

CONVENTION

2009

*Catch the wave to
the future*
LEAGUE OF WOMEN VOTERS OF CALIFORNIA

WORKBOOK



Friday, May 15 through Sunday, May 17



The League of Women Voters of California, a nonpartisan political organization, encourages informed and active **participation** in government, works to increase **understanding** of major public policy issues, and **influences** public policy through education and advocacy.



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PRECONVENTION ACTIVITIES



Arriving in Long Beach on Thursday, May 14 will allow you to participate in preconvention activities that day and evening. You will wake up in Long Beach the following morning rested and ready to begin the Convention.

Please see page 6 for information about **preconvention workshops**.

Early Registration

Thursday, May 14, 4:00 pm
LOCATION: Pre-Function Foyer

Beat the rush on Friday morning and take advantage of special early registration for guests arriving Thursday. Beginning late in the afternoon through early evening, registration will be available on the first floor of the hotel in the conference area. Just follow the LWVC signs.

SmartVoter.org Dinner

Thursday, May 14, 6:00 pm
LOCATION: Garden Terrace



Dean Logan
Los Angeles County Registrar-Recorder

On Thursday evening there will be a lovely dinner with featured speaker Dean Logan, the Registrar-Recorder for Los Angeles County. With more than 500 political districts and over four million registered voters, Los Angeles is the largest and most complex county election jurisdiction in the country. The department conducts state primary and general elections and approximately 200 city, school and special district elections each year, and we anticipate a lively presentation from his unique perspective just before the May 19 special election!

The dinner price is \$37.50 and is open to everyone. Advance registration is required.

Read more about Dean Logan on the convention blog:
<http://www.lwvc.wordpress.com>.

SPECIAL EVENTS



Parliamentary and Delegate Briefing

Friday, May 15, 8:45–9:30 am

LOCATION: Lindbergh I

Hosted by Convention Parliamentarian Joan Rich, LWVC/EF Secretary Wendy Phillips and LWVC/EF Vice President Trudy Jarratt

If you have any questions about parliamentary procedure, or if you want general information about being a delegate please attend this session. The Parliamentarian will be available for specific questions throughout the Convention weekend, but not during Plenary.

Friday Lunch

Friday, May 15, 12:15 pm

LOCATION: Salon ABCD



John Cruz Appointments Secretary to Governor Schwarzenegger

John Cruz was appointed to the position of Appointments Secretary by Governor Schwarzenegger in August, 2007. The appointments secretary oversees the appointment making process to positions for which the Governor is responsible. Among other things, the appointments secretary sets guidelines for evaluating resumes, interview and background checks as well as represents the Governor at public forums which provide opportunities to recruit candidates for appointment.

The lunch price is \$35.00 if not purchased with registration. Advance registration is required.

Read more about Mr. Cruz on the convention blog:
<http://www.lwvc.wordpress.com>.

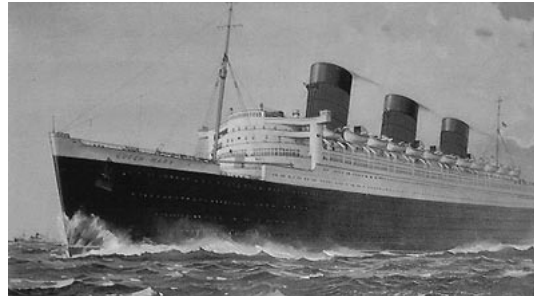
SPECIAL EVENTS

Queen Mary Dinner and Tour

Friday, May 15, 5:15 pm
LOCATION: Meet in the hotel lobby

Hosted by the LWV Long Beach Area

Don't miss the opportunity to experience a very special treat on Friday evening. You and your friends are invited by the LWV Long Beach Area to take a ride on a British-style double-decker red bus to and from the historic Queen Mary at her permanent home in the Long Beach Harbor. While at the Queen you will enjoy a lovely dinner overlooking the harbor. The evening will be capped off with a private tour arranged just for League members and friends. You will also have the opportunity to shop in the Queen's unique stores.



This special evening is only \$70 per person. Advance registration is required.

Saturday Lunch

Saturday, May 16, 12:15 pm
LOCATION: Salon ABCD



Jenny Oropeza
Senator, 28th Senate District

Senator Jenny Oropeza is a Latina role model and policy leader in diverse areas such as fighting air pollution, consumer protection, election reform, highway funding and cancer prevention. In late 2008, *Hispanic Business Magazine* named Senator Oropeza one of the 100 most influential Latinos in the nation. After stints on the Long Beach School District Board of Trustees and the Long Beach City Council, Senator Oropeza served in the Assembly from 2000-2006. In November 2006, she won election to the 28th Senate District.

The lunch price is \$35.00 if not purchased with registration. Advance registration is required.

Read more about Senator Oropeza on the convention blog:
<http://www.lwvc.wordpress.com>.

Saturday Banquet

Saturday, May 16, 7:00 pm
LOCATION: Salon ABCD



Robert M. Hertzberg
Co-Chair, California Forward Leadership Council

Robert M. Hertzberg is the co-chair of California Forward Leadership Council, replacing Leon E. Panetta who was recently tapped to serve as director of the Central Intelligence Agency.

Mr. Hertzberg previously served as a California State Assembly Member representing the 40th District from 1996–2002 and was Speaker of the California State Assembly from 2000–2002. He served on the transition team for Governor Arnold Schwarzenegger.

He is a founding member of the Leadership Council of the Public Policy Institute of California (PPIC). Hertzberg was named as "One of the Most Influential People in Southern California" by the Los Angeles Times. He currently serves on the Board of Counselors for the USC School of Policy, Planning and Development. He is a Magna Cum Laude Graduate of the University of Redlands (1976) and received his JD from the University of California, Hastings College of the Law (1979).

President's Lunch and Learn

Sunday, May 17, 12:15 pm
LOCATION: Lindbergh

Hosted by Janis R. Hirohama, LWVC President

The Sunday Lunch and Learn for presidents is a way to network with other presidents, learn some important skills and gain information needed to be a successful League leader. LWVC President Janis R. Hirohama, along with other LWVC board members, will present a short program. Participants will receive a president's packet.

The lunch price is \$30 and is open to everyone. This event is optional and not included in the general registration fee.

WORKSHOPS

MGIK*: Proven Outreach Techniques to Build Your League!

Thursday, May 14, 1:00–5:00 pm

LOCATION: Lindbergh I

Would you like your League to grow by 5%-20%?

What would you do if you had more members?

Ever done a great event and were disappointed in the size of the crowd attending?

These are questions many of us ask in the League. In this session, you can learn about successful techniques being used by Leagues in California and other states to strengthen your membership and increase your visibility. Participants will learn strategic approaches for focusing your volunteer resources more effectively to help build the League, as you do the issue work of the organization. Join us for an interactive session that will prepare you to leave with a plan of action!

Presenters:

Cheryl Graeve, Senior Director, Field Support, LWVUS

Kelly McFarland Stratman, Director, Field Support, LWVUS

*MGIK = Membership Growth is Key, California's Membership Recruitment Initiative (called MRI by the LWVUS).

Smart Voter Coordinator Techniques to Build Your League!

Thursday, May 14, 1:00–5:00 pm

LOCATION: Lindbergh II

This is an afternoon-long workshop for Smart Voter volunteers to exchange information about ways to create the most exciting and useful service for voters. There will be demonstrations of new features as well as a panel on best practices. Larry Herrera, City Clerk for the City of Long Beach, will be a featured speaker.

This session is also highly recommended for local League presidents, Voter Service directors and others interested in how Smart Voter can be used to maximize the impact of your Voter Service activities and reach a larger audience.

Presenters:

Ernie Ting, Senior Director, Smart Voter

A "Best Practices" panel of experts, including Larry Herrera, City Clerk and chief elections official for the City of Long Beach.

FRIDAY WORKSHOPS

Communications: Give Them What They Want

Friday, May 15, 8:30–9:30 am

LOCATION: Lindbergh II

This workshop also occurs Saturday, May 16, 3:30–5:00 pm in same location

You need to give your board, members, the public, and the media the information they need in a format they can use, and this workshop will show you how. After a brief overview, we'll break into groups to give you the tools you need to make the most of: press releases, media advisories, online calendars and interviews; list-serves, e-mail groups, and software for e-newsletters; League Easy Web; blogs and social networking (MySpace, Facebook, Twitter); public/government access television and streaming online video (YouTube).

Presenters:

Jennifer Waggoner, LWVC Communications Director
Elizabeth Leslie, LWVC Communications Manager

Open Meeting Laws in California: The Brown Act

Friday, May 15, 3:30–5:00 pm

LOCATION: Lindbergh I

The intent and purpose of the Ralph M. Brown Act, commonly referred to as the "Brown Act", is to ensure that actions of local legislative bodies be taken openly and that their deliberations be conducted openly. The law guarantees the public's right to attend and participate in meetings of local legislative bodies.

This workshop will cover the basic provisions of the Brown Act. We will discuss how meetings should be conducted and how the public should be involved in any meeting. We will consider how LWV Observers may address issues/violations of the Brown Act. We will touch on Proposition 59 (a constitutional amendment addressing open meetings) passed by 83% of the electorate in 2004. And we will give you information on where to find out more.

Presenter:

Susan M. Wilson, LWVC Treasurer

FRIDAY WORKSHOPS

Initiative and Referendum: Where Do We Go From Here?

Friday, May 15, 3:30–5:00 pm

LOCATION: Post

The Initiative began as a tool to break the hold of special interests' power on California government. Now, a century later, there is widespread acknowledgement that it has become a tool for special interests to control government. And a very expensive and lucrative tool at that. The Center for Governmental Studies team will present a workshop on the Initiative process. What it is now, what's not working, and what might be done to make it work the way it was intended to work.

Join the CGS team for a stimulating and eye-opening look at this double-edged sword of direct democracy.

Presenters:

The Center for Governmental Studies Team

The Welcoming League: Membership Growth and Retention

Friday, May 15, 3:30–5:00 pm

LOCATION: Rickenbacker II

This interactive session will explore practices you can use to create a welcoming environment in your League to help in retaining your new members! Utilize techniques that start with understanding their interests and move toward deepening levels of engagement with your local League (and we don't mean asking them to be President within the first week they join (smile)!) From small to large things – we will share some best practices to help you develop active new members for the League of Women Voters.

Presenter:

Kelly McFarland Stratman, Director, Field Support, LWVUS

FRIDAY WORKSHOPS

Using the Easy Voter Guide and Other Voter Outreach Projects in Your Community Including Mock Elections

Friday, May 15, 3:30–5:00 pm

LOCATION: Lindbergh II

Inspire civic participation and expand your community outreach efforts using the Easy Voter Guide and SmartVoter.org. This workshop will share new educational tools, methods and ideas for partnerships as well as media and technology tips for your voter outreach projects, including mock elections. Learn best practices for working with schools and teachers, embedding mock elections into the civics education curriculum, marketing your program, and discovering the best way to serve schools.

A special guest from the Secretary of State's Office will share the latest resources to help with your voter outreach and educational activities.

Presenters:

Marianne Appel, LWV Long Beach Area
Amy Bishop Dunbar, LWV Santa Monica
Lois Ledger, LWVC Educational Activities Director
Elizabeth Leslie, LWVC Communications Manager
Dennis Mar, LWV Monterey Peninsula

Using SmartVoter.org Web Features to Reach a Larger Audience

Friday, May 15, 3:30–5:00 pm

LOCATION: Rickenbacker I

This afternoon workshop is a great opportunity to learn more about innovative Smart Voter features and to even try them out on computers we will have available for hands-on experimentation. Whether you are a Smart Voter volunteer or not, please stop by to see what your local League can do to reach a larger and more diverse audience online—and at less cost.

Millions of Californians visited SmartVoter.org last November—they should be seeing everything your local League has to offer. Come for the entire session—or at least drop in for a part of it to see what you might be missing!

Presenters:

Ernie Ting, Senior Director, Smart Voter
Other SmartVoter.org team members

SATURDAY WORKSHOPS

The Mysteries of Maintaining and Using the LWVUS Membership Database

Saturday, May 16, 7:30–8:30 am

LOCATION: Rickenbacker II

Curious about the commands “Update League”, “Add Officer”, “MCIF”, “Add Member”, “Expire Dates”, “Roster”, and “Summary Sheet”? Learn how to access the database, what its various components are, and how to update them.

Then watch a demonstration of how to download the data and manipulate it to produce reports, mailing lists and mailing labels. Take advantage of this powerful tool, and avoid paying PMP on members who haven’t renewed!

Presenters:

Bonnie Hamlin, LWVC Member Services Director
Trudy Jarratt, LWVC Vice President

The Canary in the Mine: Taking Action in Your Community

Saturday, May 16, 3:30–5:30 pm

LOCATION: Rickenbacker II

Julie Rajan and Chris Carson will present the first half of the workshop. Using Campaign Finance Reform as the issue, attendees will learn how to: find relevant materials to an issue that is pertinent to their local League; create a tool box for their members to use in local action; use League positions when taking action on an issue; identify local and state laws regarding an issue; and lobby their local city council and state legislators.

Elaine Manley will discuss how her League is educating the community on an issue important to their community, engaging League members and the public, and lobbying the city council to adopt campaign finance limits in city election campaigns.

Presenters:

Chris Carson, LWVC Government Director
Elaine Manley, President, LWV Cupertino/Sunnyvale
Julie Rajan, LWVC Social Policy Director and CA Clean Money Campaign Executive Director

SATURDAY WORKSHOPS

Will 2009 Be the Year Of Real Health Care Reform?

Saturday, May 16, 3:30–5:30 pm

LOCATION: Lindbergh I

Part I: League members Irma Strantz (Pasadena Area) and Doris Nelson (Los Angeles) will provide information and commentary on state and national reform issues.

Part II: The Town Hall Meeting. Don McCanne, M.D. will moderate the town hall meeting and urge attendees to ask questions and share their opinions.

Read about this workshop on our blog: <http://www.lwvc.wordpress.com>.

Presenters:

Don McCanne, M.D., Senior Health Policy Fellow, Physicians for a National Health Plan
Doris Nelson, LWVUS Education Task Force
Barbara Storey, LWVC Program Director for Health Care
Irma Strantz, Director of Action/Advocacy, LWV Pasadena Area

Community Engagement and Public Education: Local Leagues Front and Center

Saturday, May 16, 3:30–5:30 pm

LOCATION: Post Room

Is your local League searching for models of effective and doable ways of engaging newer members of your diverse communities in conversations about education reform? Is one of your goals community empowerment? Informed involvement in government? Are you looking for new resources?

Come learn how nine Leagues around the state educate and empower their memberships and their communities through a variety of community engagement strategies.

Read about this workshop on our blog: <http://www.lwvc.wordpress.com>.

Presenters:

Barbara Inatsugu, LWVC Program Director for Education (PK-12)
Joanne Leavitt, LWVC Consultant for Education
Ellen Wheeler, Education Committee, LWV Santa Clara County
Francine M. Farber, Ed. D, President, LWV Fresno
Beryl Flom, Vice President/Program, LWV San Diego

SATURDAY WORKSHOPS

Communications: Give Them What They Want

Saturday, May 16, 3:30–5:00 pm

LOCATION: Lindbergh II

This workshop also occurs Friday, May 15, 8:30–9:30 am in same location

You need to give your board, members, the public, and the media the information they need in a format they can use, and this workshop will show you how. After a brief overview, we'll break into groups to give you the tools you need to make the most of: press releases, media advisories, online calendars and interviews; list-serves, e-mail groups, and software for e-newsletters; League Easy Web; blogs and social networking (MySpace, Facebook, Twitter); public/government access television and streaming online video (YouTube).

Presenters:

Jennifer Waggoner, LWVC Communications Director
Elizabeth Leslie, LWVC Communications Manager

The State Legislative Process and Potential Reforms

Saturday, May 16, 3:30–5:00 pm

LOCATION: Rickenbacker I

The California Legislature has about its lowest approval rating by our state's voters. Despite the ideal process for passing laws and the budget, the process is not working. Linda Craig, LWVC Advocacy Director, and Trudy Schafer, Senior Director for Program, will provide a practical, working overview about how a bill becomes a law, information resources that members throughout the state can access, and key decision points where advocacy makes a difference.

The LWVC and other organizations are urging reforms to the process, particularly the elimination of the two-thirds vote requirement for adopting the budget, approving tax increases, and removing tax exemptions, deductions and credits. We are also urging reforms to the initiative process, as many initiative amendments to the Constitution have caused the gridlock in the current process. In addition, we are participating in discussions about possibly convening a Constitutional Convention to solve these problems.

Presenters:

Linda Craig, LWVC Advocacy Director
Trudy Schafer, LWVC Senior Director for Program



CAUCUSES and OTHER MEETINGS

Budget Q & A Meeting

Friday, May 15, 8:30-10:30 pm
LOCATION: Lindbergh II

Hosted by Tom Carson, Budget Chair

Come and join us, as the Budget Committee will be available to answer your questions regarding the proposed FY2009-10 budget. It is important that our members understand the budget, which reflects the operating plan of the LWVC. The last several years' budget meetings have been well attended, so come early!

Our Mission, Our Vision, Our Future Caucus

Friday, May 15, 8:30-10:30 pm
LOCATION: Rickenbacker I and II

Hosted by Members of the LWVC/EF Board

The LWVC Board has organized this caucus to discuss League's future in an ever-changing and competitive world. By focusing our limited resources on issues that involve democracy, voting and civic engagement, we will enable League to remain a viable and effective organization into the future while being true to our mission.

California Prisons Caucus: What Price Incarceration?

Friday, May 15, 8:30-10:30 pm
LOCATION: Lindbergh I

Hosted by Jean Thomson, Chair, Exploratory California Prison Study

Please join us to learn about some of the crises going on in our prison system that many people are not aware of. There are estimates of billions of dollars that can be saved without releasing violent criminals. As one of the most trusted organizations in California, relied upon for fair, balanced information and thorough study, we believe we can help save the state

CAUCUSES and OTHER MEETINGS

money, save lives from being destroyed, and save our society from the terrible consequences of some decisions. Come and hear what we are ready to share with you on these vital problems.

Inspiring Civic Engagement and Education at School Caucus

Saturday, May 16, 7:00–8:30 am
LOCATION: Lindbergh I

Hosted by Paula Lee, LWV El Dorado County

Assembly Bill 30, Advance Voter Registration for 16 year olds. Instant Runoff Voting for school elections. Let's talk about engaging students, recruiting poll workers, new members and new voters.

Redistricting Caucus

Saturday, May 16, 7:00–8:30 am
LOCATION: Rickenbacker I

Hosted by Chris Carson, LWVC Government Director

Prop 11—We won but we can't walk away. We're implementing a major reform of government in California and we need League members across the state. Find out how you can make redistricting reform a reality.

Voter Service Caucus

Saturday, May 16, 7:00–8:30 am
LOCATION: Lindbergh II

Hosted by Linda R. Davis, LWV Cupertino/Sunnyvale

What Voter Service products, training, and assistance do local Leagues need from the state League? Could the state facilitate sharing of materials (such as videos/DVDs, presentations etc.) among local Leagues? Come and share your wish lists and ideas.

CAUCUSES and OTHER MEETINGS

Voting Integrity Caucus: Is Our Vote Secure? Accurate? Recountable? Accessible?

Saturday, May 16, 9:30–10:30 pm
LOCATION: Post Room

Hosted by Beverly Bean, LWV Monterey Peninsula, Government Director

In 2007 Secretary of State Debra Bowen ordered an independent examination of California's electronic voting systems. When this "Top to Bottom Review" revealed troubling flaws, she limited the use of electronic voting machines and imposed significant security and auditing requirements. Bowen's decision was met with resistance by voting system vendors and many county elections officials. Touch screen machines are still in use and most Californians vote on paper ballots which are counted by optical scan computers, run on secret software controlled by private corporations. The discussion will address the problems remaining in the California election process, including the adequacy of manual audits, the security of optical scanning and tabulating computers, the privatization of the voting process to corporate vendors, citizen observation and transparency of election procedures and the interpretation and enforcement of the re-approval conditions.

Budget Adjustments Meeting

Saturday, May 16, 9:30–10:30 pm
LOCATION: Rickenbacker I

Hosted by Tom Carson, Budget Chair

If you have concerns about the proposed FY2009-10 budget, and believe that adjustments should be made, the Budget Adjustment Committee will be available to meet with you to discuss your concerns and answer your questions.

CAUCUSES and OTHER MEETINGS

Resolutions Meeting

Saturday, May 16, 9:30–10:30 pm
LOCATION: Rickenbacker II

Hosted by Resolutions Committee

The committee will evaluate the Resolutions to Express the Will of the Convention. Sponsors may attend as well as may other interested delegates.

Caucus: Winning Single Payer Health Care in 2011—Is It Doable?

Saturday, May 16, 9:30–10:30 pm
LOCATION: Lindbergh II

Hosted by Barbara Storey, LWVC Health Care Program Director

The caucus will cover building a grassroots movement that can win and maintain single payer healthcare. It will address engaging all constituencies including celebrities, politicians, business owners and survivor advocates and use of the Internet, including YouTube, list serves, Netroots and Facebook.

PROGRAM PLANNING AND THE STRATEGIC VISION, 2009-2011



The program planning process is an opportunity to think strategically about the work of the League on the state level. We must consider where there is the most need, where we will be most effective, and what activities best serve our mission. And, of course, we must also consider the indirect impact of these choices, particularly on membership recruitment and retention, fundraising, and our reputation—all of which are crucial to the future of your local League as well as that of the LWVC.

