm-5:30pm	Workshops
6:00pm-6:30pm	Reception
6:30pm-8:30pm	Banquet
9:00pm-10:00pm	Caucuses and Other Meetings

## Sunday, June 4

7:30am-8:30am	Caucuses and Other Meetings
8:00am-9:30am	Registration/Information
8:00am-3:00pm	Marketplace
9:00am-11:30am	PLENARY SESSION
12:00pm-1:15pm	Luncheon
1:30pm-2:45pm	PLENARY SESSION
3:00pm	Adjourn