Overview

Delegates at the LWVC Convention 2009 will adopt the LWVC Program for 2009–2011 as the final step in the program planning process that started last December. The proposed program encompasses the LWVC Program Positions and the LWVC Issues for Education and Advocacy. A full listing of program ideas submitted by local Leagues is included on pages 36-37.

LWVC PROGRAM POSITIONS. All current LWVC positions are recommended for re-adoption. The positions are summarized under the headings of Government, Natural Resources, and Social Policy on pages 28-33 of this workbook.

LWVC STUDIES AND POSITION UPDATES. No new state study or position update study is recommended. Thirty-four of the fifty-three Leagues (64 percent) that participated specifically recommended no new state study.

LWVC ISSUES FOR EDUCATION AND ADVOCACY. Two issues for education and advocacy are proposed on page 34-35 for concerted local and state-level action and community education. The LWVC board, keeping in mind League financial and volunteer resources, is recommending the two issues that best reflect input received from the local Leagues that participated in program planning activities as well as the League's strength in issues related to democracy, voting, and civic engagement. The methods used to justify the LWVC board's recommendation can be found on page 36-37.

PROGRAM & STRATEGIC VISION: PROCESS

Process

Members of fifty-three Leagues (79 percent of the Leagues in California) participated in the program planning process for 2009–2011. The results were presented to the LWVC board for its consideration and recommendation.

At the convention, the presentation of the proposed program will occur on Friday. Delegates may give notice of their intent to move consideration of not-recommended items following the presentation of the proposed program. There are no votes or debate at this time.

On Saturday, a motion to adopt each recommended item will be made by a member of the LWVC board. No second is necessary. Questions for clarification will be allowed at that time.

Motions to consider not-recommended items may be made on Saturday; these require a second. Only motions pertaining to items proposed in program planning by local Leagues, as indicated in the list on pages 36-37, are appropriate. Motions to consider occur without debate except for a statement by the maker of the motion. The votes to allow consideration of not-recommended items shall be taken after all motions have been made, in the order in which the motions were presented.

Discussion and debate take place on Saturday afternoon on both the LWVC board-recommended program and on all not-recommended program items that have been voted consideration. Final program debate and adoption will occur on Sunday.

A majority vote is required to adopt recommended program items, while a three-fifths vote is required to adopt program items that are not recommended by the board. Adoption of program priorities implies a commitment of time and resources of staff, the LWVC board of directors and local Leagues.

Adoption of new positions: The state board reviews consensus and adopts new program positions after a study is completed. Convention delegates adopt new positions in the same manner as they reaffirm existing program items.

Specific positions under current Program: Only position summaries of current program items can be modified, deleted, or adopted by convention delegates. The state board may recommend deletion of all or part of a

PROGRAM & STRATEGIC VISION: PROGRAM ADOPTION AT A GLANCE

specific position if it perceives a lack of member support or understanding.

If you have questions regarding the procedures outlined above, please contact Linda Craig, Advocacy Director (lcraig@lwvc.org).

Program Adoption at a Glance

PROPOSED PROGRAM (RECOMMENDED ITEMS)

NOT-RECOMMENDED ITEMS

Friday, May 15

Proposed program presented by board.

Delegates may give notice of intent to move for consideration (optional).

No questions for clarification, motions or debate.

No questions for clarification, motions or debate.

Saturday, May 16

Board members move adoption of the proposed program (see pages 28-35).

Delegates may move for consideration of not-recommended items. (Items must be listed on pages 36-37 to be considered.)

Questions for clarification one minute. No debate or amendments.

Questions for clarification one minute. No debate or amendments. Vote for consideration; majority vote required.

Discussion and debate on program proposals.

Discussion and debate on program proposals granted consideration.

Sunday, May 17

Debate and vote on proposed program.

Debate and vote on items granted consideration on Saturday.

Majority vote required to adopt.

Voted in the order granted consideration. Three-fifths vote required to adopt.

PROGRAM & STRATEGIC VISION:

PROGRAM GLOSSARY

Program Glossary

Use of the following League terms will help to avoid confusion and misunderstanding during discussion and debate of program.

CONCURRENCE	Members are asked to agree with a statement or position held by another League or recommended by a League board or study committee. The statement must be approved or rejected as written.
CONSENSUS	Substantial member agreement; the sense of the group rather than a majority opinion.
ISSUE FOR EDUCATION AND ADVOCACY	An issue/topic, adopted by convention delegates, as a program item on which state and local Leagues will mutually focus their efforts. May include concerted action using existing state or national positions, and/or community education on selected issues.
LIMITED STUDY	A new study with a narrow scope and usually of short duration.
NOT-RECOMMENDED PROGRAM	Issues of interest to a number of members but not receiving enough support to appear on the proposed program.
POSITION	The stand of the League on a public policy issue and the basis for action.
POSITION UPDATE	A study of limited scope to reevaluate an existing League position in light of new information, changed circumstance and/or conflict with another position. The goal is consideration of a change in position. Any new position resulting from an update is adopted by the appropriate board and affirmed by the convention or annual meeting.
PROGRAM	Governmental issues chosen for concerted study and action.
RECOMMENDED PROGRAM	Subjects that reflect the thinking of most of the members in the state and recommended by the state board for adoption.

PROGRAM & STRATEGIC VISION: STUDY PROCESS

REVIEW	Members ask the board for evaluation of a current position for clarity, relevance, effectiveness. No change is made in the position statement.
SCOPE	Definition of the limits of a study and possible areas of exploration, developed by the study committee and approved by the appropriate board.
STUDY	The process of gathering information for discussion by members with the aim of reaching consensus and establishing a position.
VERTICAL POSITION	LWVUS, LWVC or ILO (Inter-League Organization) positions are designated as vertical if they may be used as the basis of action at other levels of League without prior permission.

Study Process

In December 2006, the LWVC Education Fund board adopted new policies for adopting and conducting state League studies. The policies address the need for effective planning, securing of funding, and preparation of the study committee, as well as the need to fit the calendar for a study into the ongoing work of local Leagues. These new procedures, as revised in November 2008, were included in the Program Planning Kit and are below.

LWVCEF Study Process: Study Committee Responsibilities

Revised November 2008

[Note: Throughout this document, the word "study" may be taken to indicate either a full study to create a new position or an update of an existing position.]

1. Normally, only one state study should be adopted at any convention.
2. Ideally, a state study will be a three-year process to avoid education and consensus activity interference with local Leagues' work during the federal election cycle. Any request for a shorter or longer timeline must be reviewed and approved by the LWVCEF board. The time frame may not be changed once the study is in process.

PROGRAM & STRATEGIC VISION: STUDY PROCESS

3. An exploratory study committee that wishes to have its topic considered for recommendation by the LWVCEF board at convention must submit the following items as part of the program planning process:

- Rationale for the study
- A proposed budget for the study
- Expected source of funding for the project must be presented to the executive director and the LWVCEF board and approved in advance. All applications for funding must be presented to the board and approved in advance. *[The LWVCEF can provide historical cost information.]*
- Proposed study committee members and chair
- Outline of the study's proposed scope
- Names of local Leagues that back the study and pledge to participate in the consensus.

4. When a study is adopted at a convention (for either a recommended or non-recommended item), the following items must be completed within six months (by the November board meeting following adoption). If these items are not completed on time, it will be up to the discretion of the LWVCEF board whether to allow the study to proceed.

- Submission of sufficient qualified names for the official study committee and its chair
- Attendance by the official study committee at a training session conducted by the LWVCEF board and/or staff detailing the fiscal and organizational responsibilities of all parties involved in the study. Consensus question framing would also be covered.
- Development by the study committee of a more detailed scope of the study
- Development by the study committee of the proposed schedule for the study, including deliverables
- Development by the study committee of the proposed budget and funding sources for the study. *[Again, the LWVCEF can help by providing historical data.]*
- Acquisition of funds for a non-recommended study. *[LWVCEF staff are not responsible for fundraising for a non-recommended study, except to provide the customary material attached to a grant proposal. A nominal amount of "seed money" will be provided in the LWVCEF budget to allow for startup costs for a non-recommended item. Study fundraising strategies must be presented to the executive director and LWVCEF board, with potential funders approved in advance. All applications for funding must be presented to the board and approved in advance.]*

5. The study committee is encouraged to send a reading list to the point person in each local League very early—even while the study kit is still under development.

PROGRAM & STRATEGIC VISION: STUDY PROCESS

6. The study kit must go out to local Leagues a minimum of nine months prior to the consensus due date to allow for local League scheduling.

Sample Timeline for a Three Year State Study Adopted May 2009

Revised November 2008

[This schedule is intended to be very rough and allows a lot of leeway. It tries to take into account the "down" time that most local Leagues experience over the summer and around the holidays. Most importantly, it avoids the ongoing conflict between the study's education and consensus process and local League responsibilities relating to the Federal election cycle.]

May 2009: Study is adopted at convention

May 2009—October 2009: Study committee is selected and trained; study scope, schedule, and budget are developed, board approves funding source and application, and funding is obtained

November 2009: The LWVCEF board gives go-ahead for study to begin

November 2009—June 2010: Study committee conducts research and develops consensus questions and study kit; sends out a reading list to local Leagues, along with suggested resources and/or activities; local Leagues form their own study committees

July 2010: The LWVCEF board approves study kit and consensus questions

August 2010—February 2011: Study committee distributes study kit to local Leagues and begins the process of educating local Leagues through other means—e.g., LWVC VOTER articles; local Leagues form their own study committees

March—May and October—November 2011: Local Leagues educate their members and conduct consensus meetings

January 2012—February 2012: Study committee crafts draft position based on local League Consensus Reports

March 2012: Study committee presents draft position to the LWVC board for review/editing

PROGRAM & STRATEGIC VISION: STUDY PROCESS

March 2012—April 2012: Study committee revises position based on the LWVC board input

May 2012: Position is adopted at LWVC board meeting so that action may begin

May 2013: Position is formally ratified by members at convention along with the rest of the LWVC program

LWVCEF Study Process: Board/Staff Responsibilities

Revised November 2008

1. Create a budget that includes the necessary board-approved funding sources for a board-recommended study or, alternatively, seed money for a possible non-recommended study, for the fiscal year following each convention. The board must approve potential funders in advance. The board must approve all applications for funding in advance.
2. Create and moderate a program planning list-serve for use by local League members.
3. Create an application form and "vetting" process for the members of any study committee—especially the chair. Qualifications would include:
 - League experience
 - Expertise in the area of the study
 - Project management experience, including writing skills
 - Time availability over the life of the study
 - Lack of bias toward a desired outcome.
4. Exercise final approval over the creation of the study committee, which ideally would consist of at least nine qualified members plus its chair.
5. Provide historical data to the study committee to allow for realistic budgetary and scheduling activity.
6. Present recommendations for hiring of part-time, temporary staff to support the study committee so that ongoing LWVC operations will not be jeopardized. *[These recommendations would assist the study committee in budgeting and in planning their fundraising strategy, which must be board-approved before contacting potential funding sources.]*

PROGRAM & STRATEGIC VISION: CONCURRENCE POLICY

7. Develop and conduct a training session for study committee members that covers, in great detail, the roles and responsibilities of all participants in the study process. Also, ensure that the study committee has copies of and has reviewed relevant League publications such as *Writing for League*.

8. Commit the necessary LWVC Program Committee time and effort to provide ongoing supervision of, documentation of, and punctual reporting on the study committee and its work, especially:

- Completion of “deliverables” by the scheduled dates
- Adherence to budget and to financial reporting procedures
- Issues of attrition or non-participation by study committee members.

Emphasis should be on early detection and resolution of problems.

9. Resolve to be willing to “pull the plug” on a study if ongoing problems are not addressed—e.g., schedules are not met, quality of research and analysis are not acceptable, study committee is non-functional, or too much staff time is being used to the detriment of the LWVC ongoing work.

10. Provide continual, repeated education of local Leagues about these procedures.

Concurrence Policy

Procedures for adopting a position by concurrence were published in the Program Planning Kit and are below. If a League does intend to propose adoption of a position by concurrence, notice must be sent to all local Leagues 30 days prior to the start of convention with the required information. A copy of the notice and information must be given to all delegates.

If needed, Leagues may request assistance from the LWVC program director in whose portfolio the concurrence position would fall.

LWVC/LWVCEF Concurrence Policy

Approved January 7, 2007

Originally Adopted by the LWVC Board of Directors March 12, 1995

The definition of concurrence in *In League* is:

PROGRAM & STRATEGIC VISION: CONCURRENCE POLICY

Concurrence is the act of agreeing with—or concurring with—a statement of position. A decision-making technique used by the League for some time, concurrence can work several ways. Groups of League members or League boards can concur with

- 1) recommendations of a resource committee or a unit group;*
- 2) decision statements formulated by League boards; or,*
- 3) positions reached by another League or Leagues.*

As a general rule, background materials presenting the pros and cons on the issue being considered are provided to Leagues and members in the concurrence process.

To ensure that all delegates to LWVC conventions are given adequate notice that they will be asked to consider adoption of a position by concurrence and that they will feel they are casting an informed vote, the following procedure will be followed:

- Local League(s) will have submitted as one of their recommended issues for state program planning the adoption of a new position by concurrence. It could be something such as "adopt a new state position on xxxx by concurring with local League existing position." This is the method by which the issues will be on the list of non-recommended items, and at the time of convention will be eligible to be moved for consideration.
- The local League or individual members who plan to move for adoption of a new position by concurring with a current position of a local League or ILO must notify all local League presidents of this not later than 30 days prior to the start of convention. If requested in time, the LWVC office will provide mailing labels for the presidents, but it is the responsibility of the individuals or local Leagues to mail the notice recommending concurrence.
- The notice to local League presidents will contain the following information:
 - the position the delegates will be asked to adopt
 - the name of the local League whose position it is; when the study was done; a succinct but complete description of the extent of the study; and instances of application of the position
 - any other local Leagues or ILOs that have a similar position, in order to indicate the present extent of member understanding of the issue.
- The League or members who plan to move consideration of the concurrence should come to convention prepared to give a copy of the notice with the above information to all delegates.

PROGRAM & STRATEGIC VISION: PROPOSING A NOT-RECOMMENDED ITEM

- The *Convention Workbook* should be consulted for instructions on moving a not-recommended item for consideration. Passage of a not-recommended item requires an affirmative vote by three-fifths of the delegates. (See below)
 - Any needed assistance may be requested from the LWVC program director in whose portfolio the concurrence position would fall.
-

Proposing a Not-Recommended Item

The Convention Rules in this *Convention Workbook* (see page 93) should be consulted for instructions on moving a not-recommended item for consideration. Passage of a not-recommended item requires an affirmative vote by three-fifths of the delegates present and voting.

PROPOSED PROGRAM POSITIONS

Proposed Program Positions in Brief, 2009-2011

The state board recommends that all existing program positions be retained.

Government

CAMPAIGN FINANCING: adopted 1973; updated 1976

Support state campaign finance practices for candidates and advocates of ballot measure positions that will ensure full disclosure of campaign contributions and expenditures and enable candidates to compete more equitably for public office.

CONSTITUTION: adopted 1957; updated 1965-67

Support measures to secure an orderly and simplified State Constitution; provisions that enable the legislature to deal with state problems efficiently, flexibly, and with responsibility clearly fixed; and constitutional guarantee of equal representation of all citizens in both houses of the state legislature.

ELECTION SYSTEMS: adopted 2001; amended by concurrence 2003

Support election systems for executive offices, both at the state and local levels, that require the winner to receive a majority of the votes, as long as the majority is achieved using a voting method such as Instant Runoff Voting, rather than a second, separate runoff election.

INITIATIVE AND REFERENDUM PROCESS: adopted 1984; updated 1999

Support citizens' right of direct legislation through the initiative and referendum process.

INTERGOVERNMENTAL RELATIONSHIPS: adopted 1981

Support an efficient, effective, and equitable balance of responsibility and authority among the levels of government with accountability to the public.

PUBLIC LIBRARIES: adopted 1998

Support a public library system as a basic community service with a long-term, assured, stable and adequate funding source.

Support access by all persons to public library services as a major source of knowledge and information necessary for informed, active participation in a democratic society.

PROPOSED PROGRAM POSITIONS

REDISTRICTING: adopted 1988; amended 2007

Support a state redistricting process and standards that promote fair and effective representation in the state legislature and in the House of Representatives with maximum opportunity for public scrutiny.

Support an independent commission as the preferred redistricting body.

STATE AND LOCAL FINANCES: adopted 1969; updated 1975; new positions 1976, 1977, 1981, 1995

Support measures to ensure revenues both sufficient and flexible enough to meet changing needs for state and local government services; that contribute to a system of public finance that emphasizes equity and fair sharing of the tax burden as well as adequacy; that include long range finance methods that meet current and future needs while taking into account the cumulative impact of public debt.

Support a process that maintains statutory authority over tax sources, rates and tax expenditures; that makes limited use of direct voting by the public on revenue measures; and that allows adoption of revenue and finance measures by a simple majority vote.

Support the distribution of revenue sources between state and local governments in a manner to ensure adequate, equitable and flexible funding of public programs based on the responsibilities and requirements of each and that emphasizes accountability.

Support an equitable, broad-based local property tax, easy and economical to administer, producing adequate revenue, with limitations on the types of services it funds.

Support assessment practices and policies that are equitable, accurate, easy to understand and well publicized, with like properties treated uniformly.

VOTING RIGHTS: adopted 1972; reviewed 1986

Support measures that will protect every citizen's right to vote and ensure government's responsibility to protect this right through regulations and procedures that encourage an informed and active electorate.

PROPOSED PROGRAM POSITIONS

Natural Resources

AGRICULTURE: adopted 1983

Support policies that recognize agricultural land as a limited resource that must be preserved for the economic and physical well-being of California and the nation. Appropriate agricultural land should be identified and its long-term protection should be based on regulatory and incentive programs that include comprehensive planning, zoning measures, and other preservation techniques. State policy that affects agriculture should ensure the conservation of soil and water resources through incentives coupled with penalties for noncompliance.

AIR QUALITY: adopted 1971; updated 1973

Support measures to establish air quality standards that will protect the public health and welfare, and the development of effective enforcement and implementation procedures at each level of government to attain these standards.

ENERGY: adopted 1978; updated 1980 and 2006, amended 2007

Support development of a state energy policy that will ensure reliability of energy resources and protection of the environment and public health and safety, at reasonable customer rates, giving primary consideration to conservation and energy efficiency. State government should provide an efficient, coordinated energy administrative structure with open transparent procedures.

HAZARDOUS MATERIALS: adopted 1986 and 1987

Support comprehensive measures to provide maximum protection to human health and the environment from the adverse effects of hazardous materials, including pesticides. An integrated approach should be taken to prevent harmful exposures through soil, surface and groundwater contamination, bio-accumulation, air pollution and direct contact. Hazardous materials planning should promote pollution prevention. All levels of government share responsibility for preventing exposure.

LAND USE: adopted 1975

Support state land use planning that recognizes land as a resource as well as a commodity. The state should establish guidelines and standards for land areas of more than local concern. Decisions for these areas should be made at the lowest level of government feasible, but should be subject to state review. Citizens must have a meaningful participation in land use planning and regulation.

PROPOSED PROGRAM POSITIONS

SOLID WASTE: adopted 1973

Support measures to assure environmentally sound and efficient solid waste management, to reduce the generations of wastes, to encourage resource recovery, and to increase the demand for secondary materials.

TRANSPORTATION: adopted 1981; revised 1985; new position 1991

Support a transportation system to move people and goods that: includes a variety of transportation modes, with emphasis on increased public transportation services and other viable alternatives to reduce vehicle miles traveled; is efficient, convenient, and cost-effective; is safe and secure; serves all segments of the population and diverse geographic needs; minimizes harmful effects on the environment; is integrated with land use; and is supported by extensive public education.

WATER: adopted 1959; updated 1961, 1967, 1971, 1979

Support measures that promote the management and development of water resources in ways that are beneficial to the environment with emphasis on conservation and high standards of water quality that are appropriate for the intended use.

Social Policy

CHILDREN AND FAMILY ISSUES: adopted 1995

Support for the principles that all children are entitled to safe, nurturing care and that caring for children is a societal as well as a family responsibility.

Support programs and policies that would effectively coordinate and integrate services that meet basic human needs, prevent or reduce poverty and promote self-sufficiency for individuals and families.

CHILD CARE: adopted 1989

Support state and local policies, legislation and programs that meet the need for accessible, affordable, and quality childcare.

COMMUNITY COLLEGE SYSTEM: adopted 2003

Support a statewide community college system with sufficient resources to fulfill its overall goal: to offer all Californians access to a quality higher education.

Resources should be stable, accommodate all enrolling students, be fairly distributed among the college districts, and provide opportunities for long-

PROPOSED PROGRAM POSITIONS

range planning.

Governance should allow greater authority within the system itself with local districts making key decisions about mission priorities to meet community needs.

EDUCATION: PRE-KINDERGARTEN THROUGH 12: adopted 1973; updated 1985 and 2005

Support a comprehensive pre-kindergarten through twelfth grade public education system that meets the needs of each individual student; challenges all students to reach their highest potential; and develops patterns of lifelong learning and responsible citizenship.

Support improvements in public education, based on access with both equitable and sufficient opportunities to learn for all students.

Support a system of public education funding that is adequate, flexible, equitable, reliable and sustainable; derived from a combination of revenue sources; and distributed fairly to support access and equitable opportunities for all students.

Support formulating broad general guidelines at the state level, with flexibility at the local level for developing and implementing program.

HOUSING: adopted 1970; updated 1973, 1993

Support equal opportunity in housing.

Support measures to provide state programs to increase the supply of safe, decent, and adequate housing for all Californians.

Support action at all levels of government for the provision of affordable housing for all Californians.

JUVENILE JUSTICE/DEPENDENCY: adopted 1997 and 1999

Support a juvenile justice/dependency system that works to prevent child abuse and neglect and juvenile delinquency, that serves foster children and their families and status offenders, and that rehabilitates juvenile offenders, by promoting the safety and well-being of children and helping to prepare them for productive participation in society.

Support early identification of at-risk children and families followed by appropriate referrals to services that work with children, youth, families and schools.

PROPOSED PROGRAM POSITIONS

Support community efforts to provide safe supportive environments for children and their families and institutions that respect them and promote non-violent solutions to problems.

Support the rights and best interests of the child in preference to those of any other individual.

LEGAL AID: adopted 1971; revised 1983

Support measures that will enable the judicial system of the state to provide for all citizens adequate access to legal services. Support adequately funded, government supported legal assistance programs that provide legal aid to those unable to pay.

MENTAL HEALTH CARE: adopted 1998

Support an adequately funded mental health care system that provides comprehensive services to the acutely, chronically and seriously mentally ill of all ages; maintains optimal mental health services for all clients; places emphasis on meeting the needs of children; offers mental health services for the homeless; seeks additional funds for preventive services; implements a master plan to integrate services; raises awareness of critical unmet needs; and emphasizes case management.

ISSUES FOR EDUCATION AND ADVOCACY

Proposed Issues for Education and Advocacy

I. REDISTRICTING IMPLEMENTATION After decades of citizen education and advocacy, the League of Women Voters of California succeeded in the campaign to enact redistricting reform. Proposition 11, which establishes an independent commission and sets clear standards for drawing maps, was approved by the voters. But, as one of the organizations that sponsored Prop. 11, we can't just say "We won" and go on to the next issue.

Prop. 11 has mandated an entirely new process for doing redistricting. In order to assure that it is implemented in a fair and open manner, the League and its coalition partners must continue working on this issue until the final maps are approved. We will need to monitor public hearings and assist in the creation of regulations that govern the selection of the commission, conduct extensive public outreach to assure a talented, diverse applicant pool, and participate in the public discussion of how to draw the maps, as well as many other aspects of implementation.

It will take a united effort of the state League and local Leagues, working together over the next two years, to make this happen.

Redistricting was recommended as an Issue for Education and Advocacy by seven of the 53 Leagues that participated in program planning. Equally important, the LWVC board believes that the League in California has a serious obligation to make every effort to see the process through to a successful conclusion.

II. GOVERNMENT REFORM The various LWVC Government positions related to State and Local Finances, Initiative and Referendum Process, the State Constitution, Campaign Financing, and Voting Rights will form the basis for our Issue for Education and Advocacy. We anticipate partnering with groups such as Next 10, California Forward, the Center for Governmental Studies and the Bay Area Council to address issues such as the continuing flaws in the state budget process and the need for an indirect initiative process, and we will inform the public about larger issues such as the possible need for a California Constitutional Convention. We will work with the California Clean Money Campaign and others to support the June 2010 ballot measure (AB 583 of 2008) to establish public funding of campaigns for the Secretary of State's office.

LOCAL LEAGUE PARTICIPATION

State and Local Finances was recommended as an Issue for Education and Advocacy by 32 of the 53 Leagues that participated in program planning. Of those, more than two-thirds (23) selected State and Local Finances as their first choice. In the weighted vote tabulation described below, Government Reform issues overall received a total of 119 votes.

A Note About Other Issues

Substantial interest was indicated for Water, Health Care and Education issues. These have been included in the Legislative Priorities for 2009 as they have active League committees that are already engaged in following legislation and are reaching out to the community in coordination with other statewide coalitions.

Local League Participation

The following 53 Leagues participated in Program Planning for 2009-2011.

LWV Alameda	LWV Humboldt County	LWV Sacramento County
LWV Beach Cities	LWV Long Beach Area	LWV San Bernardino
LWV Berkeley, Albany, Emeryville	LWV Los Altos/Mountain View Area	LWV San Diego
LWV Butte County	LWV Los Angeles	LWV San Francisco
LWV Capistrano Bay Area	LWV Marin County	LWV San Joaquin County
LWV Central Orange County Area	LWV Merced County	LWV San Jose/Santa Clara
LWV Claremont Area	LWV Monterey Peninsula	LWV Santa Barbara
LWV Cupertino/Sunnyvale	LWV Mendocino County	LWV Santa Cruz County
LWV Diablo Valley	LWV North and Central San Mateo County	LWV Santa Maria Valley
LWV East San Diego County	LWV North Orange County	LWV Santa Monica
LWV Eastern Sierra	LWV Oakland	LWV Sonoma County
LWV Eden Area	LWV Orange Coast	LWV South San Mateo County
LWV El Dorado County	LWV Palo Alto	LWV Southwest Santa Clara Valley
LWV Escondido	LWV Palos Verdes Peninsula	LWV Stanislaus County
LWV Fremont, Newark, Union City	LWV Pasadena Area	LWV Torrance
LWV Fresno	LWV Piedmont	LWV Tulare County
LWV Glendale/Burbank	LWV Placer County	LWV Ventura County
	LWV Redding Area	LWV Whittier

TABULATION

Tabulation of Recommended and Not-Recommended Items

The recommendations that the LWVC board received from participating Leagues are tabulated below, with separate sections for Issues for Education and Advocacy and for League studies.

RECOMMENDED PROGRAM

(Motions to adopt will be made by members of the LWVC board.)

1. Retain All Existing LWVC Program Positions
2. No New State Study, Update, or Concurrence
3. Proposed Issues for Education and Advocacy
 - a. Redistricting Implementation (13)
 - b. Government Reform (119 total: State and Local Finances 85, Initiative and Referendum Process 17, State Constitution 11, Campaign Financing 5, Voting Rights 1)

For these board-recommended Issues for Education and Advocacy, the numbers in parentheses indicate the total of all recommendations submitted by local Leagues, using a weighted system. First choice votes received three points, second-choice votes two points, and third-choice votes one point. These proposed Issues for Education and Advocacy are discussed in more detail on pages 34-35.

NOT-RECOMMENDED PROGRAM ITEMS

(These may be moved for consideration by delegates at Convention.)

Unlike the Issues for Education and Advocacy, the following summaries of local League responses concerning studies and adoption of new positions list the issues in the order of (unweighted) total mentions. Any of these items may be moved for consideration by delegates at the convention, in accordance with Convention Rules (see pages 96-96).

New State Study

None (34)

State Prisons (16)

California Health Care (1)

Educational Materials re: State and Local Finances (1)

Election Integrity (1)

Government in the Economy (1)

Study to Update Position

None (27)	Housing (2)
Initiative and Referendum Process (8)	Land Use (2)
Water (5)	California Constitution (1)
State and Local Finances (4)	Community College System (1)
Agriculture (3)	Foster Care (1)
Campaign Financing (2)	Health Care (1)
Education (2)	Mental Health (1)
Election Systems (2)	Natural Resources (1)
Energy (2)	Sustainability (1)

Concurrence

None (52)	Eden Area Library Services (1)
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Drop Positions

None (53)	Intergovernmental Relationships (1)
Election Systems (1)	Redistricting (1)

Issues for Education and Advocacy

State and Local Finances (85)	State Prisons (3)
Water (40)	Transportation (3)
Health Care (34)	Child Care (2)
Education (22)	Civics Education (2)
Initiative / Referendum Process (17)	Energy (2)
Redistricting (13)	Intergovernmental Relationships (2)
Sustainability (13)	Voting, Democracy and Civic Engagement (2)
State Constitution (11)	Land Use and Agriculture (1)
Climate Change (6)	Voting Rights (1)
Mental Health (6)	
Campaign Finance Reform (5)	

LEGISLATIVE PRIORITIES 2009

Legislative Priorities 2009

LEGISLATIVE PRIORITIES 2009

Adopted by the LWVC Board of Directors, March 8, 2009

Priority Issues for Action in the Legislature

- State and Local Finances/State Budget
 - Support reform of the state budgeting process
 - Support equitable and adequate generation and distribution of tax revenues

Other Legislative Issues, As Time and Resources Permit

- Support requests from local Leagues and inter-League organizations (ILOs) for advocacy on bills of specific interest to their jurisdictions
- Take action as appropriate on core issues: Redistricting, Elections, Voting Rights, Campaign Finance Reform, and Reproductive Choices
- Consider Program Director recommendations for action on the highest priority bills in their program areas. We anticipate action in the areas of Health Care, Water, and Climate Change.

Statewide Ballot Measures

- Review all statewide ballot measures and recommend a position or neutrality on each one to the LWVC Board of Directors

Legislative priorities should not be confused with Issues for Education and Advocacy. Legislative priorities are issues selected each year by the LWVC Board of Directors, in consultation with off-board program directors, legislative consultants, the legislation committee, and the program director/advocate, for concerted action in the legislature. The Issues for Education and Advocacy are taken into careful consideration when the legislative priorities are chosen. However, it is rare that the legislature's agenda and the League's agenda coincide exactly.

STATE LEADERS



2007-09 LWVC/LWVCEF Board

Officers

PRESIDENT	Janis R. Hirohama, LWV Beach Cities
VICE PRESIDENT	Trudy Jarratt, LWV San Luis Obispo County
SECRETARY	Wendy Phillips, LWV Beach Cities
TREASURER	Susan Wilson, LWV Redding Area

Directors

ADVOCACY	Linda Craig, LWV South San Mateo County
COMMUNICATIONS	Jennifer Waggoner, LWV San Francisco
EDUCATIONAL ACTIVITIES	Lois Ledger, LWV Long Beach Area
GOVERNMENT	Chris Carson, LWV Glendale/Burbank
MEMBER SERVICES	Bonnie Hamlin, LWV Oakland
NATURAL RESOURCES	Charolette Fox, LWV State Member
SOCIAL POLICY	Julie Rajan, LWV Palos Verdes Peninsula
VOTER SERVICE	Thea Brodtkin, LWV Santa Monica

Convention Steering Committee

CHAIR	Lois Ledger, LWV Long Beach
REGISTRATION COORDINATOR	Bea Antenore, LWV Long Beach
VOLUNTEER COORDINATOR	Regina Munoz, LWV Long Beach
PRESIDENT	Phyllis O'Connor, LWV Long Beach
VICE PRESIDENT	Trudy Jarratt, LWV California
EXECUTIVE DIRECTOR	Jill Kaiser Newcom, LWV California

Off-board Program Directors

AIR QUALITY	Dee Sabiston
COMMUNITY COLLEGE SYSTEM	Helene Lecar
EDUCATION, PRE K THROUGH 12	Barbara Inatsugu
ELECTION SYSTEMS	Ray Bennett
ENERGY	Suzanne Phinney
HEALTH CARE	Barbara Storey
JUVENILE JUSTICE / DEPENDENCY	Pat Kuhi
LAND USE	Ora Huth
PUBLIC LIBRARIES	Karen Butter
STATE AND LOCAL FINANCES	Anne Henderson
WATER AND AGRICULTURE	Roberta Borgonovo

STATE LEADERS

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www.easyvoter.org
www.smartvoter.org

Nominating Committee Report

The members of the nominating committee take great pleasure in proposing the following slate for the League of Women Voters of California Board of Directors for the 2009-2011 term of office. Immediately following the presentation of this report to the convention, further nominations can be made from the floor by any delegate, providing the consent of the nominee has been obtained in advance.

OFFICERS

PRESIDENT	Janis R. Hirohama	LWV Beach Cities
FIRST VICE PRESIDENT	Trudy Jarratt	LWV San Luis Obispo County
SECOND VICE PRESIDENT	Xandra Kayden	LWV Los Angeles
SECRETARY	Caroline deLlamas	LWV East San Gabriel Valley
TREASURER	Barbara Boles	LWV South San Mateo County

DIRECTORS

COMMUNICATIONS	Jennifer A. Waggoner	LWV San Francisco
MEMBER SERVICES	Bonnie Hamlin	LWV Oakland
ADVOCACY/PROGRAM	Charolette Fox	LWV State Member
ADVOCACY/PROGRAM	Julie Rajan	LWV Palos Verdes Peninsula
ADVOCACY/PROGRAM	Suzanne Stassevitch	LWV San Francisco
Director*	Linda Davis	LWV Cupertino/Sunnyvale
Director**	Thea Brodtkin	LWV Santa Monica

NOMINATING COMMITTEE***

Nominating Committee Chair	Kate Quick	LWV Alameda
Committee Member	Sharon Mullenix	LWV Pasadena Area
Committee Member	Helen Hutchison	LWV Oakland

*LWVC Education Fund 2nd Vice President for Voter Service to be voted upon by Education Fund Board

**LWVC Education Fund Voter Service Director to be voted upon by Education Fund Board

*** Two additional nominating committee members will be appointed from the 2009-2011 board.

Respectfully submitted by the 2007-2009 Nominating Committee

Beverly King, Chair, LWV Santa Barbara
Sharon Mullenix, LWV Pasadena Area
Syeda Yunus, LWV Fremont/Newark/Union
City

Trudy Jarratt, LWV San Luis Obispo County
Wendy Phillips, LWV Beach Cities

STATE LEADERS

Narrative

The specific charge to the nominating committee is found in article XII of the LWVC Bylaws and 5-1 of *In League*, which was used as our primary source. In January 2008 the committee notified the membership that it was soliciting nominees through UPDATES, postings on the LWVC members only Web site, a printed California *VOTER*, at local League functions and at the State Leadership Council in May. The three elected members of the committee interviewed every board member and staff member attending the 2008 Leadership Council. As a result of this outreach, the committee was pleased to have a broad pool of nominees submitted by the membership who had an impressive depth of talent and skills. Equally impressive was the level of commitment to the organization by the current LWVC board members.

As stated in *In League* 5-2, "Ideally, the nominating committee does not offer specific jobs to nominees other than the officers whose functions are defined by the bylaws. This allows a new board the freedom and flexibility to organize itself according to the goals and priorities it sets. However, the committee keeps in mind the skills and abilities needed by a board when selecting nominees, some of whom may be willing to serve only if offered a specific assignment." With that in mind, the committee's challenge was to craft a board that would best use those skills to lead LWVC in very challenging times.

Throughout 2007-2009 the LWVC Board of Directors has undergone an **assessment of the organization's strengths and weaknesses** underwritten by the James Irvine Foundation. (See the *Convention Workbook: Background on a Restructuring of the Board*, the proposed amendments to the LWVC bylaws). The results of the assessment have guided the nominating committee in its efforts to enable the board to carry out its vision.

Consequently the committee has proposed a board structure that is flexible and supportive of the resulting strategic assessment of Democracy, Voting, and Civic Engagement.

This new structure creates **a tier of vice presidents who will have greater responsibilities for the oversight and coordination** of board activities as is shown on the LWVC organization chart on the following page.

For clarity, the LWVCEF organization chart is also presented. Note that, while the LWVC organization chart does not specify any voter service positions, a second vice president (for voter service) and a voter service director are designated on the LWVCEF organization chart. For a more complete

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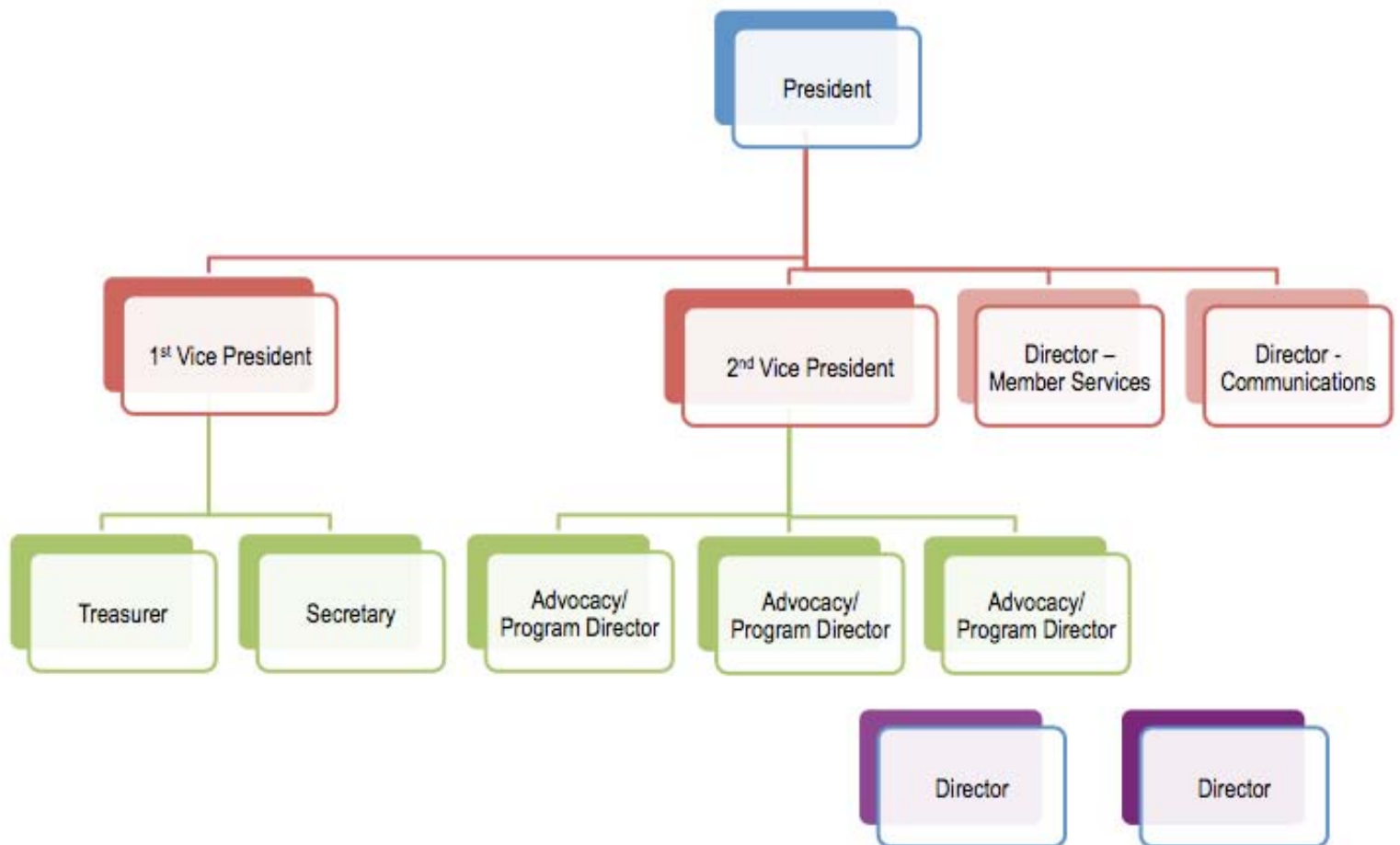
presentation on the tier structure and the general duties of the first and second vice presidents please read the *Convention Workbook* section on proposed bylaws amendments.

The nominating committee is pleased to propose two bylaw changes that should facilitate implementation of the LWVC board's vision (see proposed bylaws) as well as present the slate of nominees for 2009-2011, which follows.

Beverly King, Chair
Sharon Mullenix

Syeda Yunus
Trudy Jarratt

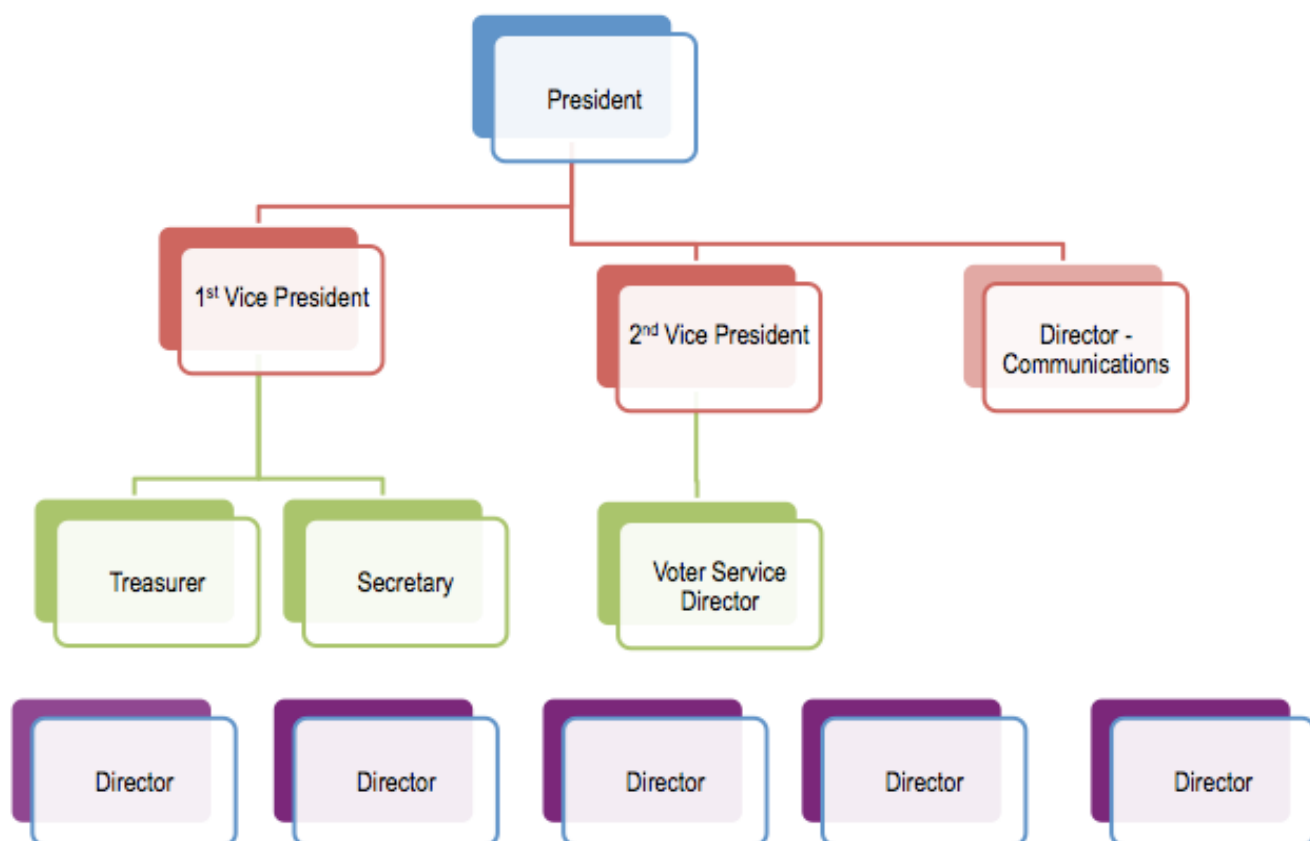
Wendy Phillips



Proposed Structure – LWVC Board

3/17/09

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Proposed Structure – LWVCEF Board

3/17/09

Nominees 2009-2011

Board Officers



President – Janis R. Hirohama, LWV Beach Cities

Janis was elected President of the LWVC in 2007, becoming the first woman of color to head the state League. She is a member of the LWV Beach Cities and has been a League member since 1994. Janis has held leadership positions on the local, state, and national levels of the organization. From 2000 to 2004 she served on the Board of Directors of the LWV United States—two years as a board member and two years as First Vice President. She served on the LWVC board as Secretary

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from 1998-2000. For the LWVC she also coordinated the Building the Future membership incentive program and served on the Diversity Task Force. Janis is a past president of the LWV Beach Cities (1997-1998), where she also served as Voter Service Director, Speakers Bureau Coordinator, and Outreach Director. She has been a facilitator and speaker at diversity workshops at the local, state, ILO, and national levels of League.

Janis has been a member of the EdSource Board of Directors since 2007. She also serves on the Steering Committee for the California Judicial Council's Commission on Impartial Courts. She has appeared as a speaker or panelist at a variety of public policy forums and events, including the Pat Brown Institute's California Policy Issues Conference and the Public Policy Institute of California's "Crisis in Confidence" forum.

An attorney, Janis has an A.B. in history from Washington University in St. Louis and a J.D. from the New York University School of Law. Her areas of professional expertise include voting rights, criminal law, and fairness education. She lives in Manhattan Beach with her husband, Jim Pollard, who is also a League member. In her spare time, Janis enjoys reading, travel, and genealogy.



First Vice President – Trudy Jarratt, LWV San Luis Obispo County

Trudy Jarratt has been a member of League since 1996. She has served as the LWVC Vice President since July 2007 and is a member of the Finance, Executive, Personnel and Nominating committees. She also manages Leadership Council and the Biennial Convention for LWVC. Trudy is a past president of the LWV San Luis Obispo County and has managed the Development, Communications and Special Projects portfolios including a successful membership drive. She co-produces the League television shows "SLO Democracy" and "Public Issues". Trudy served as Chair of the LWVUS Nominating Committee 2004-2006.

Trudy has served her community over the years as Secretary of the Arroyo Grande Community Hospital Board and Chair of the Arroyo Grande Hospital Foundation Board; member of The South County Health Care Alliance; Co-President/Incorporator of SLO County Public Access Television Producers, Inc.; Vice-Chair Central Coast Women's Political Committee; Co-Founder SLO County Clean Campaign Coalition; President Quota International Five Cities; Marketing Director, Clark Center Foundation; Development Chair, Clark Center Performing Arts Association.

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Trudy retired early from Hughes Electronics in Southern California after 22 years of employment where she held the position of Manager of Administration and Data Management. Upon moving to the Central Coast with her husband, she began a new profession as a Real Estate Broker and was appointed to the San Luis Obispo County Assessment Appeals Board 2003-2005. In 2000 Trudy created TJ Consulting, which specialized in marketing strategies and public speaking coaching. Trudy is currently retired.



Second Vice President – Xandra Kayden, LWV Los Angeles

Xandra Kayden taught urban politics at UCLA and has been a senior fellow at the School of Public Affairs since 1998. Most recently she served as executive director of a commission to memorialize Senator Robert F. Kennedy at the schools being built at the site of the Ambassador Hotel where he was assassinated. She is continuing as a member of the design team for a UCLA pilot school to open at the site, and on the advisory committee on social justice to the complex.

She joined the League in Los Angeles in 1990 to chair a study of charter reform, served as president of the city League for two terms in the late '90s, and served three terms on the national board, chairing the update on presidential selection, and coordinating the program on civil liberty and security issues. She has been an MTA since 2000, and was national board liaison to eight states and Hong Kong.

She did undergraduate and graduate work at Columbia University in American history, holds a Ph.D. in political science from Harvard, and did post-doctoral work at Stanford on organizational behavior. She participated in and studied American political institutions for many years at all levels of government, and was the founding director of the Women's Action Program in the Department of Health, Education and Welfare—the first government program to respond to the women's movement of the 1960s and '70s. She has authored a number of books and contributed to journals and magazines. She was a regular contributor to *The Los Angeles Times* on urban issues for over a decade and does consulting on campaign finance, ethics, urban, and ethnic issues.

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Director – Linda R. Davis, LWV Cupertino-Sunnyvale

Linda R. Davis turned to the League of Women Voters for help in 1986 when she was a clueless voter who had just moved to California and was facing initiatives for the first time. Linda found the League's candidate forums and printed guide to candidates and measures to be so helpful that she promptly jumped into active involvement in the Cupertino-Sunnyvale League. For about five years, Linda dedicated herself 100 percent to the League. During that time, her local League doubled in membership and built a solid reserve fund, as well as gained considerable visibility in the community.

Linda has been involved with every aspect of local League work over the years. Her more visible roles include leading League study committees, being an advocacy speaker on good government issues, and managing televised congressional debates (for a rare competitive race). Her less visible roles include mentoring/training League members, creating/maintaining databases, and instituting/overseeing sound financial practices. In recent years, she has focused on building a pro/con team to deliver high-quality presentations on ballot measures.

Linda served as the LWVC League budget chair from 1999 to 2003. She has also been involved with the Easy Voter Guide project since 2000, serving as project manager for the 2002 election cycle, co-managing the project in 2003, and contributing to content development since then.

Linda is married to Serge Rudaz, holds degrees in physics, and is a student of aikido.

[Note: While the LWVC organization chart does not specify any voter service directors, Linda Davis will serve as second vice president of the LWVCEF, as designated on the LWVCEF organization chart, subject to adoption of officers and directors by the LWVCEF]



Secretary – Caroline deLlamas, LWV East San Gabriel Valley

Caroline has been a League Member since 1968 and has held most portfolios at the Local League level, including that of President, and currently serves on the board of the East San Gabriel Valley League.

At the state level, she now serves as the Southern Coordinator for the LWVC Management Training Advisor

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Program (MTAs) and is the Management Training Advisor for three Local Leagues. During this past year, she was one of the state coordinators for the LWVUS Membership Recruitment Initiative Program (MRI, or as we call it in California, MGIK!) responsible for five Local League participants.

A retired Professional City Clerk/Treasurer, she has a consulting business to provide Interim Municipal Clerk Services to California cities. She is a past president of the City Clerks Association of California and holds membership in various professional organizations, including the National Association of Parliamentarians and Soroptimist International.

Caroline resides in Covina with her husband Lloyd deLlamas. They have two adult daughters.



Treasurer – Barbara Boles, LWV Central San Mateo County

Barbara joined the League in Loveland, Colorado in 1969, shortly after relocating there with her young family. She worked on many study committees and first served on the local board as voter service director and then as program vice-president. Her most significant accomplishment in Loveland was originating “The Old Fashioned Political Rally”, a candidate and ballot issues forum, which attracted over 1,000 citizens in 1972 and has continued to be held for every general election since then.

After moving to the Bay Area in 1998, Barbara first hooked up with the Central San Mateo County League and served as its treasurer for one year. She is now a member of the South San Mateo County League and has served as secretary, president and Ed Fund chairman. Barbara has been a member of the LWVC budget committee for the past three years. Barbara has worked in the accounting and financial management profession for the past 30 years. She currently is the CFO of CodoniX, an electronic medical record software company.

Board Directors



Advocacy/Program Director - Charolette Fox, LWV State Member

Charolette Fox is the current Natural Resources Director for the League of Women Voters of California and has served on both the program committee and the legislation committee. Since its inception she has been the LWVC representative to Green California, a collaboration of 65 nonprofit organizations and state agencies actively engaged in environmental

legislation.

She is a past president of the LWV North San Diego County and also of the LWV Southwest Riverside County. In 2008 she was honored as Woman of the Year by the Riverside County Board of Supervisors. Her civic activities include appointments to the Temecula Community Services Commission and the Riverside County Historical Commission, and she holds a current certificate of completion for AB 1234, California Ethics Training. She serves on-call in an advisory capacity to several local and regional groups working on land use and clean and green issues, and is the public member elected to the board of directors for the Water Education Foundation.

Charolette is a member of the Riverside County Court-Community Committee, a group under the auspices of the Riverside County Superior Court concerned about juvenile justice, selection and appointment of state judges, judicial independence, and the security of courts, jurors, defendants and plaintiffs. She is a member of California Women Lead (formerly known as California Elected Women), and a graduate and member of CORO of Southern California.

Charolette attended San Diego State University, with a double major in Art and Business. A mother and grandmother, her interests include promoting school gardens, ushering for community theatre performances, and judging the National History Day Contest for Riverside County.



Advocacy/Program Director - Julie Rajan, LWV Palos Verdes Peninsula

Julie Rajan has served as the Social Policy Director since March 2006, and during the past year has primarily focused her work on former Sheila Kuehl's health care bill, SB 840, and education related legislation. The Hewlett Foundation's renewal grant of the School Finance Exploratory Partnership has been completed and the final report submitted to the

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foundation. The current federal and state budget crises have brought into greater focus the need for greater vigilance on education, health care and social services issues, and Julie has been working with the Social Policy off-board consultants to ensure services are not undermined.

In her professional life, Julie serves as the Executive Director of the California Clean Money Campaign, and was instrumental in placing Assembly member Loni Hancock's California Fair Elections Act (AB 583), onto the June 2010 ballot. She views the successful passage of the June 2010 initiative as the reform that will allow other reforms, particularly in the social policy area.

Julie first joined the League as the executive director of LWV Los Angeles in 2001. She holds a degree in Business from the University of Neuchatel, Switzerland, and has worked in the nonprofit arena in several countries. Julie lives in Palos Verdes with her husband, while her daughter resides in Washington, D.C., and her son will soon move to Chicago to further his graduate studies. In her precious spare time, she attempts to keep her garden under control and go to the theatre and art museums as much as possible.



Advocacy/Program Director – Suzanne Stassevitch, LWV San Francisco

Born in New York City and raised in St. Louis, Suzanne moved to San Francisco in 1976 to pursue her lifelong passion for the performing arts after earning a B.A. in Theater Arts at the University of Missouri, Kansas City and graduate work at the University of Oregon and SFSU (M.A. 1978).

As a member of IATSE, Theatrical Wardrobe Union Local 784, Suzanne built a career in the Costume and Wardrobe Departments in Bay Area Broadway Theatres, Ballet Companies, and San Francisco Opera. As a member of a Local 784 her activities included working as a Union Steward, contract negotiations, Health and Welfare Administrator Local 784 1982-1992, developing an apprentice program and sitting on the Apprentice Board, 1985-1993. Suzanne worked for 15 years at San Francisco Opera as a Wardrobe Department Head and a traveling Costume Supervisor. During this time she was an active volunteer at her son's school and had the privilege of working as a volunteer at the Textile Conservation Labs at the Fine Arts Museum San Francisco.

In 2001 Suzanne decided to redirect her activities toward community interests and to study and develop her own work in textiles arts.

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Community interests have included training as an Adult Literacy tutor in 2000 and working with for Project Read, an Adult Literacy Project in San Francisco, following her mother's path into the LWV and taking a lead in the LWVSF Speaker's Bureau, represent the League on the City Ballot Simplification Committee and working on small community theatrical events. As vice president of voter service programs for LWVSF since 2004, Suzanne and her team expanded content and programs available on the League's Web site, increased the distribution of Pro Con materials city-wide in three languages, and coordinated a vote-by-mail promotion in San Francisco.



Director - Thea Brodtkin, LWV Santa Monica

Thea Brodtkin has been a League member for over forty years in New Jersey, Michigan, Arizona as well as California, serving on the Board of Directors in Los Angeles, Orange Coast, and Santa Monica Leagues. Thea has held many positions with local Leagues, but voter service is her passion.

Moving to California in 1973, Thea first encountered local politics as the League appointee on Judge Egly's School Desegregation Monitoring Committee and as Education Consultant for LWV Los Angeles. For over ten years, she also served as a high school speaker for Planned Parenthood. Thea then concentrated on voter service activities, working on candidate forums, registration drives, ballot measure presentations, researching local ballot measures, and publishing voter guides. For many years, Thea was the LWVC League Consultant on Candidate Debates before being appointed State Voting Rights Consultant.

A graduate of Smith College majoring in government and the USC School of Public Administration with an emphasis on local government, Thea has always been interested in elections and the public's access to government. On becoming a widow six years ago, Thea went back to work for the L.A. County Registrar of Voters as a public outreach assistant. She provides answers to voter's questions before an election, and handles investigations of and response to complaints after the election. Between elections, Thea belongs to two book groups, plays tennis and loves babysitting for her California grandson. She saves frequent flier miles to see the other two in Texas.

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[Note: While the LWVC organization chart does not specify any voter service directors, Thea Brodtkin will serve as a voter service director of the LWVCEF, as designated on the LWVCEF organization chart, subject to adoption of officers and directors by the LWVCEF]



Membership Services Director – Bonnie Hamlin, LWV Oakland

Bonnie joined the League as a nationally recruited member in response to the League's sponsorship of the 1980 Presidential debates. She became active locally when she got to know an Oakland League member who was serving on the LWVUS Arms Control study committee in 1982. She has served LWV Oakland as a Unit Chair, Treasurer, VOTER Editor, Program Vice President, Administrative Vice President, President, and Chair of the Nominating and Membership Committees. In 2006-07 she was the Membership Recruitment Initiative Coordinator for LWV Oakland.

She has been Alameda County Coordinator, Northern California Liaison, and a member of the Steering Committee of LWVC Ed Fund's Smart Voter project, and serves as Management Training Advisor for the Diablo Valley, Eden Area, Piedmont, and West Contra Costa County Leagues of Women Voters.

As Member Services Director for LWVC Bonnie coordinates California Leagues' participation in LWVUS's Membership Recruitment Initiative and, working with Crownie Billik and Caroline de Llamas, coordinates the Management Training Advisor program for LWVC.

Bonnie and her husband are proud grandparents of a little boy, are active members of Montclair Presbyterian Church, where Bonnie sings in the choir, and enjoy tracing the genealogies of our families.



Communications Director – Jennifer Waggoner, LWV San Francisco

Jenny joined the LWVC board in 2007 as Communications Director. She serves on the Executive, Finance, and Budget Committees and contributes to many others. She first joined the League in San Francisco in 2001 and has held in many roles, including President, Vice President, and Budget Chair. She strongly believes in the League's core values, is grateful

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for the opportunities the League offers, and feels the greatest value for her has been the mentors she has found and their encouragement to mentor others through the League.

Jennifer has worked for many years as a consultant, typically in operations, finance and communications for nonprofits and small businesses. She holds a degree in Government from Claremont McKenna College and a Diploma in Public Policy from the University of Edinburgh. She enjoys the flexibility and variety of her work, allowing her to dedicate significant time to the League and to be able to travel (she often works remotely from Seattle or Lake Tahoe and hopes to spend several months in Rome, Italy in 2010). She lives in central San Francisco with her domestic partner, David LaMacchia.

Nominating Committee



Chair – Kate Quick, LWV Alameda

Kate is a sixth generation Californian from Sacramento. She is married, has one daughter, and has lived in Alameda for thirty-five years. She has been a member of the League of Women Voters for over thirty years.

She served her first presidency of the Alameda League of Women Voters in 1981, and another two terms recently. She served as the Communications Director on the LWVC board from 2005-2007. She has done State workshop and Convention training in the areas of Communications and Change Management.

She retired in 2003 from the County Office of the Auditor-Controller, Clerk-Recorder, where she was the Administrative and Financial Services Manager. In that capacity, she was responsible for personnel, training, budget, and office infrastructure duties. She was the team leader of the design and implementation group tasked with building the new Clerk-Recorder's office in Oakland in 1999, the first "green building" with on-site day care built by the County. She is a certified trainer for sexual harassment, supervision/leadership, diversity and change management courses.

As a past and current member of many boards, Kate recognizes the need to seek active, interested persons with both specific "portfolio" skills and the ability to work well with others. She believes we need to create an effective,

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balanced group that can assist our grass roots organization to set and implement policies which will both strengthen and move our League forward.

As a past and current member of many boards, Kate recognizes the need to seek active, interested persons with both specific “portfolio” skills and the ability to work well with others. She believes we need to create an effective, balanced group that can assist our grass roots organization to set and implement policies which will both strengthen and move our League forward.



Committee Member – Helen Hutchison, LWV Oakland

Helen Hutchison has been President of the LWV Oakland since 2005. She has served in a variety of portfolios on the Oakland Board including *VOTER* editor and Vice President for Action. She has been a League member since 1969.

She and her family have moved around the country, providing many opportunities to join Leagues in different cities: Claremont, California; Newton, Massachusetts; Los Angeles; Claremont (again); Clackamas County, Oregon; DeKalb County, Georgia; and Oakland. She served on the Boards of the Claremont, Clackamas County and Oakland Leagues in a variety of portfolios. Each League has provided new areas to learn about and get active in.

Professionally Helen is a retired computer systems analyst. She is an active member of Montclair Presbyterian Church in Oakland, where she chairs the Building Renovation Committee.



Committee Member – Sharon Mullenix, LWV Pasadena Area

Sharon Mullenix has been a member of the League of Women Voters, Pasadena Area for eighteen years. She has served as President, Past President, Membership Director, and Voter Service Director. She is a member of the Speakers Bureau and is completing a two-year term on the LWVC 2009-11 Nominating Committee. After graduating from San Diego State, Sharon joined IBM where most of her career was spent in first and second line management. Since taking early retirement, she happily pursues a variety of interests; along with LWV and community volunteer activities, she enjoys walking, reading, cooking, and is an avid tennis and LA Lakers fan.

CAMPAIGN POLICIES



Campaign Policies for Candidates for LWVC Office adopted by the LWVC Board of Directors, March 4, 2001:

Excerpt from the LWVC Bylaws, as revised in April 1997 Convention

ARTICLE XII - NOMINATIONS AND ELECTIONS

Section 2. **Suggestions by Members.** Any LWVC member may send suggestions to the nominating committee.

Section 3. **Report of the Nominating Committee and Nominations from the Floor.** The report of the nominating committee of its nominations for officers, directors, and the chair and two members of the succeeding nominating committee shall be sent to local Leagues and ILOs one month before date of the biennial convention. The report of the nominating committee shall be presented to the biennial convention on the first day of the biennial convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the biennial convention, provided that the consent of the nominee shall have been secured.

Section 4. **Elections.** The election committee appointed by the president on the first day of the biennial convention shall be in charge of the election. The election shall be by ballot, except that if there is but one nominee for each office, it shall be by voice vote. A majority vote of those present and qualified to vote and voting shall constitute an election.

Campaign Policies

1. Candidates for LWVC office, as defined in #2, below, are subject to the provisions of the following Campaign Policies for LWVC Office.
2. The term "candidates for LWVC office," as used in these policies, shall be understood to include candidates nominated by the LWVC nominating committee and any alternate slate or individual candidates standing for election to LWVC office (i.e., officers, directors and/or nominating committee).

CAMPAIGN POLICIES

3. A slate is defined as more than one person running or working together for election to LWVC office.
4. The convention parliamentarian will act as the LWVC liaison for candidates for LWVC office.
5. Individuals not nominated by the nominating committee may declare their candidacy prior to convention by submitting a letter to the convention parliamentarian signed by two local League members. Those who sign letters of nomination are limited to one per office.
6. A candidate may not stand for election to more than one office simultaneously in one election.
7. All mailing will be at the expense of candidates for LWVC office, except for official pre-convention information regarding nominations issued at the request of the LWVC nominating committee.
8. Candidates for LWVC office may purchase a mailing list, labels or e-mail distribution list of local League presidents at a cost determined by the LWVC office executive director, according to current policy.
9. Solicitation of funds within the LWVC is limited to requests made by candidates for LWVC office to individual League members only. The LWVC, local Leagues and inter-League organizations (ILOs) shall not contribute to a campaign. Individual contributions shall not exceed \$50 in cash or in-kind contributions per candidate per election, including personal contributions from individual candidates.
10. Campaign expenditures shall not exceed \$500 for a nominated slate, alternate slate or for an individual candidate. For reporting purposes, expenditures shall include mailings (copy expenses, postage, etc.) mailing labels, brochures, buttons, and any other campaign materials promoting a slate or individual for state office of the LWVC.
11. Prior to the opening plenary session, candidates for LWVC office shall file with the parliamentarian a preliminary report with an itemized listing of revenues, including their source, and expenses incurred as of the start of the first Plenary Session of the convention. Candidates shall file reports on forms available from the parliamentarian.
12. Candidates whose names are placed in nomination from the floor and who have not declared their candidacy prior to convention, and who have expended monies for campaign materials for distribution at convention in

CAMPAIGN POLICIES

support of their candidacy, shall be required to file with the parliamentarian a preliminary report with an itemized listing of revenues, including their source, and expenses incurred as of the start of the first Plenary Session of the convention. This filing shall be submitted to the parliamentarian by the end of the day during which the nomination is made.

13. Failure to file with the parliamentarian in accordance with procedures, described in #11 and #12, above, shall result in a defaulted candidacy.
14. Candidate-related paraphernalia shall not be worn on stage during the conduct of regular convention business, including facilitation of workshops.
15. Within 30 days following the convention, candidates shall file a final report on forms available from the parliamentarian. A summary report will be distributed to all local Leagues and inter-League organization (ILOs) via the LWVC electronic distribution to local and ILO presidents, as maintained by the state office, according to regular posting procedures as established, and will also be reported to the LWVC Board at its next regularly scheduled board meeting and will appear in the Post Board Summary of that meeting.
16. Candidates who fail to file in accordance with procedures described in #15, above, shall pay a fine of \$50/day, for a maximum of not more than 10 days.
17. LWVC convention planning shall include the possibility of candidacies other than those nominated by the nominating committee and shall have procedures in place for conducting a candidates forum, in keeping with League standards.
18. The candidate forum moderator shall have in no way been involved with any candidate campaign for LWVC office. The moderator shall preferably be a League member with voters service background.
19. The convention committee will provide tables (in the convention areas) for all candidates to place their campaign materials.
20. Signs and distribution of campaign items shall be allowed only in the designated campaign areas listed in the Convention Rules.
21. Candidates shall be responsible for removal of all signs and visual displays as set forth in the Convention Rules.

CAMPAIGN POLICIES

22. Only LWVC candidates nominated by the LWVC nominating committee may be reimbursed by the LWVC for convention expenses.
23. Candidates shall be asked to sign a Fair Campaign Practices Principles form to be submitted to the parliamentarian. A list of candidates signing the form shall be posted in the Plenary Room and be fully accessible to all convention attendees.
24. Policies for candidates to state office do not apply to issue campaigns.
25. The parliamentarian shall issue a ruling on any dispute arising from implementation of these policies.

PROPOSED BUDGET FY2009-2010



Introduction

This proposed FY2009-10 budget for the LWVC is submitted to delegates for their consideration, in accordance with our bylaws (Article IX. Financial Administration, Section 2-Budget). Although the delegates shall only consider and vote upon a budget for the LWVC, the Budget Committee is also presenting the proposed FY2009-10 budget for the LWVCEF for informational purposes, to help delegates understand overall budgetary priorities and projected sources and uses of funds for all League activities in California. The LWVCEF Board of Directors will consider this budget at its May 2009 meeting.

The Budget Committee

This budget was prepared by a committee, appointed by the LWVC Board of Directors, which consisted of the following members:

- Tom Carson (Chair), LWV Glendale/Burbank
- Barbara Boles, LWV South San Mateo County
- Roberta Hollimon, LWV Cupertino-Sunnyvale
- Janis R. Hirohama (ex-officio), President, LWVC
- Jennifer Waggoner, Communications Director, LWVC
- Susan Wilson, Treasurer, LWVC
- Jill Kaiser Newcom, Executive Director, LWVC

The Budgeting Process

The Budget Committee began working on the proposed budgets in November 2008, consulting with members of the Board and staff involved in different League activities to identify costs and potential revenue sources. The final draft of the FY2009-10 LWVC budget was approved by the Board for recommendation to the delegates in March 2009.

BUDGET

Significant Items in the FY2009-10 Budget

Significant issues reflected in the proposed LWVC and LWVCEF budgets include the following:

- **Difficult Economic Times Demand Significant Budget Reductions.** As we are all very aware, our country and our state are suffering through unusually difficult economic times. This required that the Budget Committee and the Board take a prudently cautious view of projected revenues in the upcoming budget year. As a result, it was necessary to implement reductions in a wide range of expense categories to ensure that we could live within our reduced resources. We have also provided general contingency reserves in both the LWVC budget and the LWVCEF budget in case continued economic difficulties further impact our financial situation.

- **No Increase in PMP:** This budget does not include an increase in the PMP, which remains at \$22. However, PMP receipts continue to decline because of changes in the membership base, and PMP increases will undoubtedly have to be considered in the future. Accordingly, the Budget Committee and the Board are proposing a FY2009-10 budget that of necessity must continue to rely very substantially on fundraising activities. PMP receipts represent only about 18.3 percent of combined revenues in FY2009-10.

- **Focused Fundraising Capabilities:** Our executive director, Jill Kaiser Newcom, working with the Board, continues to focus very carefully on enhancing our overall fundraising capabilities. The FY2009-10 budgets assume that our fundraising efforts will continue to be focused on individual contributions, with foundation grants being obtained for specific projects like the Easy Voter Guide and Smart Voter. Of course, in light of the overall economic situation, fundraising from individuals is expected to be particularly challenging. Projected contributions represent 25.1 percent of combined revenues in the proposed budgets, and projected foundation grants represent 37 percent.

- **Advocacy:** The Board has approved a budget for the Program Committee to enable the LWVC to continue to be active in advocating League positions, most particularly for Issues for Education and Advocacy chosen by the local Leagues as well as our legislative priorities.

- **Membership Recruitment Initiative:** The LWVC budget for FY2009-10 includes a modest budget needed to continue the LWVC's participation in the LWVUS Membership Recruitment Initiative.

- Easy Voter Guide Project: The projected FY2009-10 costs relating to publishing the *Easy Voter Guide* for the June 2010 election are budgeted to be covered by grants from the Irvine Foundation, as well as other government agencies and foundations which have worked with us in the past. In the upcoming year a higher percentage of the work will be done by our staff rather than outside contractors.

- Smart Voter: The Smart Voter team is continuing its work here and in certain other states under the direction of its new program director, Ernie Ting. The state's budgetary situation and overall economic environment may cause financial challenges for this project as well, because Smart Voter has traditionally been financially supported by various state and county agencies, and it is not clear how the state's budgetary position may impact the financial resources of such agencies.

- Enhance Communications and Fundraising Efforts: To help strengthen our relationships with members, donors and Californians from all backgrounds and experiences, the proposed budget reflects continued enhanced use of online communications tools. Communications Director Jennifer Waggoner has been working with Communications Manager, Elizabeth Leslie, other staff and volunteers to build an integrated communications and technology plan for the LWVC and LWVCEF that addresses branding and marketing and use of technology to inspire action and build loyalty among our constituents. Elizabeth Leslie also plays a key role in Smart Voter and Easy Voter Guide promotional efforts. LWVCEF has been awarded a grant from the Irvine Foundation to help us enhance our infrastructure in these areas.

Budget Summary

The proposed FY2009-10 budget for the LWVC totals \$376,000, a decrease of approximately 7.6 percent from the FY2008-09 budget. The proposed FY2009-10 budget for the LWVCEF totals \$628,000, including a contribution from LWVC of approximately \$27,000. Excluding this contributions, this reflects a decrease of approximately 4.8 percent from the FY2008-09 budget. The schedule of combined revenues and expenses in the following schedules provide delegates with a general explanation of variations between fiscal years in revenues and major categories of expenditures for both the LWVC and LWVCEF.

Comments and Questions

Comments and questions should be addressed to Tom Carson at tpcarson@yahoo.com. Delegates will also have the opportunity to meet with the Budget Committee during the convention. There will be a Budget Q&A

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meeting 8:30-10:30 pm Friday evening in the Lindbergh II Room; and a Budget Adjustments meeting 9:30-10:30 pm Saturday evening in the Rickenbacker I Room—all are invited.

Proposed Budget Schedules

LWVC General Fund Revenue and Expenses Proposed Budget

	Actual FY2007-08	Budget FY2008-09	Actual Seven Months FY2008-09	Proposed Budget FY2009-10
PMPs	\$175,000	\$178,000	\$146,000	\$172,000
Contributions	90,000	87,000	31,000	100,000
LL Products & Services	64,000	81,000	49,000	88,000
Council or Convention	15,000	55,000	-	15,000
Miscellaneous Income	17,000	-	10,000	-
Investment Income	2,000	5,000	-	1,000
Utilization of Unrestricted Reserves	-	1,000	-	-
Total Revenue	\$363,000	\$407,000	\$236,000	\$376,000
Personnel	\$129,000	\$158,000	\$76,000	\$130,000
Office Expenses	70,000	87,000	32,000	64,000
Travel Expenses	37,000	34,000	14,000	30,000
Insurance	32,000	33,000	34,000	34,000
Council or Convention	26,000	50,000	-	20,000
Outside Services	54,000	45,000	22,000	64,000
Contribution to LWVCEF	-	-	-	27,000
Contingency Reserve	-	-	-	7,000
Total Expenses	\$348,000	\$407,000	\$178,000	\$376,000

LWVC Education Fund Revenue and Expenses Proposed Budget

	Actual FY2007-08	Budget FY2008-09	Actual Seven Months FY2008-09	Proposed Budget FY2009-10
LL Support In Lieu of PMPs	\$6,000	\$7,000	\$5,000	\$7,000
Contributions	214,000	160,000	66,000	145,000
Foundation Grants	489,000	317,000	275,000	361,000
LL Products & Services	17,000	16,000	18,000	1,000
Contract Services	102,000	119,000	87,000	78,000
Investment Income	16,000	12,000	4,000	4,000
Contribution from LWVC	-	-	-	27,000
Utilization of				
Restricted Reserves	-	-	8,000	5,000
Total Revenue	\$844,000	\$631,000	\$463,000	\$628,000
Personnel	\$103,000	\$165,000	\$89,000	\$137,000
Office Expenses	76,000	76,000	69,000	70,000
Travel Expenses	40,000	32,000	19,000	25,000
Insurance	3,000	7,000	10,000	14,000
Easy Voter Guide Costs	415,000	229,000	248,000	233,000
Outside Services	180,000	122,000	88,000	130,000
Contingency Reserve	-	-	-	19,000
Total Expenses	\$817,000	\$631,000	\$523,000	\$628,000

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LWVC/LWVCEF Combined Revenue Proposed Budget

	Actual FY2007-08	Budget FY2008-09	Actual Seven Months FY2008-09	Proposed Budget FY2009-10	Notes
PMPs and LL Support In Lieu of PMPs	\$181,000	\$185,000	\$151,000	\$179,000	No PMP increase.
Contributions	304,000	247,000	97,000	245,000	FY2008 included large one-time items; FY2010 includes value of certain contributed services for the first time.
Foundation Grants	489,000	317,000	275,000	361,000	Restricted grants for specific projects, principally for E V Guide and Smart Voter. FY2008 had two elections.
LL Products & Services	81,000	97,000	67,000	89,000	Sales of publications & merchandise; League Easy Web fees; Local League insurance billings.
Council or Convention	15,000	55,000	-	15,000	
Contract Services	102,000	119,000	87,000	78,000	Principally Smart Voter.
Misc. Income	17,000	-	10,000	-	FY2008 & FY2009 had one-time items.
Investment Income	18,000	17,000	4,000	5,000	Available investment returns are down significantly.
Utilization of Unrestricted Reserves	-	1,000	-	-	
Restricted Reserves	-	-	8,000	5,000	Smart Voter accumulated reserves.
Total Revenue	\$1,207,000	\$1,038,000	\$699,000	\$977,000	

LWVC/LWVCEF Combined Expense Proposed Budget

	Actual FY2007-08	Budget FY2008-09	Actual Seven Months FY2008-09	Proposed Budget FY2009-10	Notes
Personnel	\$232,000	\$323,000	\$165,000	\$267,000	Replace independent contractor with one full time equivalent in FY2009 for Smart Voter; more of these costs included in EVG in FY2010
Office Expenses	146,000	163,000	101,000	134,000	Rent, supplies, telecom, printing, postage, etc.; increase projected for lease renewal offset by reduced budgets elsewhere
Travel Expenses	77,000	66,000	33,000	55,000	Reduced travel for grant projects, Smart Voter.
Insurance	35,000	40,000	44,000	48,000	LWVC/EF insurance, Local League insurance (\$32K).
Council or Convention	26,000	50,000	-	20,000	Budgeted cost reduction for FY2010
Easy Voter Guide Costs	415,000	229,000	248,000	233,000	Assumes one issue for June 2010 election.
Outside Services	234,000	167,000	110,000	194,000	FY2008 included one-time items. FY2010 includes value of certain contributed services for first time.
Contingency Reserve	-	-	-	26,000	Potential impact of national economic situation.
Total Expenses	\$1,165,000	\$1,038,000	\$701,000	\$977,000	

General Background

Article V of the bylaws of the League of Women Voters of California (LWVC) empowers the board to appoint committees, including a bylaws committee. At its January 2009 board meeting, the board appointed a bylaws committee of the following members:

Jacqueline Jacobberger (LWV North and Central San Mateo County)
Sharolyn Hutton (LWVC Humboldt County)
Lola Ungar (LWV Torrance)
Trudy Jarratt (LWVC Vice President)
Wendy Phillips (LWVC Secretary)

Delegates are asked to consider six proposals to amend the bylaws. To pass, the proposed amendments must receive a two-thirds vote of the delegates present and voting at the Convention.

To facilitate your deliberation, the proposed amendments are set forth below along with the bylaws committee and board's recommendations for action on these amendments. Language to be deleted is indicated by a strikethrough effect (e.g. ~~strikethrough-effect~~). New language is indicated by underlining.

Background on a Restructuring of the Board

With the financial support of the James Irvine Foundation, the 2007-09 LWVC board gathered information—from internal grass roots sources and from external sources—to assess the organization's strengths and weaknesses. Recognizing the competition from other organizations for money and media coverage as well as the long-term decline in membership, the board felt compelled to more tightly focus the organization's activities in areas with the greatest potential for visibility and impact on our mission. ***Democracy, Voting, and Civic Engagement***—the synthesis resulting from this strategic assessment, is a compelling description of the League's strengths that captures the public's trust in the League as well as what the board believes is universally valued all members. (See page 17 for a more in-depth discussion of the board's recommendation for focus in state-level program planning.)

To support this vision, the nominating committee has proposed a structure for the 2009-11 slate that will enable board members to more effectively serve upcoming grassroots priorities and respond to a rapidly changing

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political environment. This new structure creates a tier of vice presidents that will have greater responsibilities for oversight and coordination of board activities (Figure 1). For both the LWVC and LWVCEF boards, a first vice president will coordinate administrative activities, including financial and administrative tasks. For the LWVC board, an LWVC second vice president will lead advocacy activities. The two (non-advocacy) directors on the LWVC board would be positioned to support citizen education, administrative, member services, or communication priorities, depending on the organization's priorities and the directors' skills. Likewise, for the LWVCEF board, an LWVCEF second vice president will lead voter service and citizen education activities. Five (non-voter service) directors on the LWVCEF board would be positioned to support the organization's citizen education, administrative and communication priorities (Figure 2), again depending on priorities and skills. The reasons for these changes include:

- **Greater Separation of LWVC from LWVCEF Leadership:** The designation of an LWVC vice president overseeing advocacy (LWVC) and an LWVCEF vice president overseeing voter service helps separate leadership between the two corporations. Also, by having the LWVCEF vice president and LWVCEF voter service director designated as untitled directors for the LWVC board, confusion should be lessened regarding the purpose and function of the LWVC. Likewise, by having the LWVC vice president, three LWVC advocacy directors, and one LWVC member services director designated as untitled directors for the LWVCEF board, there should be less confusion regarding the purpose and function of the LWVCEF.

- **Elevated Leadership and Accountability:** By designating a tier of vice presidents, committee work and projects should have clearer leadership and accountability.

- **Recognition of Leadership:** Past directors for advocacy and voter service have, in general, had a heavier workload. The Nominating Committee believes that these two positions merit an officer-level status, and hopes that the vice president designations will generate recognition of the importance of these functions outside of the organization.

- **Effectiveness:** Rather than having the nominating committee designate a prescribed portfolio—in advance of convention—for each director on the new slate, the new structure should allow for greater flexibility and effectiveness. Depending on program planning results and priorities set at convention, and in anticipation of rapid developments in state government, the board will be better positioned to assign directors to support new priorities. This avoids having a designated board position with a prescribed portfolio in areas that are not program or legislative priorities.

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- **Board Management:** Although the board currently has officers and often accomplishes work through committees, board members are organized along a flat structure with multiple channels—from twelve board members and executive director—to the office of the president. The restructuring is intended to make the number of channels more manageable.

As the LWVC bylaws do not prescribe a specific board structure, the bylaws do not need to be amended to accomplish the proposed restructuring, except for the designation of an additional officer (vice president). In adding an additional officer, it is necessary to distinguish this new vice president from the existing vice president. Accordingly, the Nominating Committee has proposed that the existing vice president be designated as first vice president, and that the vice president responsible for advocacy be designated as second vice president.¹ Bylaws proposal #2 is intended to accomplish this.

Bylaws proposal #1 is of an editorial nature. Bylaws proposal #3 prescribes a composition of the executive committee that shall include all officers of the LWVC board. Bylaws proposals #4, #5, and #6 would allow the LWVC to provide electronic notification of convention, council meetings, and proposed amendments to the bylaws.

Proposal #1: Article V. Board of Directors. Section 2:

Section 2. Selection of Directors. Of the directors taking office following a biennial convention, at least two-thirds, including those positions held by officers, shall have been elected by a majority of those eligible to vote and voting at the biennial convention and shall take office on July 1 following said convention and serve for two years or until their successors have been elected and qualified. Up to one-third of the new board may be selected by the newly elected directors at the first meeting of the board following the biennial convention. The total number of directors on any board following a biennial convention shall not exceed 150 percent of the number elected at the biennial convention, and may not exceed the total provided for in Section 1 of this article.

¹ Note that, when the new LWVCEF board starts its term, the nominating committee expects that LWVCEF bylaws will be amended to designate that the existing vice president become the first vice president, and to create a new position of second vice president position, responsible for voter service.

Section 3. Term-of-Office. The elected directors shall ~~hold office for a term of two years or until their successors have been elected or appointed and qualified~~ take office on July 1 following the biennial convention and serve for two years or until their successors have been elected and qualified. The appointed directors shall hold office concurrently with the term of the elected directors.

Reason for proposed amendment: The language in Section 2 is redundant of language in Section 3 and belongs more properly in the section designating the term of office.

Proposed by: Bylaws Committee.

LWVC Recommendation: Approve.

Proposal #2: Amendment to Article VI – Officers:

Section 1. Enumeration and Election of Officers. The officers of the LWVC shall be a president, a first vice president, a second vice president, a secretary and a treasurer. They shall take office on July 1 after being elected at the biennial convention and hold office for two years, or until their successors have been elected and qualified.

Section 3. First Vice President. The first vice president in the event of the absence, disability, or death of the president shall possess all the powers and perform all the duties of that office until the board of directors shall fill the vacancy. The first_vice president shall have other powers and perform such other duties as may be prescribed by law, by the articles of incorporation, or by these bylaws, or as may be prescribed by the board of directors. In the absence or disability of the treasurer, the first vice president may sign or endorse checks, drafts and notes.

Section 4. Second Vice President. The second vice president shall oversee state advocacy and program. The second vice president shall, in the event of the absence, disability, or death of the president and first vice president, possess all the powers and perform all of the duties of the office of the President until the board of directors shall fill the vacancy.

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Proviso: Should the amendment to Article VI be approved, all current references to “vice president” in the bylaws will be changed to first “vice president.”

Reason for Proposed Amendment: The intent of this amendment is to improve board effectiveness and to promote greater focus on priorities for state level advocacy. Regarding the addition of second vice president, the elevation of this director to an officer-level position is intended to better coordinate program committee activities, to vest responsibility for committee productivity at the vice president level, and to better coordinate communication with the president and other board members. Advocacy and program responsibilities that the second vice president would oversee are expected to include the program planning process, promotion of priorities in the LWVC program areas—government, natural resources, and social policy, and development of recommendations for positions that the LWVC board would take on state legislative activities and state ballot measures. Also, by elevating this position to the vice presidential level, the organization is communicating to the government, the media and other organizations the importance League places on these two areas.

The addition of “first” to the vice president position will clarify that they are the first officer to whom powers are transferred in the absence or disability of the president or treasurer. This change also recognizes that a significant level of executive activities remain at the board level.²

Proposed by: Nominating Committee.

LWVC Recommendation: Approve.

Proposal #3: Amendment to Article V – Board of Directors.

Section 15. Executive Committee.

(a) Composition.

The executive committee shall be composed of the president, the first vice president, one member of the board who shall have been nominated for appointment by the president and elected by the board, and two members of the board elected by the board, the second vice president, the treasurer and the secretary. Three members shall constitute a quorum.

Reason for Proposed Amendment: As currently structured, the executive

² Note: The nominating committee and the bylaws committee recommend that the LWVCEF board amend the LWVCEF bylaws, to create a new position of second vice president. The LWVCEF vice president would oversee voter service activities at the state and local levels of League, provide local Leagues and the public with nonpartisan information on statewide ballot measures and candidates, and initiate and coordinate statewide projects that encourage citizen participation in government.

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committee includes the president, vice president, one member of the board nominated for appointment by the president and elected by the board, and two members of the board elected by the board. This amendment specifies that the officers of the board will be members of the executive committee. In most organizations, the officers serve as the executive committee. In the past the legislation director was customarily one of the members of the committee. In adding a second vice president overseeing advocacy as an officer, that person is the logical person to fulfill this function. The treasurer should serve on the executive committee since many decisions have financial implications for the LWVC. While not specified in the bylaws, in past practice, the treasurer has been a member of the committee. The secretary is one of the signers of legal documents under California law, and should be responsible for recording any deliberations of the executive committee.

Proposed by: Bylaws Committee.

LWVC Recommendation: Approve.

Proposal #4: Amendment to Article X – Biennial Convention and Voting Rights.

Section 7. Notice of Biennial Convention. Written notice of each biennial convention shall be given not less than 30 or more than 90 days before the date of the biennial convention to each delegate member, local League and ILO president, and director. The president shall send a first call to the biennial convention to delegate members and local League and ILO presidents, and directors not less than 90 days prior to the opening date of the biennial convention fixed in said call. Thereafter the board may advance or postpone the opening date of the biennial convention not more than two weeks from the date fixed in the first call. A final call to the biennial convention shall be sent by the president to delegate members, local League and ILO presidents, and directors not less than 30 or more than 90 days before the biennial convention. Both notices shall state the place, date and hour of the biennial convention. The final call shall include those matters that the board, at the time of the mailing of the notice, intends to present for action. However, subject to the provisions of applicable law, any proper matter may be presented at the biennial convention for such action. The final call shall also include the names of all those who are nominees for director at the time the notice is sent.

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All notices required by law or these bylaws may be given by any of the following methods as determined by the board:

(a) By sending mailing such notice ~~enclosed in stamped envelope,~~ electronically or by first class mail to the last known address of the delegate member, local League or ILO president, or director as shown by the records of the LWVC; or

(b) By publishing such notice in the publication which is the official organ of the LWVC and by mailing a copy thereof to such member; or

(c) By any other method provided by these bylaws or determined by the board in accordance with the applicable law.

Reason for Proposed Amendment: To issue calls in a more timely manner and to save on LWVC postage costs, by allowing electronic notification of the First Call to Convention and Final Call to Convention. Until 2008, a hard copy of the January edition of the bi-monthly UPDATES contained the first call to convention or notice of council, sent via first class mail. If approved, the LWVC may send out future first and final calls to convention electronically.

Proposed by: Bylaws Committee.

LWVC Recommendation: Approve.

Proposal #5: Amendment to Article XI – Council and Membership Meeting in Even Years.

Section 2. Place, Date, Call and Notification. A meeting of the council shall be held approximately 12 months after the preceding biennial convention. The time and place of the meeting shall be determined by the directors. A formal notice of the council meeting shall be sent by the president to the local League and ILO presidents and directors not less than 30 or more than 90 days before a council meeting. Such notification shall be sent electronically or by first class mail. Special meetings may be called in case of extreme emergency. The call shall be in the same manner as the biennial convention, but to presidents of local Leagues and ILOs, and directors only.

Reason for Proposed Amendment: To issue the notice of council in a more timely manner and to save on LWVC postage costs, by allowing electronic notification of the council. Up until 2008, a hard copy of the January edition

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of the bi-monthly UPDATES contained the first call to convention or notice of council, and were sent via first class mail. UPDATES are now distributed electronically. If approved, the LWVC may send out future notices of council electronically.

Proposed by: Bylaws Committee.

LWVC Recommendation: Approve.

Proposal #6: Amendment to Article XVII–Amendments.

Section 1. These bylaws may be amended at any biennial convention by a two-thirds vote using the following procedure:

(a) Proposals for bylaw amendments shall be submitted by any local League or ILO board of directors to the board no later than December 15, prior to a biennial convention;

(b) All such proposed amendments together with the recommendations of the board shall be sent electronically or by first class mail by the board to the presidents of local Leagues and ILOs not less than 30 days prior to the biennial convention; and

(c) The presidents of the local Leagues shall notify the members of their respective Leagues of the proposed amendments. The failure of a local League president to give such notice or failure of any member to receive such notice shall not invalidate the amendments to the bylaws.

Reason for Proposed Amendment: This amendment is being proposed for the convenience of local Leagues and ILOs, and will provide flexibility for submittal (either electronically or by mail) of proposals for amendments to the bylaws.

Proposed by: Bylaws Committee.

LWVC Recommendation: Approve.

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**BYLAWS
OF
LEAGUE OF WOMEN VOTERS OF CALIFORNIA
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION
1107 9th Street, Suite 300, Sacramento, 95814**

**ARTICLE I
NAME AND OFFICE**

Section 1. Name. The name of this corporation shall be the League of Women Voters of California (hereinafter referred to as the "LWVC"). The LWVC is an integral part of the League of Women Voters of the United States (hereinafter referred to as the "LWVUS").

Section 2. Form. The LWVC shall be a nonprofit public benefit corporation incorporated under the laws of the State of California.

Section 3. Principal Office. The principal office of the LWVC shall be maintained at such location in the State of California as may be determined by the board of directors (hereinafter referred to as the "board"). The board is granted full power and authority to change said principal office from one location to another.

**ARTICLE II
PURPOSES AND POLICY**

Section 1. Purposes. The purposes of the LWVC are to promote political responsibility through informed and active participation in government, and to act on selected governmental issues.

Section 2. Political Policy. The LWVC shall not support or oppose any political party or any candidate.

**ARTICLE III
MEMBERSHIP**

Section 1. Eligibility. Any person who subscribes to the purposes and policy of the League shall be eligible for membership.

Section 2. Types of Membership.

- (a) **Voting Members.** Citizens of the United States, at least 18 years of age, who join the League in California shall be voting members. Such persons include:
- (1) An individual who joins a local League in California
 - (2) Student Member. A member of a local League who is enrolled either full- or part-time in an accredited institution and is making progress toward a degree.

- (3) Life Member. An individual who has been a member of the League for 50 years. A life member is exempt from paying dues to the LWVC.
- (4) Member-at-Large. An individual who resides outside the area of a local League and is not enrolled in a local League, but who pays annual dues to the LWVC in an amount determined by the board of the LWVC.
- (b) **Associate Local League Members.** All other persons enrolled in a local League shall be associate members.

Section 3. Termination of Membership. The status of members may be terminated in the manner set forth in this section.

- (a) A member may at any time voluntarily resign by delivering a written notice to the secretary. Resignation will be effective on the date and time of the receipt of such notice.
- (b) League membership automatically terminates upon the death of a member.
- (c) The board may terminate or suspend a membership, or expel or suspend such a member, for nonpayment of dues or for conduct which the board shall deem inimical to the best interests of the LWVC, including, without limitation, flagrant violation of any provision of these bylaws or failure to satisfy such membership qualifications. The board shall give the member who is the subject of the proposed action 15 days' prior notice of the proposed expulsion, suspension, or termination and the reasons therefor. The member may submit a written statement to the board regarding the proposed action not less than five days before the effective date of the proposed expulsion, suspension or termination. Prior to the effective date of the proposed expulsion, suspension, or termination, the board shall review any such statement submitted and shall determine the mitigating effect, if any, of the information contained therein on the proposed expulsion, suspension or termination. A suspended member shall not be entitled to exercise any of the voting rights set forth in these bylaws.

ARTICLE IV RECOGNITION OF LOCAL LEAGUES, MEMBER-AT-LARGE UNITS AND INTER-LEAGUE ORGANIZATIONS

Section 1. Local Leagues. Local Leagues are those Leagues within the State of California that have been recognized by the LWVUS.

Section 2. Recognition of Local Leagues. The board shall recommend to LWVUS that it recognize as a local League any group of members of the LWVC in any community within California provided the group meets qualifying standards for local Leagues as adopted by the LWVUS.

Section 3. Withdrawal of Recognition. In the event of recurring failure of a local League or ILO to meet these qualifying standards, the board may recommend to the LWVUS that it withdraw recognition from such local League. All funds held by a local League from which recognition has been withdrawn shall be paid to the LWVC.

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All funds held by an inter-League organization shall be prorated among member Leagues by size.

Section 4. Member-at-Large Units.

- (a) The board has the responsibility for the establishment of new Leagues. The board may authorize the establishment of member-at-large units in communities in which a group wants to establish a local League or in which the establishment of a recognized local League is not feasible. The member-at-large units shall operate within the limitations established by the LWVUS and with guidelines adopted by the board.
- (b) In the event of recurring failure to adhere to guidelines for member-at-large units or to operate within the limitations established by the LWVUS, the board may withdraw approval of the member-at-large unit. All funds held by a member-at-large unit from which approval has been withdrawn shall be paid to the LWVC.

Section 5. Inter-League Organizations.

- (a) Members enrolled in local Leagues may organize an inter-League organization in order to promote the purposes of the League and to take action on governmental matters within its jurisdiction.
- (b) Inter-League organizations must meet the qualifying standards of the LWVUS.

ARTICLE V BOARD OF DIRECTORS

Section 1. Number of Directors. The authorized number of directors shall be not more than 21. This number of directors includes the officers designated in Article VI, Section 1, who shall also serve as directors.

Section 2. Selection of Directors. Of the directors taking office following a biennial convention, at least two-thirds, including those positions held by officers, shall have been elected by a majority of those eligible to vote and voting at the biennial convention and shall take office on July 1 following said convention and serve for two years or until their successors have been elected and qualified. Up to one-third of the new board may be selected by the newly elected directors at the first meeting of the board following the biennial convention. The total number of directors on any board following a biennial convention shall not exceed 150 percent of the number elected at the biennial convention, and may not exceed the total provided for in Section 1 of this article.

Section 3. Term of Office. The elected directors shall hold office for a term of two years or until their successors have been elected or appointed and qualified. The appointed directors shall hold office concurrently with the term of the elected directors.

Section 4. Qualifications. All directors must be voting members of the LWVUS and either a local League member or LWVC member-at-large.

Section 5. Vacancies. Subject to the provision of Section 5226 of the California Nonprofit Public Benefit Corporation Law, any director may resign effective upon giving written notice to the president or the secretary or the board. Such resignation will be effective when received unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be selected before such time, to take office when the resignation becomes effective.

Vacancies in the board shall be filled in the same manner as the director whose office is vacant was selected, provided that vacancies to be filled by election may be filled by a majority of the remaining directors, although less than a quorum, or by the sole remaining director. Each director so selected shall hold office until the expiration of the term of the replaced director and until a successor has been selected and qualified. A vacancy or vacancies in the board shall be deemed to exist in case of the death, resignation or removal of any director, or if the authorized number of directors is increased.

The board may declare vacant the office of a director who has been declared of unsound mind by a final order of court, or convicted of a felony, or been found by a final order or judgment of any court to have breached any duty arising under Section 5230 and following of the California Nonprofit Public Benefit Corporation Law.

No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of the director's term of office.

Section 6. Powers and Duties. Subject to the limitations of the articles of incorporation (hereinafter referred to as the "articles") and these bylaws, the activities and affairs of the LWVC shall be conducted and all corporate powers shall be exercised by or under the control of the board. The board shall plan and direct the work necessary to carry out programs on selected governmental issues as adopted by the biennial convention. It shall accept responsibility delegated to it by the LWVUS for the organization and development of local Leagues and inter-League organizations, for the carrying out of programs, and for promotion in the local Leagues of finance programs necessary to further the work of the League as a whole.

The board may delegate the management of the activities of the LWVC to any person or persons, a management company, or committees however composed, provided that the activities and affairs of the LWVC shall be managed and all corporate powers shall be exercised under the ultimate direction of the board.

Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the board shall have the following powers in addition to the other powers enumerated in these bylaws:

(a) To select and remove all the agents and employees of the LWVC, prescribe powers and duties for them as may not be inconsistent with law, the articles, or

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these bylaws, fix their compensation, and require from them security for faithful service;

- (b) To conduct, manage, and control the affairs and activities of the LWVC and to make such rules and regulations therefor not inconsistent with law, the articles or these bylaws, as they may deem best;
- (c) To authorize the issuance of memberships of the LWVC from time to time, upon such terms and for such consideration as may be lawful; and
- (d) To borrow money and incur indebtedness for the purposes of the LWVC, and to cause to be executed and delivered therefor, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation, or other evidences of debt and securities therefor.

Section 7. Regular Meetings. There shall be at least five regular meetings of the board annually at such time and place as the board may determine.

Section 8. Special Meetings. Special meetings of the board for any purpose or purposes may be called at any time by the president or any five directors.

Special meetings of the board shall be held upon four days' notice by first-class mail or 48 hours' notice delivered personally or by telephone, including a voice messaging system or other system designed to record and communicate messages, telegraph, facsimile, electronic mail, or other electronic means. Such notices shall be addressed to each director at the address shown on the books of the LWVC.

Section 9. Quorum. A majority of the number of officers and directors constitutes a quorum of the board for the transaction of business, except to adjourn as provided in Section 12 of this Article V. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the board, unless a greater number be required by law or by the articles, except as provided in the next sentence. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting.

Section 10. Meetings by Conference Telephone or Other Means. Any meeting, regular or special, may be held by conference telephone, electronic video screen communication, or other communications equipment. Participation in a meeting through use of conference telephone constitutes presence in person at that meeting so long as all directors participating in the meeting are able to hear one another. Participation in a meeting through use of electronic video screen communication or other communications equipment (other than conference telephone) constitutes presence in person at that meeting if all of the following apply:

- (a) Each director participating in the meeting can communicate with all of the other directors concurrently;
- (b) Each director is provided the means of participating in all matters before the board, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by the LWVC;

- (c) The LWVC adopts and implements some means of verifying 1) that all persons participating in the meeting are directors of the LWVC or are otherwise entitled to participate in the meeting, and 2) that all actions of, or votes by, the board are taken and cast only by directors and not by persons who are not directors.

Section 11. Waiver of Notice. Notice of a meeting need not be given to any director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such director. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the meetings.

Section 12. Adjournment. A majority of the directors present, whether or not a quorum is present, may adjourn any directors' meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given to absent directors if the time and place be fixed at the meeting adjourned, except as provided in the next sentence. If the meeting is adjourned for more than 24 hours, notice of any adjournment to another time or place shall be given prior to the time for the adjourned meeting to the directors who were not present at the time of the adjournment.

Section 13. Rights of Inspection. Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the LWVC of which such person is a director.

Section 14. Committees of the Board. The board may appoint one or more committees, each consisting of two or more directors, and delegate to such committees any of the authority of the board except with respect to:

- (a) The approval of any action for which the California Nonprofit Public Benefit Corporation Law also requires approval of the members or approval of a majority of all members;
- (b) The filling of vacancies on the board or on the executive and legislative committees;
- (c) The fixing of compensation of the directors for serving on the board or any committee;
- (d) The amendment or repeal of bylaws or the adoption of new bylaws;
- (e) The amendment or repeal of any resolution of the board which by its express terms is not so amendable or repealable;
- (f) The appointment of other committees of the board or the members thereof;
- (g) The expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected; or
- (h) The approval of any self-dealing transaction, as such transactions are defined in Section 5233 (a) of the California Nonprofit Public Benefit Corporation Law.

Any such committee must be created, and the members thereof appointed, by resolution adopted by a majority of the authorized number of directors then in office, provided a quorum is present, and any such committee may be designated

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an executive committee or by such other name as the board shall specify. The board may appoint, in the same manner, alternate members of any committee who may replace any absent member at any meeting of the committee. The board shall have the power to prescribe the manner in which proceedings of any such committee shall be conducted. In the absence of any such prescription, such committee shall have the power to prescribe the manner in which its proceedings shall be conducted. Unless the board or such committee shall otherwise provide, the regular and special meetings and other actions of any such committee shall be governed by the provisions of this Article V applicable to meetings and actions of the board. Minutes shall be kept of each meeting of each committee.

Section 15. Executive Committee.

- (a) **Composition.** The executive committee shall be composed of the president, the vice president, one member of the board who shall have been nominated for appointment by the president and elected by the board, and two members of the board elected by the board. Three members shall constitute a quorum.
- (b) **Duties.** The executive committee shall transact emergency business between meetings of the board of directors. The proceedings of the executive committee shall be reported to the board at its next meeting for ratification.

Section 16. Fees and Compensation. Directors and members of the committees may receive such compensation, if any, for their services, and such reimbursement for expense, as may be fixed or determined by the board.

ARTICLE VI OFFICERS

Section 1. Enumeration and Election of Officers. The officers of the LWVC shall be a president, a vice president, a secretary and a treasurer. They shall take office on July 1 after being elected at the biennial convention and hold office for two years, or until their successors have been elected and qualified.

Section 2. President. The president shall preside at all meetings of the organization and of the board of directors unless the president designates someone else to preside. In the absence or disability of the treasurer, the president may sign or endorse checks, drafts, and notes. The president shall be ex-officio a member of all committees except the nominating committee and the audit committee, and shall have such usual powers of supervision and management as may pertain to the office of president and perform such other duties as may be designated by the board.

Section 3. Vice President. The vice president in the event of the absence, disability, or death of the president shall possess all the powers and perform all the duties of that office until the board of directors shall fill the vacancy. In the absence or disability of the treasurer, the vice president may sign or endorse checks, drafts and notes.

Section 4. Secretary. The secretary shall keep or cause to be kept, at the principal office or such other place as the board may order, a book of minutes of all meetings of the board and its committees, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at board and committee meetings, and the proceedings thereof. The secretary shall also keep minutes of the biennial convention and council and shall sign with the president all contracts and such instruments when so authorized by the board. The secretary shall keep, or cause to be kept, at the principal office in the State of California the original or a copy of the LWVC's articles and bylaws, as amended to date.

The secretary shall give, or cause to be given, notice of all meetings of the board and any committees thereof required by these bylaws or by law to be given, shall keep the seal of the LWVC in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the board.

Section 5. Treasurer. The treasurer is the chief financial officer of the LWVC and shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the LWVC. The books of account shall at all times be open to inspection by any director. The treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the LWVC with such depositories as may be designated by the board. The treasurer shall disburse the funds of the LWVC as may be ordered by the board, shall render to the president and the directors, whenever they request it, an account of all transactions as treasurer and of the financial condition of the LWVC, and shall have such other powers and perform such other duties as may be prescribed by the board.

ARTICLE VII OTHER PROVISIONS

Section 1. Endorsement of Documents, Contracts. Subject to the provisions of applicable law, any note, mortgage, evidence of indebtedness, contract, conveyance or other instrument in writing and any assignment or endorsement thereof executed or entered into between the LWVC and any other person, when signed by the president or vice president and the secretary, any assistant secretary, the treasurer or any assistant treasurer of the LWVC shall be valid and binding on the LWVC in the absence of actual knowledge on the part of the other person that the signing officers had no authority to execute the same. Any such instruments may be signed by any other person or persons and in such manner as from time to time shall be determined by the board, and, unless so authorized by the board, no officer, agent or employee shall have any power or authority to bind the LWVC by any contract or engagement or to pledge its credit or to tender it liable for any purpose or amount.

Section 2. Representation of Shares of Other Corporations. The president or any other officer or officers authorized by the board or the president are each

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authorized to vote, represent and exercise on behalf of the LWVC all rights incident to any and all shares of any corporation or corporations standing in the name of the LWVC. The authority herein granted may be exercised either by any such officer in person or by any other person authorized so to do by proxy or power of attorney duly executed by said officer.

Section 3. Construction and Definitions. Unless the context otherwise requires, the general provisions, rules of construction and definitions contained in the General Provisions of the California Nonprofit Corporation Law and in the California Nonprofit Public Benefit Corporation Law shall govern the construction of these bylaws.

ARTICLE VIII INDEMNIFICATION

Section 1. Definitions. For the purposes of this article, "agent" means any person who is or was a director, officer, employee or other agent of the LWVC, or is or was serving at the request of the LWVC as a director, officer, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust or other enterprise, or was a director, officer, employee or agent of a foreign or domestic corporation which was a predecessor corporation of the LWVC or of another enterprise at the request of such predecessor corporation; "proceeding" means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative; and "expenses" includes without limitation attorneys' fees and any expenses of establishing a right to indemnification under Sections 4 or 5 (b) of this article.

Section 2. Indemnifications in Actions by Third Parties. The LWVC shall have power to indemnify any person who was or is a party, or is threatened to be made a party, to any proceeding (other than an action by or in the right of the LWVC to procure a judgment in its favor, an action brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of the LWVC, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the LWVC and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, convention or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the LWVC or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section 3. Indemnification in Actions by or in the Right of the Corporation. The LWVC shall have the power to indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action

by or in the right of the LWVC, or brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the LWVC, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the LWVC and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 3:

- (a) In respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to the LWVC in the performance of such person's duty to the LWVC, unless and only to the extent that the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;
- (b) Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or
- (c) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval, unless it is settled with the approval of the Attorney General.

Section 4. Indemnification Against Expenses. To the extent that an agent of the LWVC has been successful on the merits in defense of any proceeding referred to in Sections 2 or 3 of this article or in defense of any claim, issue or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section 5. Required Determinations. Except as provided in Section 4 of this article, any indemnification under this article shall be made by the LWVC only if authorized in the specific case, upon determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 2 or 3 of this article by:

- (a) A majority vote of a quorum consisting of directors who are not parties to such proceedings; or
- (b) The court in which such proceeding is or was pending upon application made by the LWVC or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney or other person is opposed by the LWVC; or
- (c) Approval of the members with the person to be indemnified not being entitled to vote thereon.

Section 6. Advance of Expenses. Expenses incurred in defending any proceeding may be advanced by the LWVC prior to the final disposition of such proceeding upon receipt of any undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this article.

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Section 7. Other Indemnification. No provision made by the LWVC to indemnify its or its subsidiary's directors or officers for the defense of any proceeding, whether contained in the articles, bylaws, a resolution of members or directors, an agreement or otherwise, shall be valid unless consistent with this article. Nothing contained in this article shall affect any right to indemnification to which persons other than such directors and officers may be entitled by contract or otherwise.

Section 8. Forms of Indemnification Not Permitted. No indemnification or advance shall be made under this article, except as provided in Sections 4 or 5(b), in any circumstances where it appears:

- (a) That it would be inconsistent with a provision of the articles, these bylaws, a resolution of the members or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amount were paid, which prohibits or otherwise limits indemnification; or
- (b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. Insurance. The LWVC shall have power to purchase and maintain insurance on behalf of any agent of the LWVC against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the LWVC would have the power to indemnify the agent against such liability under the provisions of the articles, provided, however, that a corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the LWVC for a violation of Section 5233 of the California Nonprofit Benefit Corporation Law.

ARTICLE IX FINANCIAL ADMINISTRATION

Section 1. Fiscal Year. The fiscal year of the LWVC shall be from July 1 to June 30 of each year.

Section 2. Budget. The board shall submit to the biennial convention or council for adoption a budget for the ensuing year. The budget shall provide for the support of the LWVC. A copy of the budget shall be sent to each local League and ILO president at least one month in advance of the biennial convention or council.

Section 3. Fiscal Report. The board shall send on a biennial basis to delegate members and local and ILO presidents, and on an annual basis to directors and any delegate member or local League or ILO president who requests such in writing, a fiscal report containing the following information. Such report shall be sent not later than 120 days following the end of the LWVC's fiscal year.

- (a) The assets and liabilities, including the trust funds, of the LWVC as of the end of the fiscal year.

- (b) The principal changes in assets and liabilities, including trust funds, during fiscal year.
- (c) The revenue or receipts of the LWVC, both unrestricted and restricted to particular purposes, for the fiscal year.
- (d) The expenses or disbursements of the LWVC, for both general and restricted purposes, during the fiscal year.
- (e) A copy of any report of independent accountants or, if there is no such report, the certificate of an authorized officer of the LWVC that such statements were prepared without audit from the books and records of the LWVC.

Section 4. Report on Transactions with Interested Persons.

- (a) Within 120 days of the end of the LWVC's fiscal year, the board shall send to delegate members, local League presidents, and directors a report on any transaction in which the LWVC, its parent or subsidiary was a party and which either of the following had a direct or indirect material financial interest:
 - (1) any director or officer of the LWVC, or its parent or subsidiary; or
 - (2) any holder of more than ten percent of the voting power of the LWVC or its parent or subsidiary.
- (b) The report shall briefly describe:
 - (1) Any covered transaction during the previous fiscal year involving more than \$40,000, or which was one of a number of covered transactions in which the same interested person had a direct or indirect material financial interest, and which transactions in the aggregate involved more than \$40,000; and
 - (2) The names of the interested persons involved in such transactions, stating such person's relationship to the LWVC, the nature of such person's interest in the transaction, and, where practicable, the amount of such interest, provided that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.
- (c) No such report need be sent if no transactions of the type occurred during the fiscal year.

Section 5. Budget Committee. The budget shall be prepared by a committee which shall be appointed by the board for that purpose at least four months in advance of the biennial convention or council. The budget committee shall consist of no fewer than five members including a chair, the treasurer and the development director. The majority of the members of this committee, including the chair, shall not be members of the state board.

Section 6. Financial Support.

- (a) Local League members and associate local League members who are enrolled in a local League shall pay annual dues to the local League. Each local League shall pay to the LWVC a uniform amount for each such member, allowing a reduction of one-half for each additional member residing in the same household and for each student member. The amount of per member payment is to be determined according to the amount necessary to fund the LWVC as provided for in the budget adopted by the biennial convention or council.
- (b) The LWVC may authorize the payment of a designated part of each per member payment to the League of Women Voters of California Education Fund.

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Section 7. Audit Committee. The board shall appoint an audit committee to oversee the LWVC's financial reporting process on behalf of the board.

(a) Composition. The audit committee shall consist of three members, one of whom shall be a person who is not on the board. The president, treasurer, and staff members are not eligible to serve on the committee. No more than one member of the finance committee may serve on the audit committee. The chair of the audit committee shall not be a member of the finance committee and shall be selected by majority vote of the committee members.

(b) Duties. The duties of the audit committee shall be as follows:

- (1) Recommend to the board of directors the retention and termination of the independent auditor;
- (2) Negotiate the compensation of the auditor on behalf of the board;
- (3) Confer with the auditor to satisfy the committee members that the financial affairs of the LWVC are in order;
- (4) Review and determine whether to recommend that the board accept the audit;
- (5) Approve the hiring of the audit firm for any non-audit services and assess the performance of such services; and
- (6) Review and monitor internal controls and procedures.

Section 8. Distribution of Funds on Dissolution. In the event of a dissolution for any cause of the LWVC, all money and securities which may at the time be owned by or under the absolute control of the LWVC shall be paid to the LWVUS. All other property of whatsoever nature, whether real, personal, or mixed which may at the time be owned by or under the control of the LWVC shall be disposed of by any officer or employee of the organization having possession of same to such person, organization, or corporation, for such public, charitable, or educational uses and purposes as may be designated by the board.

ARTICLE X BIENNIAL CONVENTION AND VOTING RIGHTS

Section 1. Place and Date. The LWVC shall hold a biennial meeting of all members by representation through elected delegates. A convention for delegates, local League and ILO presidents, and directors shall be held biennially between April 15 and May 31 in odd-numbered years. This shall be known as the biennial convention. The time and place of the biennial convention shall be determined by the board.

Section 2. Composition. The biennial convention shall consist of:

- (a) the delegates chosen by the local Leagues in the number provided in Section 4 of this article;
- (b) the local League and ILO presidents or alternate, in the event the president is unable to attend; and
- (c) the directors of the LWVC.

Section 3. Voting. Each delegate, local League and ILO president, and director shall be entitled to one vote only at the biennial convention, even though attending in two or more capacities. Absentee or proxy voting shall not be permitted. Each local League president and delegate representing a local League shall be entitled to vote only if that League has met its per member payment (PMP) responsibilities. The board may make an exception in the case of proven hardship. All elections for officers and directors must be by ballot upon the written demand made by a delegate, local League or ILO president, or director at the biennial convention and before the voting begins. In the election of officers and directors, the candidates receiving the highest number of votes of those persons voting are elected.

Voting shall in all cases be subject to the provisions of the California Nonprofit Public Benefit Corporation Law. Cumulative voting shall not be allowed in any voting.

Section 4. Representation. The local Leagues shall be entitled to delegates in proportion to their membership as of the record date of the year of the biennial convention in accordance with Article X, Section 8. Each local League shall be entitled to at least one delegate in addition to the local League president as provided in Article X, Section 2(b). When local League membership reaches 51 voting members, the local League shall be entitled to one additional delegate. Thereafter, one additional delegate shall be authorized for each additional 50 members.

Section 5. Authorization for Action. The biennial convention shall consider and authorize for action a program, shall elect directors as described in Article V, Section 2 (four of whom shall be the officers designated in Article V, Section 1) and three members of the nominating committee, shall adopt a budget for the ensuing year, and shall transact such other business as shall be presented.

Section 6. Quorum. A quorum shall consist of a majority of the delegate members, local League and ILO presidents, and directors registered at the biennial convention, provided that not less than a majority of local Leagues are represented.

Section 7. Notice of Biennial Convention. Written notice of each biennial convention shall be given not less than 30 nor more than 90 days before the date of the biennial convention to each delegate member, local League and ILO president, and director. The president shall send a first call to the biennial convention to delegate members and local League and ILO presidents, and directors not less than 90 days prior to the opening date of the biennial convention fixed in said call. Thereafter the board may advance or postpone the opening date of the biennial convention not more than two weeks from the date fixed in the first call. A final call to the biennial convention shall be sent by the president to delegate members, local League and ILO presidents, and directors not less than 30 nor more than 90 days before the biennial convention. Both notices shall state the place, date and hour of the biennial convention. The final call shall include those matters which the board, at the time of the mailing of the notice, intends to present for action. However, subject to the provisions of applicable law, any proper matter may be

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presented at the biennial convention for such action. The final call shall also include the names of all those who are nominees for director at the time the notice is sent.

All notices required by law or these bylaws may be given by any of the following methods as determined by the board:

- (a) By mailing such notice enclosed in stamped envelope addressed to the last known address of the delegate member, local League or ILO president, or director as shown by the records of the LWVC; or
- (b) By publishing such notice in the publication which is the official organ of the LWVC and by mailing a copy thereof to such member; or
- (c) By any other method provided by these bylaws or determined by the board in accordance with the applicable law.

Section 8. Record Date. The official membership count shall be determined by records of voting members as reported to the LWVUS in January of the year in which the LWVC convention is held.

Section 9. Inspection of Corporate Records. Subject to Sections 6330, 6331, and 6332 of the California Nonprofit Public Benefit Corporation Law, delegate members, local League and ILO presidents, and directors may do either or both of the following for a purpose reasonably related to such member's interest as a member:

- (a) Inspect and copy the record of all the names, addresses and voting rights of delegate members, local League and ILO presidents, and directors, at reasonable times, upon five business days' prior written demand upon the LWVC, which demand shall state the purpose for which the inspection rights are requested; and/or
- (b) Obtain from the secretary of the LWVC, upon written demand and tender of a reasonable charge, a list of the names, addresses, and voting rights of those members entitled to vote for the election of directors, as of the most recent record date for which it has been compiled or as of a date specified by the member subsequent to the date of demand. The demand shall state the purpose for which the list is requested. The secretary shall make the list available on or before the later of ten business days after the demand is received or after the date specified therein as the date as of which the list is to be compiled.

The LWVC may, within ten business days after receiving a demand, as set forth above in subparagraph (a) or (b) of this Section 9, deliver to the person(s) making the demand a written offer of an alternative method of achieving the purpose identified in said demand without providing access to or a copy of the list. Any rejection of the LWVC's offer shall be in writing and shall indicate the reasons the alternative proposed by the LWVC does not meet the proper purpose of the demand made pursuant to subparagraph (a) or (b) of this Section 9.

The accounting books and records and minutes of proceedings of the delegate members, local League and ILO presidents, and the board and committees of the board shall be open to inspection upon written demand on the LWVC of any delegate member, local League president, ILO president, or director at any

reasonable time for a purpose reasonably related to such person's interests a member.

Section 10. Inspection of Articles and Bylaws. The LWVC shall keep in its principal office in the State of California the original or a copy of its articles and of these bylaws as amended to date, which shall be open to inspection by delegate members, local League and ILO presidents, and directors at all reasonable times during office hours.

ARTICLE XI COUNCIL AND MEMBERSHIP MEETING IN EVEN YEARS

Section 1. Composition. A meeting of members in even-numbered years shall be held through representation in accordance with the procedures and for the purposes set forth in this Article XI. This meeting shall be known as a council. A council shall be held each even-numbered year in the interim between biennial conventions. The council shall be composed of the local League and ILO presidents as the delegate of the members of such local League and ILO, or an alternate in the event the president is unable to attend, and directors of the LWVC.

Section 2. Place, Date, Call and Notification. A meeting of the council shall be held approximately 12 months after the preceding biennial convention. The time and place of the meeting shall be determined by the directors. A formal notice of the council meeting shall be sent by the president to the local League and ILO presidents, and directors not less than 30 days nor more than 90 days before a council meeting. Such notification shall be by first class mail. Special meetings may be called in case of extreme emergency. The call shall be in the same manner as the biennial convention, but to presidents of local Leagues and ILOs, and directors only.

Section 3. Voting. Each delegate member and director shall be entitled to only one vote at council. Absentee or proxy voting shall not be permitted.

Section 4. Powers. The council shall give guidance to the board on program, budget and methods of operation.

(a) In the event of an emergency, the council may change the program of the LWVC, as defined in Article XIII, Section 2, upon the recommendation of the board of directors, a local League or ILO, using the following procedure:

- (1) At least 60 days prior to the council meeting any local League proposing a change shall submit it to the board which shall decide whether to recommend it;
- (2) No more than 60 nor less than 20 days prior to the council meeting, the board shall send to the presidents of local Leagues and ILOs all proposed changes;
- (3) Any change proposed by a local League or ILO and not recommended by the board shall first require a majority vote of the council for consideration; and
- (4) A three-fifths vote shall be required to adopt any change.

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- (b) The council shall adopt a budget for the fiscal year.
- (c) The council shall transact such other business as may properly come before it.

Section 5. Quorum. A quorum shall consist of not less than 50 percent of the number of local League and ILO presidents plus a majority of the board of directors for the transaction of business at a council meeting.

ARTICLE XII NOMINATIONS AND ELECTIONS

Section 1. The Nominating Committee.

- (a) The nominating committee shall consist of five members, two of whom shall be directors. The chair and two members who shall not be directors shall be elected by the biennial convention. Nominations for these offices shall be made by the current nominating committee. Further nominations may be made from the floor of the biennial convention. Nominating committee members shall hold office for a term of two years beginning July 1 after the biennial convention or until their successors are elected and qualified. The other members of the committee shall be appointed by the board and their term of office shall run concurrently with the term of office of the elected members.
- (b) Any vacancy occurring in the nominating committee shall be filled by the board.
- (c) The name and address of the nominating committee chair shall be sent to the local League and ILO presidents. It shall be the duty of the nominating committee chair to solicit from each local League and ILO through its president, suggestions for nominations for the offices to be filled.
- (d) The nominating committee shall send nomination guidelines to all local Leagues and ILO presidents by February 1 of the year following the biennial convention.

Section 2. Suggestions by Members. Any LWVC member may send suggestions to the nominating committee.

Section 3. Report of the Nominating Committee and Nominations from the Floor. The report of the nominating committee of its nominations for officers, directors, and the chair and two members of the succeeding nominating committee shall be sent to local Leagues and ILOs one month before date of the biennial convention. The report of the nominating committee shall be presented to the biennial convention on the first day of the biennial convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the biennial convention, provided that the consent of the nominee shall have been secured.

Section 4. Elections. The election committee appointed by the president on the first day of the biennial convention shall be in charge of the election. The election shall be by ballot, except that if there is but one nominee for each office, it shall be by voice vote. A majority vote of those present and qualified to vote and voting shall constitute an election.

ARTICLE XIII PROGRAM

Section 1. Principles. The governmental Principles as adopted by the national convention, and supported by the League as a whole, constitute the authorization for the adoption of Program.

Section 2. Program. The Program of the LWVC shall consist of:

- (a) action to implement the Principles, and
- (b) those governmental issues chosen for concerted study and action.

Section 3. Biennial Convention Action. The biennial convention shall act upon the program using the following procedures:

- (a) Local League and ILO boards may make recommendations for a program to the board by a date, set by the board, that falls within the four months prior to biennial convention.
- (b) The board shall consider the recommendations and shall formulate a proposed program which shall be submitted to the local League and ILO boards of directors at least one month prior to the biennial convention, together with a list of not-recommended items.
- (c) A majority of those present and voting shall be required for the adoption of the program proposed by the board; and
- (d) Any recommendations for the program submitted to the board by the deadline set by the board prior to the biennial convention, but not proposed by the board, may be adopted by the biennial convention, provided consideration is ordered by a majority vote and on a following day the proposal for adoptions receives a three-fifths vote.

Section 4. Council Action. The Council may change the program as provided in Article XI.

Section 5. Member Action. Members may act in the name of the LWVC only when authorized to do so by the board.

Section 6. Local League and Inter-League Organization Action. Local Leagues and ILOs may take action on state governmental matters only when authorized by the LWVC board. Local Leagues and ILOs may act only in conformity with, or not contrary to, the position taken by the LWVC.

ARTICLE XIV NATIONAL CONVENTION AND COUNCIL

Section 1. National Convention. The board, at a meeting, shall elect delegates to the national convention in the number allowed the LWVC under the provisions of the bylaws of the LWVUS.

BYLAWS

Section 2. National Council. The board shall elect delegates to the meeting of the council of the LWVUS at a meeting preceding such council meeting in the number allowed the LWVC under provisions of the bylaws of the LWVUS.

ARTICLE XV CONFERENCES AND AREA MEETINGS

Such regional conferences and area meetings as may be deemed necessary shall be called by the board or on the written request of five local Leagues and ILOs.

ARTICLE XVI PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order, Newly Revised, current edition, shall govern the LWVC in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XVII AMENDMENTS

Section 1. These bylaws may be amended at any biennial convention by a two-thirds vote using the following procedure:

- (a) Proposals for bylaw amendments shall be submitted by any local League or ILO board of directors to the board no later than December 15, prior to a biennial convention;
- (b) All such proposed amendments together with the recommendations of the board shall be sent first class mail by the board to the presidents of local Leagues and ILOs not less than 30 days prior to the biennial convention; and
- (c) The presidents of the local Leagues shall notify the members of their respective Leagues of the proposed amendments. The failure of a local League president to give such notice or failure of any member to receive such notice shall not invalidate the amendments to the bylaws.

Section 2. When required by law, these bylaws may be amended by the board of directors subject to ratification at a subsequent biennial convention.

Adopted by the April 1981 Convention

Amended: April 1983; April 1985; May 1987; April 1989; April 1991; April 1993;
May 1995; April 1997; May 2001; May 2003; May 2005; May 2007

RULES OF ORDER



CONVENTION RULES AND PROCEDURES 2009

Adoption of the Convention Rules

A motion to adopt the convention rules will be made at the opening plenary session. Amendments may be offered at this time and require a majority vote to adopt.

The convention rules, as proposed or amended, require a two-thirds vote for adoption.

To suspend a rule at a later time requires a two-thirds vote.

Adoption of the Order of Business

A motion to adopt the order of business will be made at the opening plenary session, following the adoption of the convention rules.

The proposed order of business may be amended by a majority vote before it is adopted and requires a majority vote for adoption.

To change the order of business after adoption requires a two-thirds vote.

PROPOSED CONVENTION RULES

1. **ADMISSION** to the convention shall be limited to persons displaying authorized badges. Badges must be worn at all meetings of the convention.
2. **SEATING.** Only delegate members may sit in the delegate area. Observers, other non-voting members, and visitors shall sit in other areas as designated. Although persons may enter the plenary room after the meeting has begun, no one shall be seated during an address.
3. **VOTING.** Only accredited local League delegates, local League and ILO presidents or their alternates, and members of the LWVC board may vote.
4. **ALTERNATES.** If a delegate is taken ill, or due to an emergency is forced to give up delegate status, the delegate's badge must be turned in to the registration committee chair immediately, so an alternate, if available, can replace the delegate. The alternate must obtain the proper badge from the registration committee chair and the change must be noted. The original

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delegate may regain delegate status by repeating the above procedure.

A delegate who temporarily leaves the meeting hall may not relinquish his/her badge to an alternate to vote in his/her stead.

5. OBSERVERS. Each authorized Member-at-Large (MAL) unit may be represented at convention by an official observer.

6. VISITORS. Other League members or nonmembers may attend as visitors and may observe all convention meetings and other events where space permits. They do not participate in discussion or vote.

7. PRIVILEGE OF THE FLOOR. Past state presidents, national board members, state board nominees, budget and nominating committee chairs, official observers, consultants, and committee members shall be extended the privilege of the floor. This includes participation in discussion and debate, but NOT in voting.

8. DEBATE AND DISCUSSION.

a) Anyone addressing the convention shall use a microphone.

b) Upon recognition by the chair, the speaker shall state her/his name and League.

c) During debate on a motion, no person may speak more than once on that question until all others who wish to speak have done so. No person shall speak more than twice on the same motion.

d) Debate shall be limited to two minutes for each speaker. The chair is authorized to shorten or extend the time as deemed necessary.

e) During free discussion, the rules for formal debate do not apply, but remarks should be limited to no more than two minutes. No motions are allowed during free discussion.

9. MOTIONS. Main motions, or amendments of substantial length, must be in writing on forms provided by the ushers. Give the original and two copies to a page for delivery to the chair, the secretary and the viewgraph operator. The last copy shall be retained by the maker of the motion.

10. MOTIONS OR REQUESTS THAT INTERRUPT THE SPEAKER. Delegates who wish to interrupt the speaker with motions such as points of order, parliamentary inquiry, personal privilege, or requests for information may use a red card at any microphone. (See *Parliamentary Procedure at a Glance*

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for motions that may interrupt.) Speakers shall first consult the parliamentary aide stationed at the microphone to determine whether use of the red card is appropriate. A red card may not be used for discussion or debate or to make any other motion.

11. PRESENTATION AND ADOPTION OF PROGRAM. The procedure shall be as follows:

a) At the plenary meeting on Friday, the proposed LWVC program for 2009–10 shall be presented by members of the LWVC board. No questions, motions, or debate are in order at this time. Delegates will then have one minute to announce their intent to move for consideration not-recommended items in order to inform delegates of areas of interest. No questions, motions, or debate are in order at this time.

b) At the plenary meeting on Saturday, at the time indicated in the order of business, members of the LWVC board shall move for adoption of the proposed program, as it appears in the *Convention Workbook*. There may be questions for clarification, with the response limited to one minute, but no debate or motions on these items will be in order. The proposed program has two sections: LWVC Positions, and LWVC Issues for Education and Advocacy.

c) Delegates may then move consideration of program items that are not recommended by the board, but that have submitted by local Leagues and received by the deadline set by the LWVC board, in accord with the bylaws. Items must be listed in the *Convention Workbook* and the wording must be that contained in the workbook list.

d) A delegate who moves consideration of an item that has not been recommended by the LWVC board may make a statement of no longer than three minutes explaining the reason for moving consideration. There may be questions for clarification, with the response limited to one minute, but no debate or motions on these items will be in order at this time.

e) After all the not-recommended items have been offered, the vote for consideration shall be taken in the order in which the items were presented for consideration

f). Announcement of the vote result shall be made immediately following the vote on each item and before a vote is taken on a subsequent item.

g) A majority vote is required to grant consideration of not-recommended items. Items that receive a majority vote are automatically before the

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convention for adoption without further motion.

h) If a not-recommended item is voted consideration, a delegate may request a statement from the LWVC board, limited to three minutes, giving its reasons for not recommending it.

i) Amendments. Wording of all items (recommended and not-recommended) may be amended during program discussion and debate at the time specified in the order of business. A recommended item may not be enlarged by amendment. The proposal must be presented as a not-recommended item.

j) Adoption of Program. Adoption of program takes place as specified in the order of business. Items for the program will be voted on in the following order:

1) Recommended items in the order in which they were presented. A majority vote is required to adopt recommended items.

2) Not-recommended items in the order in which they were granted consideration. A three- fifths vote is required to adopt not-recommended items.

k) During the times specified in the agenda for program discussion and program debate, the chair will divide the time equally among the program items that have been granted consideration.

12. BUDGET ADOPTION. A balanced LWVC budget must be adopted by the convention delegates. A recommendation to increase or decrease income must be accompanied by a corresponding increase or decrease in expenditures. A recommendation to increase or decrease expenditures must be accompanied by a corresponding increase or decrease in income. The budget adjustment committee will be prepared to assist delegates.

13. RESOLUTIONS. Motions expressing the Will of the Convention must be submitted to the secretary as soon as possible, and no later than Saturday, May 19 at 3:30 p.m. following the close of the afternoon plenary session. The following procedure will be required:

a. The Resolutions Committee will be appointed by the chair on Friday, May 15. It will be composed of the parliamentarian, two members of the LWVC board, and two other delegates. The program director/advocate will serve in an advisory role. The committee will evaluate the Resolutions to Express the Will of the Convention.

b. The Resolutions Committee will meet on Saturday following the banquet to screen submitted resolutions. Location of the resolutions committee meetings will be announced. Sponsors may attend as may other interested delegates.

c. Resolutions to Express the Will of the Convention are not intended to expand or modify the procedure described in Rule 11 for adoption of positions or Issues for Education and Advocacy. The following criteria will be used to judge the appropriateness of proposed resolutions.

Resolutions:

- should be within League Program
- should not circumvent the program process
- should involve a single, short term action
- should deal with topical, current issues
- should have minimum LWVC budgetary impact
- should be pertinent to California.

d. The committee will screen, make findings, and have motions at the podium in time for the motions to be introduced during the Sunday morning plenary meeting. Presenters of Will of the Convention motions should meet at the podium at 8:45 a.m. prior to the opening of the morning session.

e. The Sunday morning presentation of appropriate Will of the Convention motions may not exceed two minutes. No debate is permitted at this time. The Chair may reduce as well as extend the time.

f. Debate and vote on motions deemed appropriate by the resolutions committee will take place on Sunday afternoon at the time specified. Will of the Convention motions are main motions and follow the standard parliamentary rules governing motions. Adoption requires a majority vote. The convention delegates may override, by a two-thirds vote, the decision of the resolutions committee on any motion deemed inappropriate by the committee.

14. CONCURRENCE. Program items may be proposed for concurrence if they have met the requirements in the Concurrence Policy printed in this Convention Workbook and have been submitted by the program planning deadline. Procedures for presentation and adoption of program in Convention Rule #11 apply.

15. ELECTION ACTIVITIES: In the case of any contested election for the LWVC board of directors the following campaign rules will be followed:

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- a. Flyers, biographical information and other election materials will be allowed only on a table provided by the convention committee outside the plenary session. The table will be clearly marked for candidate materials.
- b. Individual signs and distribution of campaign materials will be allowed only beyond a 100-foot area outside the plenary session meeting room.
- c. No person will wear campaign/electioneering material when appearing on the dais.
- d. No person will advocate for a particular candidate while making a presentation to the plenary session or in a workshop.
- e. A candidate forum—including time, place and date—will be announced at the beginning and end of each Saturday plenary session.
- f. Each candidate will be responsible for removal of all signs, visual displays and other campaign material within one hour after the final plenary session. Rules of the hotel will be observed for attaching all materials within the hotel.
- g. The parliamentarian shall have the final ruling on any questions or disputes that arise from implementation of these rules or any policies.

16. ANNOUNCEMENTS. All announcements will be made by the LWVC secretary. Announcements should be given to the secretary in writing at least one-half hour before the recess of each plenary session, and preferably before the start of each session. Only announcements which are germane to the business of the convention will be made.

TIPS ON PARLIAMENTARY PROCEDURE

Article XVI of the bylaws specifies *Robert's Rules of Order, Newly Revised* (current edition), as the parliamentary authority. Refer to the chart, *Parliamentary Procedure at a Glance*, for assistance.

Use the microphones when speaking on the convention floor (except when seconding a motion). State your name and League. Organize your ideas; written notes help.

Motions may be amended by adding, inserting, striking out or by any combination of these. An entire section may be amended by substitution (a complicated procedure and delegates should consult the parliamentarian). All amendments must be germane to the main motion.

The microphones are designated "Pro" and "Con" during a debate to allow the chair to alternate the points of view expressed.

Votes are first taken by voice or standing vote at the option of the chair. When the chair cannot assess the results, the chair will call for a card vote (green for "Yes" and red for "No"). A supply of cards will be in the registration packet.

Study the proposed convention rules. They set procedures not covered in the bylaws. Parliamentary procedures are used to move the business of the convention and to control the general conduct of the meetings. See the chart, *Parliamentary Procedures at a Glance*. It will help you make the appropriate motion to accomplish your objectives.

Parliamentary Briefing

On Friday morning, from 8:45–9:45 a.m., there will be a parliamentary briefing for first-time and other interested delegates. The parliamentarian will also be available for consultation at other times throughout the convention.

Caucuses

Caucuses are meetings scheduled and run by delegates who want to organize for a major decision that the convention delegates will be making, usually adoption of a particular program item. The tradition that League delegates come to the convention "informed but not instructed" means that minds may be changed up until debate ends and the vote is taken.

At caucuses, delegates plan strategy to persuade the necessary majority of delegates to their point of view—one kind of strategy if their goal is to add or substitute an item not recommended by the board; a different strategy if the proposed program basically coincides with their League's recommendations. (Don't assume that anything is fait accompli just because it has emerged from the program planning process.)

To accomplish what your League wants to achieve, start now by contacting other Leagues that share your interest or come close enough to your concerns to be part of a coalition.

RULES OF ORDER

Arrange for a caucus. You can reserve a caucus meeting room by filling out the request form on the Members Only website and submitting it by following the instructions. Rooms are limited and are on a first-come, first-served basis. There is no cost for a caucus room. Caucuses may be held at any time when plenary session is in recess if the meeting rooms are not otherwise scheduled. Smaller meetings can be held in delegates' hotel rooms. Be sure the secretary has written notice of the time and place of your caucus meeting so that an announcement can be made.

When your caucus meets, plan your strategy: select a good spokesperson to present your issue for consideration; organize delegate support with a floor manager for the program discussion and debate, and formulate arguments in favor of your issue and against competing issues. Use the most effective tactics you have learned from League action efforts.

Parliamentary Procedure At A Glance

(Adapted from *Robert's Rules of Order Newly Revised*)

The motions below are listed in established order of preference.

To Do This	You Say This	Can interrupt	Requires second	Debatable	Amendable	Vote required	Can be reconsidered
Adjourn	I move to adjourn.	No	Yes	No	No	Majority	No
Call for an intermission	I move to recess for...minutes.	No	Yes	No	Yes	Majority	No
Complain about noise, etc.	I rise to a question of privilege (state problem).	Yes	No	No	No	Chair decides	No
Make sure that orders of the day are being followed	I call for the orders of the day.	Yes	No	No	No	Chair decides	No
Temporarily suspend consideration of a question	I move to lay...on the table.	No	Yes	No	No	Majority	No
Close debate	I call the previous question	No	Yes	No	No	2/3	Yes (1)
Limit or extend limits of debate	I move to limit (extend limits of) debate to...	No	Yes	No	No	2/3	Yes
Postpone discussion to a specific time	I move to postpone this matter until...	No	Yes	Yes	No	Majority	Yes
Have motion studied further	I move to refer the matter to a committee	No	Yes	Yes	Yes	Majority	Yes
Amend a motion	I move to amend by...(adding, deleting, inserting, striking out)	No	Yes	Yes (2)	Yes but only once	Majority	Yes
To prevent discussion or suppress a motion without letting it come to a vote	I move to postpone the motion indefinitely.	No	Yes	Yes	No	Majority	Yes (Affirmative only)
Introduce business	I move that..., or I move that...	No	Yes	Yes	Yes	Majority	Yes

The motions below have no established order of precedence. Any of them may be introduced when pertinent.

To Do This	You Say This	Can interrupt	Requires second	Debatable	Amendable	Vote Required	Can be reconsidered
Challenge ruling of the chair	I appeal the decision of the chair.	Yes	Yes	Yes (3)	No	Majority to sustain decision	Yes
Ask for a standing vote	I call for a division.	Yes	No	No	No	None	No

RULES OF ORDER

To Do This	You Say This	Can interrupt	Requires second	Debatable	Amendable	Vote required	Can be reconsidered
Divide a pending question of two or more parts	I request that the motion be divided into two motions: (1)... and (2).	No	Yes	No	Yes	Majority	No
Request information about meaning or effect of pending motion	I rise to a point of information.	Yes	No	No	No	None (4)	No
Request information about procedure	I rise to a point of parliamentary inquiry.	Yes	No	No	No	None (5)	No
To avoid discussion on unnecessary or embarrassing item	I object to consideration of the question.	Yes, but before debate has started	No	No	No	2/3 negative to sustain objection	Yes, negative vote only
Object to procedures	I rise to a point of order	Yes	No	No	No	Chair decides	No
Withdraw a motion not stated by chair	I withdraw the motion	Yes	No	No	No	Chair decides	No
Withdraw a motion after stated by chair	I ask permission to withdraw the motion	No	(6)	No	No	Majority	No
To suspend the rules temporarily	I move to suspend the rules on...	No	Yes	No	No	2/3	No
Reconsider a vote (7)	I move to reconsider the vote on...	(8)	Yes	Yes (9)	No	Majority	No
Rescind something previously adopted	I move to rescind the motion...	No	Yes	Yes (9)	Yes	2/3	Affirmative no
Take up a matter postponed temporarily (laid on the table)	I move to take from the table the motion...	No	Yes	No	No	Majority	No

Notes

- 1 Vote to close debate may be reconsidered only before the vote on the question being debated is taken.
- 2 When applied to a debatable motion.
- 3 Not debatable if it relates to a transgression of the rules of speaking (indecorum), to the priority of business, or if made while the immediate pending question is undebatable.
- 4 Maker of motion or other person with information responds to question.
- 5 Chair responds to question.
- 6 Yes, if made by maker of motion; no if made by another delegate.
- 7 May only be made by a delegate who voted on the prevailing side and must be made on the same day or succeeding day.
- 8 When another has been recognized, but not after she/he has begun to speak
- 9 If original motion is debatable.

RESOLUTION TO EXPRESS THE WILL OF THE CONVENTION



- In preparing your resolution, remember that the “whereas” clauses are the preamble, and there should not be more of them than are strictly necessary. The “resolved” clauses are the resolution and each clause should state a distinct and separate action to be taken. If there is only one action to be taken, only one “resolved” clause is needed.
- Write your proposed resolution on this form (a second is needed) or staple it to this sheet. Remember to make two additional copies.
- Deliver in triplicate to the LWVC secretary as early as possible, and no later than Saturday, May 16, at 3:30 p.m., following the close of the afternoon plenary session.
- The resolutions committee will meet after the banquet on Saturday, and at 7:00 a.m. on Sunday. SPONSORS AND INTERESTED DELEGATES MAY ATTEND.
- Resolutions, along with findings of the resolutions committee, will be available for pickup at the podium 15 minutes prior to the start of the morning session on Sunday, May 17. The resolutions committee chair will deliver your resolution to the viewgraph table.
- You will present your motion from any microphone. You will be given two minutes. If there are many resolutions, then each presenter’s time may be limited to one minute.

NAME _____ LEAGUE _____ HOTEL ROOM# _____
SECOND _____ LEAGUE _____ HOTEL ROOM# _____

PROPOSED RESOLUTION:

Format:

Whereas,.....;
Whereas,.....; (as many whereas clauses as needed)
Whereas,.....; therefore, be it
Resolved, That.....;
Resolved, That.....; and
Resolved, That.....

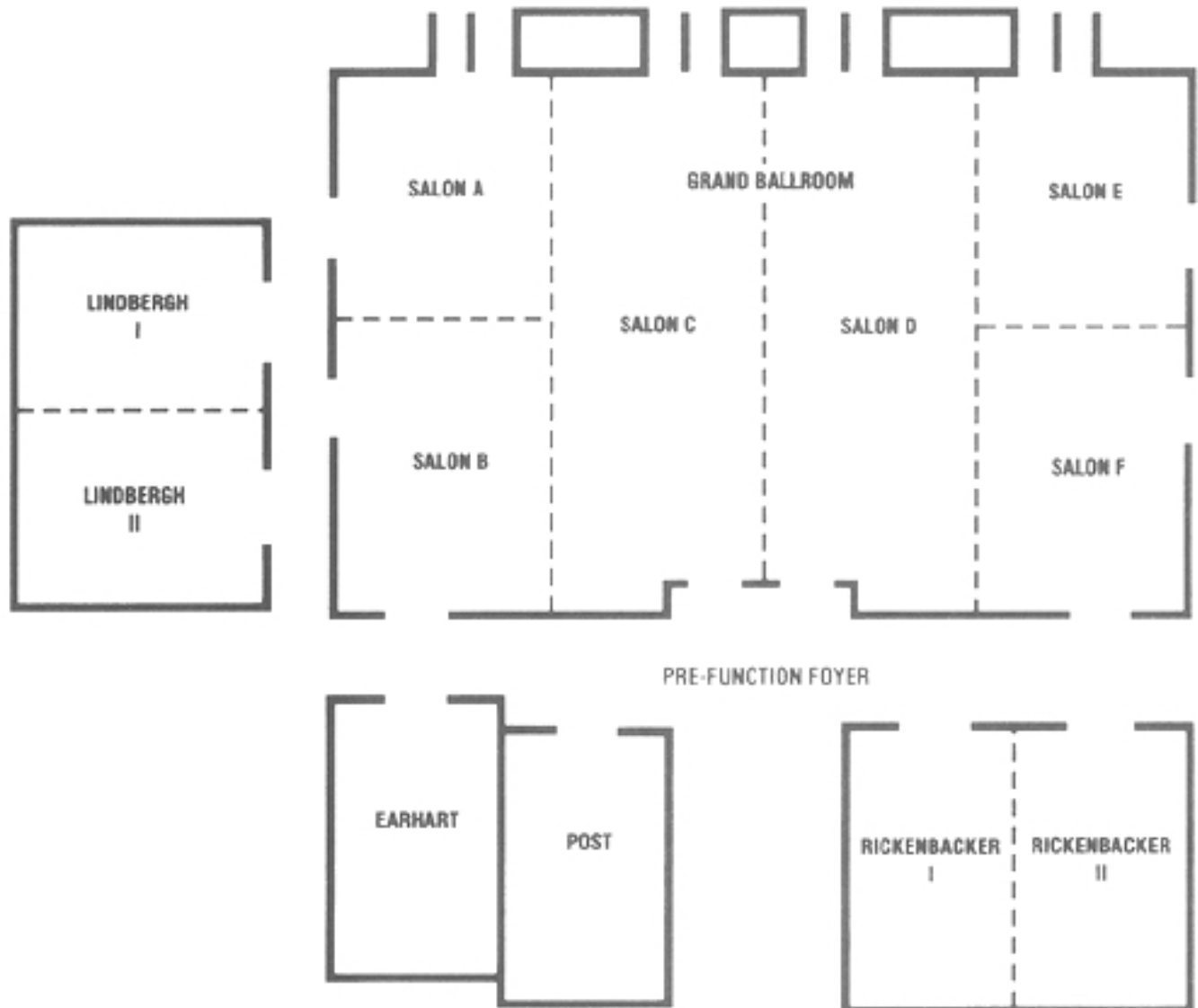
HOTEL AND AREA INFORMATION



Long Beach Marriott

4700 Airport Plaza Drive
Long Beach, California 90815
Phone: 1-562-425-5210

Hotel Map



HOTEL AND AREA INFORMATION

Transportation Options

By Air

Long Beach Airport – LGB

Less than a mile from the hotel.

Driving Directions: Turn right on Lakewood Boulevard, then turn left on Spring Street and right on Airport Plaza Drive.

- Airport shuttle service, on request, complimentary
- Estimated taxi fare: \$5.00 (one way)

Los Angeles – LAX

Approximately 22 miles from the hotel.

Driving Directions: Go South on San Diego Freeway (405). Exit Lakewood Blvd North. Turn right on Lakewood Blvd. Right on Spring Street. Turn right on Airport Plaza Drive.

This hotel does not provide shuttle service.

- Alternate Transportation : Super Shuttle
- Estimated taxi fare: \$50.00 (one way)

Orange County/John Wayne – SNA

Approximately 22 miles from the hotel.

Driving Directions: Go North on San Diego Freeway (405). Exit Lakewood Blvd North. Turn right onto Spring Street. Turn right onto Airport Plaza Drive.

This hotel does not provide shuttle service.

- Alternate Transportation : Super Shuttle
- Estimated taxi fare: \$40.00 (one way)

By Train

Amtrak - Fullerton Station (20 miles NE)

Approximately 20 miles from the hotel

- Shuttle service, for a fee

HOTEL AND AREA INFORMATION

By Automobile

From Northern California on I-5 Southbound:

Take **I-170 S** toward Long Beach

Exit onto **I-710 S**

Take the **Lakewood Blvd** exit toward **CA-19**

Follow signs for **Lakewood Blvd N** and merge onto **Alhambra Ave/E Willow St**

Turn right at **CA-19/N Lakewood Blvd**

Turn right at **E Spring St**

Hotel will be on the right

From Southern California on I-5 Northbound:

Exit **CA-73 N** towards Long Beach

Take **I-405 N**

Exit onto **CA-19/N Lakewood Blvd**

Turn right at **E Spring St**

Hotel will be on the right

Restaurants

There are several restaurants, cafes and lounges on-site at the Long Beach Marriott. Including:

- Mr. R's Grille (Steakhouse)
- Garden Terrace Café (Continental)
- Corrigan's Sports Bar
- Starbucks Café

Off-site

- Trader Joe's Grocery Store (1.8 mi)
- Sakura Sushi (1 mi)
- Ecco's Pizza and Italian Restaurant (1.8 mi)
- IHOP (1.9 mi)

AGENDA AT A GLANCE



Thursday, May 14

1:00 pm – 5:00 pm	Workshops
1:00 pm – 5:00 pm	Marketplace
4:00 pm – 8:00 pm	Registration
6:00 pm – 8:00 pm	Smart Voter Dinner

Friday, May 15

7:30 am – 6:00 pm	Marketplace (closed during Plenary)
7:30 am – 5:00 pm	Registration
7:00 am – 9:30 am	Caucuses and Workshops
8:45 am – 9:30 am	Parliamentary & Delegate Briefing
10:00 am – 11:45 am	PLENARY SESSION
12:15 pm – 1:30 pm	Luncheon – John Cruz, The Gov.'s Appt. Sec'ty
1:45 pm – 3:15 pm	PLENARY SESSION
3:30 pm – 5:00 pm	Workshops
5:15 pm – 8:00 pm	Queen Mary Tour and Dinner
8:30 pm – 10:30 pm	Caucuses
8:30 pm – 10:30 pm	Budget Q & A

Saturday, May 16

7:30 am – 6:00 pm	Marketplace (closed during Plenary)
7:30 am – 5:00 pm	Registration
7:00 am – 8:30 am	Caucuses and Workshops
9:00 am – 11:45 am	PLENARY SESSION
12:15 pm – 1:30 pm	Luncheon – Senator Jenny Oropeza
1:45 pm – 3:15 pm	PLENARY SESSION
3:30 pm – 5:00 pm	Workshops
6:00 pm – 7:00 pm	Reception
7:00 pm – 9:00 pm	Banquet
9:30 pm – 10:30 pm	Caucuses, Other Meetings

Sunday, May 17

7:30 am – 3:30 pm	Marketplace (closed during Plenary)
7:30 am – 2:30 pm	Registration
9:00 am – 11:45 am	PLENARY SESSION
12:15 pm – 1:30 pm	President's Lunch and Learn
1:45 pm – 3:00 pm	PLENARY SESSION
3:00 pm	Adjourn